

OFFICE OF THE PRINCIPAL, S.C.S. AUTONOMOUS COLLEGE, PURI

NO. 3747 / DATE. 22.12.23

QUOTATION CALL NOTICE

The undersigned invites sealed Quotations from different Registered Press Proprietors/ Printers for printing of the College Calendar for the year 2023-24. The Quotations in the proforma annexed herewith should reach the office of the Principal, S.C.S. (A) College, Puri **on or before 05.01.2024**. Quotations submitted without proforma will not be considered. Quotation should accompany with the sample papers both inner paper and cover paper with seal and signature of the Press Proprietors/Printers.

SPECIFICATION

1. Size of the Calendar : Demy (1/8th)
2. Volume : Approximately 100 to 130 pages (at least 33 lines in each page)
3. No. of copies : 3000 (Three thousand) nos.
4. Date of delivery : One month from the date of issue of the articles.
5. Printing : D.T.P. only
6. Letter : 10 point size letter (English)

TERMS AND CONDITIONS

1. The Press Proprietors/ Printers should make an agreement with the undersigned to give the delivery of the Calendar in time otherwise a proportionate deduction will be made as to be decided by the Editorial Board.
2. Delivery of total nos. of Calendar will be made in the college office at the cost of the Press Proprietors /Printers.
3. The Press Proprietors Printers should produce the certificate copy of GST Number.
4. No advance will be paid to the Press Proprietors/Printers for printing of College Calendar and payment shall be made against delivery in full.
5. The undersigned reserves the right to cancel any/all quotations without assigning any reasons thereof & decision taken by the undersigned will be treated as final and binding in this connection.
6. The printing of College Calendar should be made in the paper sample of which have been approved by the authority.
7. No payment will be made for the printing in case the printing is made in paper other than those furnished as sample papers duly signed by the supplier and approved by the authority.
8. The legal jurisdiction of any dispute shall be within the city of Puri.

Memo No. 3748 / Date. 22.12.23

Copy forwarded to the District Informatics Officer, NIC, Puri for information with a request to publish in our college website: www.scscollege.nic.in for the interest of the public.

MP
Principal
S.C.S. (A) College, Puri
SCS (A) College, Puri

Memo No. 3749 / Date. 22.12.23

Copy to Administrative Bursar/ Accounts Bursar/ Editors, College Calendar/ Head Clerk/ Accountant/ Notice Board for information and necessary action.

MP
Principal
S.C.S. (A) College, Puri
SCS (A) College, Puri

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QUOTATION PROFORMA FOR PRINTING OF
S.C.S. (A) COLLEGE CALENDAR 2023-24

1. Name of the firm :-
2. Address of the firm :-
with Telephone No.
3. D.T.P. per page :-
4. Printing charges per page for :-
1st 1000 (one thousand) copies
and next 2000 (two thousand) copies
5. Cover printing per multi colour for :-
1000 (One thousand) copies
(Both side cover)
6. Paper cost per ream :-
for inner pages (Demy size)
(Enclosed with full shape sample copy)

75 GSM (Seva paper)
7. Paper cost per ream :-
for cover page (Demy size)
(Enclosed with full shape sample copy)

220 GSM (Glossy Paper)
8. Stitching and Binding charges per copy :-
9. Wastage paper for 1000 copies :-

Full signature of the Proprietor
Date & Seal