



Letter No. SCSA/2023-24/ 649

Date. 29.02.2024

EXPRESSION OF INTEREST

SAMANTA CHANDRA SEKHAR (AUTONOMOUS) COLLEGE, PURI, ODISHA through Open Tender Enquiry (OTE) invites Expression of Interest (EOI) from registered reputed original equipment manufacturing Companies/ Firms or their authorized partners/ agents/ distributors to supply various laboratory equipments/ instruments/ accessories as listed in **Scheduled-I**. EOI cum tender bid fee of **Rs. 1,000/- (Rupees one thousand only - Non refundable)** by Demand Draft drawn in favor of **“Principal, S.C.S. Autonomous College, Puri, payable at Puri** in any nationalized bank to be submitted along with EOI bid.

1. Single bid for supply, installation & commissioning of the items listed in **Schedule – I** can be submitted in an envelope duly sealed and super scribed **“BID FOR DEPARTMENT of EOI No.....”** to the Principal, S.C.S. (A) College, Puri-752001, Odisha, India by Speed Post/ Registered Post/ by Hand in the Office only. It should reach on or before **04.03.2024 by 5.00 P.M.**
2. **DUE & OPENING DATES:** The tenders will be opened **on 06.03.2024 at 11.30 A.M. in the Principal’s Chamber** of the college before the Purchase Committee. In case opening date happens to be a holiday, the tender will be opened on next working day at the same time & location.
3. The College is not responsible for non receipt of tenders within the specified date and time due to any reason including postal delay or holidays.
4. The vendor must submit the following documents:
 - a) Bidder Profile Annexure-I
 - b) **SPECIFICATIONS:** Specifications are basic essence of the product. It must be ensured that the offers must be strictly as per our specifications. At the same time it must be kept in mind that merely copying our specifications in the quotation shall not make the parties eligible for consideration of the quotation. A quotation is to be supported with the printed technical leaflet/ literature of the quoted model of the item by the quoting party/ manufacturer and the specifications mentioned in the quotation must be reflected/ supported by the printed technical leaflet/ literature. Therefore, the model quoted invariably be highlighted in the leaflet/ literature enclosed with the quotation.
 - c) Authorized partner/ dealer/ distributor must submit appropriate authorization certificate from the original manufacturer for participation in the said tender.
 - d) EOI cum tender Bid Fee of **Rs. 1,000/-** by Demand Draft drawn in favour of **‘The Principal, S.C.S. Autonomous College, Puri-752001, Odisha, India’** payable at Puri in any nationalized bank.
 - e) Attested copy of PAN card, Aadhar Card and GST registration papers
 - f) Banker’s Solvency Certificate.
 - g) Audited statement of accounts and IT returns for the last three years

