

OFFICE OF THE PRINCIPAL, S.C.S. AUTONOMOUS COLLEGE, PURI

NO. 166 / DATE. 19.1.24

QUOTATION CALL NOTICE

In continuation to this office letter No. 3744/ Dt. 22.12.2023, the undersigned invites sealed Quotations from different Registered Press Proprietors/ Printers for printing of the College Magazine for the year 2023-24. The Quotations in the prescribed proforma annexed herewith should reach the office of the Principal, S.C.S. (A) College, Puri **on or before 27.01.2024**. Quotations submitted without proforma will not be considered. Quotation should accompany with the sample of inner paper/ art paper and cover paper with seal and signature of the Press Proprietors/Printers.

SPECIFICATION

1. Size of the Magazine : Crown Size
2. Volume : Approximately 100 pages (at least 33 lines in each page)
3. No. of copies : 3000 (Three thousand) copies
4. Date of delivery : One month from the date of issue of the articles.
5. Printing : D.T.P. only
6. Letter : Letter size of the running meter-10 (Roman)

TERMS AND CONDITIONS

1. The Press Proprietors/ Printers should make an agreement with the undersigned to give the delivery of the Magazine in time otherwise a proportionate deduction will be made as to be decided by the Editorial Board.
2. Delivery of total nos. of Magazine will be made in the college office at the cost of the Press Proprietors /Printers.
3. The Press Proprietors Printers should produce the copy of GST Certificate.
4. No advance will be paid to the Press Proprietors/ Printers for printing of College Magazine and payment shall be made against delivery in full.
5. The undersigned reserves the right to cancel any/ all quotations without assigning any reasons thereof & decision taken by the undersigned will be treated as final and binding in this connection.
6. The printing of College Magazine should be made in the paper sample of which have been approved by the authority.
7. No payment will be made for the printing in case the printing is made in paper other than those furnished as sample papers duly signed by the supplier and approved by the authority.
8. The legal jurisdiction of any dispute shall be within the city of Puri.

Memo No. 167 / Date. 19.1.24

Copy forwarded to the District Informatics Officer, NIC, Puri for information with a request to publish in our college website: www.scscollege.nic.in for the interest of the public;

M Pruid
19/1/24
Principal,
S.C.S. (A) College, Puri

Memo No. 168 / Date. 19.1.24

Copy to Administrative Bursar/ Accounts Bursar/ Editors, College Magazine/ Head Clerk/ Accountant/ Notice Board for information and necessary action.

M Pruid
19/1/24
Principal,
S.C.S. (A) College, Puri

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QUOTATION PROFORMA FOR PRINTING OF
S.C.S. (A) COLLEGE MAGAZINE 2023-24

1. Name of the firm :-
2. Address of the firm :-
with Telephone No.
3. D.T.P. per page :-
4. Printing charges per page for :-
1st 1000 (One thousand) copies and
next 2000 copies
5. Cover printing per multi colour :-
For 1000 (One thousand) copies
(Both side cover)
6. Inner Photo printing per page :-
for 1000 copies (per multi colour)
7. Paper cost per ream :-
for inner pages (Crown size)
75 GSM (Seva paper)
(Enclosed with full shape sample copy)
8. Art Paper cost per ream :-
for photo printing (crown size)
(Enclosed with full shape sample copy)
9. Paper cost per ream :-
for cover page (Crown size)
220 GSM (Glossy Paper)
(Enclosed with full shape sample copy)
10. Stitching and Binding charges per copy :-
11. Wastage paper for one thousand copies :-

Full signature of the Proprietor
Date & Seal