

CALENDAR

2022-2023



**SAMANTA CHANDRASEKHAR (AUTONOMOUS) COLLEGE
PURI, ODISHA**

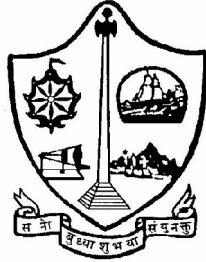


ସାମନ୍ତ ଚନ୍ଦ୍ରଶେଖର ସ୍ଵୟଂଶାସିତ ମହାବିଦ୍ୟାଳୟ ପୁରୀ

- ☛ ଏକ ସମୃଦ୍ଧ ଶୈକ୍ଷିକ ଯାତ୍ରାର ପ୍ରଲୟିତ ପ୍ରତିବନ୍ଧକ ।
- ☛ ନୀତି, ନିରପେକ୍ଷତା, ପ୍ରୀତି ଓ ପ୍ରତ୍ୟୟର ପବିତ୍ର ଶିକ୍ଷାୟତନ ।
- ☛ ଗୁଣାତ୍ମକ ଓ ବୃତ୍ତିଗତ ଶିକ୍ଷାର ଗରିମାମୟ ୭୯ ବର୍ଷ ।
- ☛ ଅବିକଳ୍ପ ବିଦ୍ଵାନ, ବିଜ୍ଞାନୀ, ଜନନେତା, ପ୍ରଶାସକ, କଳା, କ୍ରୀଡ଼ାବିତ୍ ଓ ସାହିତ୍ୟିକଙ୍କ ଅନୁଭୂତିଶାଳ ।
- ☛ ରାଷ୍ଟ୍ରନିର୍ମାଣ ଓ ସକରାତ୍ମକ ଜୀବନଧାରାର ପ୍ରାଣବତ୍ତ ପ୍ରୟାସ ।

CALENDAR

2022-23



PRINCIPAL

Prof. (Dr.) Sujata Mishra

Editors :

Dr. Dillip Kumar Swain

Smt. S. Pramanik

Smt. V. Sarada

Sri A. K. Ojha

SAMANTA CHANDRA SEKHAR (AUTONOMOUS) COLLEGE

PURI, ODISHA

NAAC Accredited Grade - 'A'

DBT, Star College

E-mail - principalscsacollege@gmail.com

Phone - 06752-222955, 222055, FAX - 06752-222055

Website - www.scscollege.nic.in

PERSONAL MEMORANDA

Name :

Class : Section Roll No. :

Date of Birth : Blood Group

Height Weight

Hons : GE : AECC :

Examination Roll No. :

Mobile No.

E-mail

Fathers Name

Mothers Name

Address:

.....

Hobby :

University Registration No. :

N.C.C. Enrolment No. :

N.S.S. Enrolment No. :

CONTENTS

CHAPTER	SUBJECT	PAGE
1.	INTRODUCTION	5-12
	❖ Puri : The holy City that cardles the College in Her Lap	
	❖ Samanta Chandra Sekhar : The Legend of the College is named after	
	❖ The History, Vision, Mission and Crest of the College	
	❖ Succession list of Principals & Vice-Principals	
2.	ACADEMIC SET-UP	13-28
3.	COLLEGE RULES AND REGULATIONS	29-36
4.	COLLEGE FEES AND SUBSCRIPTION	37-38
5.	EXAMINATION REGULATIONS	39-46
6.	SCHOLARSHIPS, STIPENDS & OTHER AIDS	47-49
7.	COLLEGE LIBRARY	50-57
8.	STUDENTS' ASSOCIATION AND SOCIETIES	58-87
	❖ The Students' Union	
	❖ Dramatic Society	
	❖ The Day Scholars' Association	
	❖ Social Service Guild (SSG)	
	❖ Planning Forum	
	❖ Photography Club and Film Club	
	❖ Other Departmental Associations/Societies	
	❖ The Athletic Association	
	❖ List of Running Cups	

9.	STUDENT FACILITIES	88-96
	❖ Students' Common Room	
	❖ Employees Co-operative Credit Society	
	❖ The Students' Information & Guidance Bureau	
	❖ National Cadet Corps	
	❖ National Social Service	
	❖ Youth Red Cross Society	
	❖ Rovers and Rangers	
10.	DBT STAR COLLEGE	97
11.	COLLEGE HOSTEL	98-99
12.	STAFF 'POSITION	100-107
	❖ List of Gazetted Members	
	❖ List of Non-Gazetted staff	
	❖ List of Guest Faculty	
13.	ASSIGNMENT OF THE EXTRA-CURRICULAR/CO-CURRICULAR ACTIVITIES TO THE MEMBERS OF THE STAFF FOR THE SESSION 2022-23	108-125
14.	MISCELLANEOUS	126-136
	❖ Indira Gandhi National Open University Study Centre	
	❖ Odisha State Open University	
	❖ Department of Business Administration	
	❖ List of Holidays for the year 2023	
	❖ College Routine	
	❖ Important Telephone Numbers	
	❖ Declaration Form	



CHAPTER- 1

PURI : THE HOLY CITY THAT CRADLES THE COLLEGE IN HER LAP

The holy city of Puri, known as Purusottam Kshetra or Shree Jagannath Dham, is the cynosure of the Hindu populace sprinkled across the world. It is a scholars' paradise that resonates with ancient-Vedic traditions and culture. Located at the longitude 85.831452° and latitude 19.805335°, Puri is also a world-class sea-side resort, symbolizing the essence of the culture and heritage of Odisha.