- h) Name and address of past satisfactory supplies with minimum two POs to whom such items/ stores have been supplied should be mentioned in the technical bid.
 - i) Copy of mandatory test reports, national testing/ reliability and endurance test reports etc., certified or conducted at the manufacturing site, granted by the bureaus/ quality control departments/national testing laboratories.
 - j) The OEMs/ Vendors need to submit a certificate that they are not currently debarred or **blacklisted (Annexure-II)** in S.C.S. (A) College, Puri for any supplies, products or services, or at present in any national organization or educational institute/ college.
 - k) Offer should be a page numbered and signed by an authorized signatory giving his/her name and designation below the signatures with Signed copy of the tender document, company seal, agreeing to the terms & conditions and declaration.
 - l) Unit price of each product and accessories should be quoted separately. Maximum educational discount for College as could be offered should also be mentioned. The bidders should mention in the quotation, the rate/ amount of five year comprehensive annual maintenance charges, if we opt for maintenance contract after expiry of the warranty period.
 - m) Please quote best minimum prices applicable for a premiere Educational institution, leaving no scope for any further negotiations on prices.
 - n) The quoting party should give a certificate to the effect that the quoted prices are the minimum and they have not quoted the same item on lesser rates than those being offered to College to any other customer nor they will do so till the validity of offer or execution of the purchase order, whichever is later.
 - o) Copies of at least last two-supply orders received from other customers or details of last two supplies made to other customers preferably in Odisha for the same item/ model may be submitted with the offer giving reasons of price difference of their supply order & those quoted to us, if any.
 - p) The party must give details of identical or similar equipment, if any, supplied to any College laboratory during last three years along with the final price paid and Performance certificate from them.
 - q) Purchaser's right to accept any Bid and to reject any or all Bids: The Purchaser reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Purchaser's action.
5. **Offer validity period:** Bid shall remain valid at least for a period of **120 days** after the date of opening of bid prescribed by the Purchaser. A bid valid for a shorter period may be rejected by the Purchaser as non-responsive. In exceptional circumstances, the Purchaser may solicit the Bidder's consent to an extension of the period of validity. The request and the responses there to shall be made in writing or by e-mail.
6. **Performance Guarantee:** Performance Security for an amount of 5% of the order value may be furnished in the form of an Account payee Demand Draft, Fixed Deposit Receipt from a Commercial bank or Bank Guarantee from a Commercial bank in an acceptable form by the successful bidder. Performance Guarantee is to be furnished within 21 days after notification of the award and it should remain valid for a period of 90 days beyond the date of completion of all contractual obligations of the vendor, including warranty obligations.

7. The Cost of the equipment/ items should be inclusive of all taxes and statutory levies. Labour, installation charges, packing, insurance, freight, pre installation requirements etc. should be mentioned separately (inclusive of all taxes liveable on them). Price to be quoted FOR S.C.S. (A) College, Puri, Odisha, India.
8. Annual turnover of the bidder for each of the last three financial years should not be less than 10/- lakhs (Rupees Ten Lakhs). Financial statements with net profit, duly audited/ certified by Chartered Accountant (CA) of the last three financial years along with the copies of Income Tax Return (ITR) must be enclosed with the bid.
9. **Warranty:** The equipment/instrument must be guaranteed/ warranted for a period of at least two year, if not specifically mentioned otherwise in the specifications sheet, from the date of its satisfactory installation/ commissioning against all manufacturing defects. If the equipment is found defective during this period the whole equipment or part thereof will have to be replaced/ repaired by the supplier free of cost at the lab. Or at site of the supplier for which 'to and fro' expenses will be borne by the supplier. Availability of spare parts of the equipment/ instrument must be guaranteed for a period of at least five years from the date of supply. The warranty period and validity of Performance Guarantee shall be extended for the period of delay in satisfactory installation and delay in warranty services.
10. **Delivery period:** The complete delivery of goods, installation & commissioning of both the equipments/instruments should be made within **07 days** from the date of issue of purchase order (PO)/ as mentioned in the PO.
11. Installation and Commissioning: **It should be free of cost at College.**
12. The OEM should be an ISO-9000 and ISO-14001 certified company with due credits to energy conservation and green earth compliance (copy of the certificate should be provided).
13. Firm has to quote their rates only **on the format attached at Schedule-I**. Rates quoted on other format or specifications are not be accepted.
14. Relevant documents of the OEM shall be enclosed, along with the Bid. Any explanation on this account shall be supported with documentary evidence from the principals.
15. **The College does not bind** itself to offer any explanation to those bidders whose bids have not been found acceptable by the Bid Evaluation Committee of the College.
16. The successful bidder with quoted price as approved by college shall be considered for issue of purchase order only when the bidder fulfils all the terms and conditions laid down in tender document/ PO & **shall submit bid security @ 5% of total estimated amount mentioned in PO in form of demand draft/ BG in favour of "The Principal, S.C.S. (Autonomous) College, Puri" payable at Puri**. The bid security will be returned back without any interest to bidder on successful execution of the purchase order/work order.
17. The vendor should adhere with all seriousness to the time schedule provided by the College. The **Liquidated Damage** will be applicable at the rate of 0.5% per week. The purchaser has the right to cancel the purchase order when LD accumulates to 10%. **The same rate of penalty shall be applicable for late installation of the equipment/ instrument also.**
18. The specification & quantity indicated in the **Schedule-I**. College reserves the right to increase or decrease the quantity or delete some or all of items depending on the needs of the College without assigning any reasons, there upon.

