

FORM FILL UPNOTICE (ACADEMIC SESSION-2025-26)

This is for the information for all the students of 1st Year, UG (ARTS/SC./COM, BABED/BSCBED/BBA), 1st Year, PG(MA/MSC/MCOM/MBA/MFC) that due to delay in admission process they have given a chance to deposit the form fill-up fees for their respective Semester-I & II End Term Examinations **Online** by following the steps mentioned below, as per the schedule, otherwise they will not be allowed to appear at the examination.

SCHEDULE OF FORM FILL UP(Online fees deposit)

Dt.20.11.2025 to 23.11.2025
After Dt.23.11.2025 form fill up will not be allowed.

SI #	Subjects	Semester	Amount
1st Year (Admission Batch-2025)			
1	UG (Arts/Sc./Com.)	I & II	1200 Per Semester+150 Per Practical Paper+ Mid Sem fees 50
2	PG (MA/M.Sc./M. Com)	I & II	1100 Per Semester+200 Per Practical Paper+ Mid Sem fees 50
3	4 Years Integrated	I & II	1500 Per Semester+150 Per Practical Paper+ Mid Sem fees 50
4	BBA	I & II	1500 Per Semester+150 Per Practical Paper+ Mid Sem fees 50
5	MBA	I & II	1800 Per Semester+200 Per Practical Paper+ Mid Sem fees 50
6	MFC	I & II	1800 Per Semester+200 Per Practical Paper+ Mid Sem fees 50

Exemption of Form Fill up Fees

1. As per Govt order No. 1829/HE Dt.19.01.2018 and No. 44034/HE, Dt. 19.10.2022, the students of UG Arts (Odia Honours) are exempted from payment of Form fill up fees.
2. As per Govt. Order No. 33498/HE, Dt.06.08.2022 students covered on Green Passage Scheme are also exempted from payment of Form fill up fees subject to submission of green passage scheme certificate from the appropriate authority in the Examination Section.
3. As per Govt order No. 5023/HE Dt.05.02.2024 the students of belonging to PWD (Persons with Disabilities) are exempted from payment of Form fill up fees.

However, the exempted category students are required to report in the Examination Section during the scheduled dates for preparation of MNR for the end term examination for the session 2025-26.

P.T.O.

[Signature]
 20.11.2025
 Controller of Examination
 S.C.S (A) College, Puri

Steps to Pay form fillup fees online

- i) Visit the college website <http://scscollege.nic.in/>
- ii) Click in **PAYMENTGATEWAY**(you will be directed to payment gateway)
- iii) Or click on the link:
<https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=5934820>
- iv) Enter the Examination Roll No first
- v) Fill the particulars asked (Individual/Name/Mobile No/Email Id/DOB/Captcha Code etc.)
- vi) Pay through any available mode.
- vii) Take a print out of payment receipt or take a screenshot keep it for future reference, No need to deposit it in Examination section or Department

By order of the Principal

Shiv
20.11.2025
Controller of Examinations

S.C.S. (A) College, Puri
S.C.S. (A) College, Puri

Memo No. 1246 /Exc. Dt: 20.11.2025

Copy to All Notice Boards/ All HOD/All Hostels/Co-ordinator, BBA/MBA/Co-ordinator, B.Ed. / Co-ordinator, CSC /Accounts Section/D.A, Exam Section/ Collection Counter/Head Clerk/Guard File for information and necessary action.

Shiv
20.11.2025
Controller of Examinations

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Memo No. 1247 /Exc. Dt. 20.11.2025

Copy to the District Informatics officer, NIC, Puri with a request to upload this notice in our college Website: www.scscollege.nic.in for greater interest of the students.

Shiv
20.11.2025
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