Puri attracts scholars, seers and tourists alike. The place has a rich literary and religious tradition. It is the sacred confluence of many sects, faiths and traditions. The deities adorning the main temple of Shree Jagannath- Jagannath, Balabhadra and Subhadra- symbolize the whole gamut of humanity. Puri has attracted seers like Nanak, Shankaracharya and Chaitanya. It is pre-eminently a place with a great tradition of scholasticism, both in Sanskrit and Odia, a melting-pot of diverse cultures and faiths.

It is in Puri that Jagannath Das, the peerless poet of Odisha composed “The Odia Bhagabat”, which not only consolidated the entire Odia-speaking people as a religious entity but also gave Odia language a standard text and expression of its own.

Puri teems with temples and mathas. The temples stand for worship and the mathas, for the scholarly pursuit of various faiths that emanate from and merge into Hinduism.

Puri is a heaven for seekers of truth and seers, the ultimate resort for those seeking salvation of the soul!

It is befitting therefore, that the city cradles Samanta Chandra Sekhar College which stands for the ceaseless pursuit of academic excellence serving as a hub of knowledge and holistic education.

SAMANTA CHANDRA SEKHAR : THE LEGEND THE COLLEGE IS NAMED AFTER

Mahamahopadhyaya Chandra Sekhar Singh Samanta Harichandan Mohapatra, succinctly called by the abbreviated name of Samanta Chandra Sekhar and popularly known as Pathani Samanta belonged to the rare breed of knowledge-seekers who not only gave Astronomy and Sanskrit literature a new dimension but also placed Odisha in the world map when it was least known even in India. In Astronomy he discovered new phenomena and gave new formulations. In Sanskrit he developed a style of his own which was scholastic yet lucid. The title of ‘Mahamahopadhyaya’ was conferred upon Chandra Sekhar by the British Government in 1893, in recognition of his astounding contributions to the field of Astronomy.

Born in the ex-princely state of Khandapada 85 kms west of Bhubaneswar, now in Nayagarh District, he chose Sanskrit as his medium of instruction and achieved great expertise in traditional Indian Astronomy. During his research, he constructed several astronomy-friendly equipment himself, using locally available but otherwise insignificant materials like bamboo pieces and wooden sticks. The equipment used by him for the study of stars and planets was very simple, yet highly accurate.

All his research findings are recorded in his seminal work, ‘Siddhanta Darpana’, written in Sanskrit. This book is considered to be a pioneering work in Astronomy, next to ‘Siddhant Siromani’ (1150 AD) by Bhaskar II. The work won him wide acclaim and fame, finding a special mention in the European and American press in 1899. Even

today, his calculations are always referred to throughout Odisha in preparation of almanacs.

Chandra Sekhar's achievements were amazing, given the fact that he had no formal education. The open-blue sky was his observatory and he did not have any optical assistance. He pursued knowledge for its own sake and as Prof. J.C. Ray has put it, "under difficulties whose magnitude is no less startling than the boldness of his attempt."

He was a true lover of knowledge who, regardless of derisions and discouragements by others, devoted his life exclusively to the pursuit of original research in a rare field of education. All through his life he remained a student and withstood all hardships in his search for the luminous truths of astronomy.

It is therefore, appropriate that this college is named after a dedicated seeker of knowledge, a rare scholar like Samanta Chandra Sekhar.

HISTORY

Samanta Chandra Sekhar (Autonomous) College, Puri, is one of the premier institutions of higher education in Odisha. Named after Samanta Chandra Sekhar, a true lover of Research and Education, the College epitomizes faith, learning and worship. The Bay of Bengal called "Mahodadhi" showers its blessings on the college in the form of its salubrious breeze.

Initially named Puri College, this institution was started by the Govt. of Odisha, in the buildings of Puri Zilla School in 1944. The college and the school functioned as one institution till 1947, under the administrative control of the principal of the college.

In 1949, the college was renamed Samanta Chandra Sekhar College after the great Odia scholar-astronomer, Mahamahopadhyaya

Chandra Sekhar Singh Samanta Harichandan Mohapatra, who still remains a perennial source of inspiration for our young students.