19. **Payment on Bill Basis after supply:** No advance payment will be made at any circumstances. The payment will be made only after satisfactory installation, commissioning and performance of the equipment at S.C.S. (A) College, Puri and after certification by our technical expert. However, supplier will be required either to submit **performance bank guarantee for 5% amount of the total value of equipment, after installation of the material, valid up to 60 days after the expiry of warranty period or the equivalent amount shall be released after expiry of the satisfactory warranty period.**
20. College may accept or reject any or all the bids in part or in full without assigning any reason and does not bind himself to accept the lowest bid. The College at its discretion may change the quantity/ upgrade the criteria/drop any item or part thereof at any time before & after placing the Purchase Order.
21. The bids once submitted shall be the property of the College and shall not be returned to the vendor in future. A bid submitted with false information will not only be rejected but also the OEM/vendor will be debarred from participation in future tendering process. Late or delayed/Unsolicited quotations/offers shall not be considered at all. Post tender revisions/corrections shall also not be considered.
22. **Resolution of disputes:** College and the vendor shall make every effort to resolve amicably, by direct informal negotiations, any disagreement or dispute arising between them under or in connection with the contract. If after thirty days from the commencement of such informal negotiations, College and the vendor have been unable to resolve amicably a resolution by formal arbitration the Principal of College shall appoint a sole Arbitrator of the dispute who will not be related to the vendor and whose decision shall be final and binding. In case of any dispute, the decision of the Principal of this College shall be final and binding on the bidders.
23. **Jurisdiction:** All disputes will be subject to Puri, Odisha jurisdiction only.
24. All correction/corrigendum will be given in our website i.e. <https://scscollege.nic.in/> only. Please visit college website regularly for any information/updates.

M.P. Singh
29/2/24
Principal
S.C.S. (A) College, Puri
S.C.S. (A) College, Puri

Memo No. 650 / Date. 29.02.2024

Copy forwarded to the District Informatics Officer, NIC, Puri for information and necessary action with a request to upload in the college website: <http://scscollege.nic.in/> for the greater interest of the public.

M.P. Singh
29/2/24
Principal
S.C.S. (A) College, Puri
S.C.S. (A) College, Puri

ANNEXURE – I

FORMAT TO BE FILLED BY THE MANUFACTURERS/ INDIAN AGENTS (ON BEHALF OF THEIR FOREIGN PRINCIPLES) OR THEIR AUTHORIZED COUNTRY DISTRIBUTORS/ REPRESENTING DEALERS/ REGIONAL AGENCIES, SUBMITTING TENDER

BIDDER PROFILE (TECHNICAL)

Sl. No.	Details	
1.	Name of the Firm	
2.	EOI Fee Details	
	Name of Bank	
	Amount	
	Date	
3.	Registered Office address	
	Telephone Number	
	Fax Number	
	E-mail	
4.	Correspondence/ contact address	
5.	Details of Contact person	
	(Name, designation, address etc.)	
	Telephone Number	
	Fax Number	
	e-mail	
6.	Is the firm a registered company? If yes, Submit Documentary proof. Year and Place of the establishment of the Company	
7.	Bidder's Bank Details Name of Bank	
	A/c No.	
	IFSC Code	
8.	Government/ Public Sector Undertaking propriety firm partnership firm (if yes, give partnership deed) limited company or limited corporation member of a group of companies (if yes, give name and address, and description of other companies) subsidiary of a large corporation (if yes give the name and address of the parent organization) If the company is subsidiary, state what involvement if any, will the parent company have in the project.	

