

This is for the information to the students of +3 1<sup>st</sup> years Arts/Sc/Com (Admission Batch-2020), PG Sem-I (Admission batch-2020), 4 Years Int. B.Ed Sem-I (Admission Batch-2020) and BBA Sem-I (Admission Batch-2020) that the Mid Sem Examination will be held through online mode from 18<sup>th</sup> August, 2021 as per Programme given earlier (Notice No. 646, Dt- 09.08.2021). All Students are advised to read/follow the instructions and appear the examinations without fail.

**Instructions to the Students**

1. All the students are advised to be a member of the what's app group created by respected HOD for online classes. If anyone is not as a member till now, he/ she can personally request to the concerned HOD for adding his/her contact No. in the what's app group.
2. On the day of the examination, the question papers and a link will be shared by the Deputy Controllers of Examinations through whatsapp group in time.
3. As all the questions are subjective in nature, students have to write the answers in A4 Size Paper .
4. **The answer must be limited to 02 (01 sheet) pages for each paper.**
5. Before writing the answers, students are advised to write the following at the top of the every paper of answer sheet.


Exam. Roll No-  
College Roll No-  
Student's Name-  
Paper-  
Subject/ Hons-

6. There must be one inch margin on the left and top of every page by making margine line.
7. At the end of the examination, the students are required to scan the Answer Sheet/ Photo Copy.
8. The Answer script must be clearly scanned and photographed serially and converted in to PDF format (only one PDF).
9. Send the PDF as an attachment in the Google Form/ Link.
10. While sending the attachment answer sheet, PDF file/ Photo Copy must be named as examination Roll No. Example- 31318001
11. No Students will be allowed to appear the examination after the stipulated time.

**Help line for technical assistance**


1. Dr. G. C. Nayak, Asst. Prof of Botany- 7008852309 for **PG**
2. Dr. S. K. Chand, Asst. Prof of Economics- 9861164045 for **UG( Arts/ Sc/ Com)**
3. Dr. C. R. Dwibedy, Asst. Prof of Physics- 9438507502 for **BBA**
4. Smt. Sasmita Pramanik, Asst. Prof of English- 9776568198 for **B.Ed**

By order of the Principal

  
Controller of Examinations  
S.C.S. (A) College, Puri  
**S.C.S. (A) College, Puri**


Memo No. 670 /Date : 16.08.2021

Copy to All Notice Boards/ All Hostels/ All HODs/ Academic Section/ D.A, Exam Section/ Head Clerk/ Guard  
File for information and necessary action.

  
Controller of Examinations  
S.C.S. (A) College, Puri  
**S.C.S. (A) College, Puri**

Memo No. 671 Exc. Dt. 16.08.2021

Copy to the District Informatics officer, NIC, Puri with a request to upload this notice in our college Website:  
[www.scscollege.nic.in](http://www.scscollege.nic.in) for greater interest of the students.

  
Controller of Examinations  
S.C.S. (A) College, Puri  
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