9.	Is the firm registered with sales tax department? If yes, submit valid sales tax registration certificate.	
10.	Is the firm registered for service tax with Service Tax department? If yes, Submit valid service tax registration certificate.	
11.	What type best describes your firm?	
	• Manufacturer	
	• Supplier	
	• System Integrator	
	• Consultant	
	• Service Provider (pl. specify details)	
12.	Details of Empanelment Certificate/ Purchase Order of any 3 PSUs/ Govt. institutions, enclosed	
	1)	
	2)	
	3)	
13.	Have you ever been denied tendering facilities by any Government/ Department/ Public sector Undertaking? (Give details)	

Sl. No.	Name of the Bidder	Turn Over (Rs. Crores)			Average Turn Over for three years
		2020-21	2021-22	2022-23	

Note: Please enclose certificate issued by CA in this regard.

Seal & Signature of Bidder

DECLARATION

1. I,.....Son/
Daughter of Shri
Proprietor/ Partner/ Director/ Authorised Signatory of M/s.....
..... am competent to sign this
declaration and execute this EOI cum tender bid document.
2. I have carefully read and understood all the terms and conditions of the EOI cum
tender bid and hereby convey my acceptance of the same.
3. The information/ documents furnished along with the above application are true and
authentic to the best of my knowledge and belief.
4. I/ we/ am are well aware of the fact that furnishing of any false information/
fabricated document would lead to rejection of my bid at any stage besides liabilities
towards prosecution under appropriate law.
5. Our firm is neither blacklisted by any Government Department nor is any Criminal
Case registered against the firm or its owner or partners or directors anywhere in
India.
6. Each page of the tender document and papers submitted by my Company is
authenticated, sealed and signed, and I take full responsibility for the entire
documents submitted.

Signature of the Authorized Person

Date:.....

Place:.....

Full Name:.....

Company Seal:.....

Mobile No:.....

Note:

1. **The above declaration, duly signed and sealed by the authorized signatory of the firm/company, should be enclosed with the EOI cum tender bid document.**
2. **Certificate as per above must be submitted only on non-judicial stamp paper of suitable amount.**

SELF DECLARATION FOR NOT BLACK LISTED

To
Principal,
S.C.S. (Autonomous) College, Puri - 752001

Ref: Tender No. _____ / Dated. _____

Madam/ Sir,

I/ We _____ hereby confirm that our firm has not been banned or blacklisted by any Government Organization/ Financial Institution/ Court/ Public Sector Unit/ Central Government.

Date:

Place: (Signature and seal of the bidder)

SCHEDULE – I**LIST OF ITEMS TO BE SUPPLIED AND INSTALLED****DEPARTMENT OF STATISTICS**

Sl. No.	Name of the Articles/ Equipments	Specification	Unit Price	GST/ Any Other Tax	Total Price (For S.C.S. (A) College, Puri, Odisha)
1.	Desktop All-in-One	Core i3, 11 th Gen, Core-i5, 23.8 inch, 8GB RAM, 512 GB SSD, Intel IRIS-XE graphics, wireless Keyboard & Mouse, Inbuilt Wi-Fi, MS-11			
2.	Desktop	Micro Tower (13.1 to 26 Ltrs.) Intel Core i5, 12 th Gen 12500, 6 Crores, (16 GB DDR4 3200 Mhz RAM/ 1TB SSD M.2 NVMe/ USB Keyboard & Mouse/ Graphics UHD 770 or Higher/ Windows 11 Professional with OEM recovery DVD/ MS Office 21 original			
3.	Video Conferencing Camera	PTZ, Full HD 1080p, Multiple Remote Controller, 16X digital zoom			
4.	Speaker for Conference Room	USB Omnidirectional Speakerphone for conference room and meeting room, 360o voice pickup, support extension, 20 people			
5.	Android TV	HDR, 4K High Definition, 60Hz LED, 3840 x 2160 USB, HDMI, Amazon, Alexa, Bluetooth			
6.	Digital Sound System	100W Bluetooth Party Speaker			
7.	Printer	Printing Monochrome, up to 40PPM, Duplex, inbuilt wireless, 512 Mb memory, ADF upto 50 sheets			

DEPARTMENT OF GEOLOGY

Sl. No.	Name of the Articles/ Equipments	Specification	Unit Price	GST/ Any Other Tax	Total Price (For S.C.S. (A) College, Puri, Odisha)
1	TDS meter	Temperature and water quality measurement range (0 -9999 ppm) temprature-(0-70 c)			
2	Rock cutting machine	Buehler thin sectioning system wheel diameter 8 inch, precession - 5 micrometer			
3	Polished making machine	Forcipol -TS,300mm diamer wheel speed ,50-600 rpm			

Sl. No.	Name of the Articles/ Equipments	Specification	Unit Price	GST/ Any Other Tax	Total Price (For S.C.S. (A) College, Puri, Odisha)
4	Hot plates	Size-310(w)x180(d)x240(h) Teflon:35x14, Slide glass size-28x48, Stainless spring -34 Alluminium board-20x 310x180			
5	Thin section preparing accessories (slides, epoxy, carbonadum powder)				
6	Weighing machine digital	Digital weghing scale capacity-30 kg Accuracy-2-5 gm			
7	Polished section(ore)				
8	Seive machine	Diameter-200mm Stack height -400mm Applitude -12.5 Shaking frequency-221/min.			
9	Thin section(rock)				
10	Fold 3d wooden model				
11	Fault 3d wooden model				
12	Unconformity 3d wooden model				


DEPARTMENT OF GEOGRAPHY

Sl. No.	Name of the Articles/ Equipments	Specification	Unit Price	GST/ Any Other Tax	Total Price (For S.C.S. (A) College, Puri, Odisha)
1	IBM SPSS Software	IBM SPSS SOFTWARE (2 users 2 years)			
2	Mirror Stereoscope	Bharat Emporium Mirror Stereoscope with 4x Binocular			
3	Magnifying Glass	Zurato Double Glass 3X High Power Antique Handheld Magnifier Magnifying Glass			
4	Electronic Digital Teodolite	Bharat Emporium Labline Digital Theodolite Levels & Surveying Equipment Transits & Theodolites 3 years warranty			
5	Prismatic Compass with aluminium Adjustable Tripod Stand	AR ENTERPRISES Survey Prismatic Compass for Survey and Engineering Works Equipment Aluminum and Brass Mix Prismatic Compass with Adjustable Aluminum Tripod Stand			
6	Mineral & Rock Specimen Box	Rocksmins Set of 50 Handpicked Natural Rocks & Minerals (25 Rocks+25 Minerals) Specimens in a Storage Tray			
7	Pantograph				

Sl. No.	Name of the Articles/ Equipments	Specification	Unit Price	GST/ Any Other Tax	Total Price (For S.C.S. (A) College, Puri, Odisha)
8	Art Ranger Flexible Curve ruler				
9	GPS	ETREX			
10	Sparsh Scientific Rain Gauge				
11	Plane Tables Survey Set All Accessories (Aluminium Stand)	ORFORX Plane Tables Survey Set All Accessories (Aluminium Stand)			
12	Digital Terrain Model (DTM)	Code-OVLMF/250k/46, Digital Terrain Model (DTM), vector survey of India			
13	Climatological Table				
14	Cyclone E-ATLAS IMD	INDIAN METEOROLOGICAL DEPARTMENT			
15	Vulnerability Atlas Of India, Third Edition 2019				
16	Census of India 2011: Administrative Atlas of India (C.D. BLOCK)- HARD COPY				
17	STEREOSCOPE CARDS (EACH 12 CARDS)				
18	Indian Daily Weather Chart				
19	Topographical Sheet				

Note:

1. Quotations should be submitted in separate envelops for separate departments.
2. Each envelop must contain a full set copy of all relevant documents.
3. Each envelop must be super scribed with the name of the department.
4. Firms/ agencies must supply the items within 10 days from date of issue of purchase order.
5. The account payee cheque in favour of Principal, S.C.S. AUTONOMOUS COLLEGE, PURI must be attached with the bills.


 29/2/24
 Principal
 S.C.S (A) College, Puri
 S.C.S. (A) College, Puri