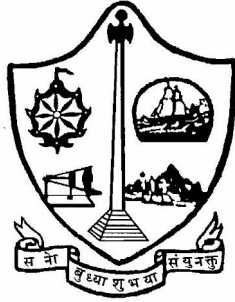
This college became a Lead College of the State in 1990 and an Autonomous college in 1999, was declared a college with Potential for Excellence (UGC) and is, now, accredited to the NAAC having A grade to its credit.

VISION OF THE INSTITUTION:

Contribute to the society through excellence in quality education and research in generating a pool of socially responsible manpower enshrined in democratic values.

MISSION OF THE INSTITUTION

- ❖ Ensure holistic development of young minds.
- ❖ Make them responsible towards society.
- ❖ To develop human potential to its fullest extent, so that intellectually capable and imaginatively gifted leaders can emerge in a range of professions.
- ❖ Offer academic liberty, allowing its faculty members and students to involve in critical inquiry and exchange of ideas without any fear, favour and hesitation.
- ❖ Connect and contribute through its academics, research, extension and collaboration to find ways to meet the challenges of higher education.
- ❖ Encourage and facilitate the transfer of knowledge and technology to improve quality of life.
- ❖ Impart a humanistic attitude and spirit of service.
- ❖ Motivate students in realizing their potential through creative spaces.



CREST - The Crest of S.C.S. (Autonomous) College, Puri epitomizes ancient traditions and the modern ideals. It comprises five distinct symbols;

- ❖ The Nilachakra of Lord Jagannath which stands for HUMANISM, TOLERANCE and UNIVERSAL BROTHERHOOD.
- ❖ The flag stands for SOCIAL EQUALITY and KNOWLEDGE TO ALL.
- ❖ The radar symbolizes advancement of learning and research in the field of SCIENCE AND TECHNOLOGY.
- ❖ The sailing ship represents ODISHA'S INTERNATIONAL MARITIME GLORY.
- ❖ The hill with the trees stands for the study of NATURE, MEDICINE, CLIMATOLOGY & SOCIOLOGICAL BALANCE.
- ❖ The Arunastambha, a Culturo-religious edifice of Odisha placed in the middle, represents RIGHTEOUSNESS and AWAKENING TO WISDOM.
- ❖ The motto “sa no buddhaya subhaya samyunaktu’ (may He unite us all with a spirit of noble thoughts) stands for UNITY and INTEGRITY.

SUCCESSION LIST OF PRINCIPALS

- 1944 (July) Sri G S. Ray, M.A., B.L.
- 1947 (July) Dr. G B. Banerjee, M.Sc. (Patna), Ph.D. (London)
- 1948 (May) Sri G S. Ray, M.A., B.L.
- 1949 (July) Sri K. M. Dwivedy, M.A.
- 1951 (July) Sri B. C. Das, M.A. (Patna), B.A. (Hons) (London)
- 1954 (Jan) Sri M. A. John, M.A. (Madras)
- 1956 (Aug) Dr. D. Mishra, M.A. (Patna), M.A (Columbia), Ph.D. (Utkal)
- 1963 (June) Sri J. Mohanty, M.A.
- 1967 (Nov.) Dr. Srinibash Sahoo, M.A., Ph.D. (Bonn)
- 1970 (Feb.) Dr. P. N. Chatterjee, M.Sc., Ph.D. (Utkal)
- 1973 (Mar.) Dr. S. Mishra, M.A., Ph.D. (Utkal)
- 1977 (Sept.) Sri T. Mishra, M.A. (Calcutta)
- 1979 (June) Sri M. Panda, M.A. (Patna)
- 1981 (Aug.) Sri H. Ray, M.A. (BHU)
- 1984 (Aug.) Sri C. R. Mohanty, M.Sc. (Alld)
- 1990 (Aug.) Sri S. K. Acharya, M.Sc.
- 1990 (Oct.) Sri Paresh Chandra Rout, M.A. (Delhi)
- 1991 (Jan.) Capt. Prabhakar Satapathy, M.A.
- 1994 (May) Dr. (Mrs.) Susama Tej, M.A., Ph.D.
- 1994 (Aug.) Dr. (Mrs.) Shanti Das, M.A., Ph.D.
- 1995 (Sept.) Sri Bibekananda Tripathy, M.Sc.
- 1997 (Apr.) Prof. Somanath Mishra, M.A.
- 1998 (Apr.) Dr. T. K. Chakrabarty, M.A., Ph.D.
- 1998 (June) Dr. B. N. Mohanty, M.Sc., Ph.D.
- 1999 (May) Prof. Kumar Chandra Mishra, M.Sc.
- 1999 (June) Prof. Radhamohan, M.A.

- 2001 (Feb.) Prof. Debendra Nath Rout, M.Sc., Ph.D.
- 2002 (Feb.) Prof. Prasanna Kumar Mohapatra, M.A.
- 2002 (Sept.) Dr. Shashi Shekhar Bhatt, M.Sc., Ph.D.
- 2003 (May) Dr. Prahalada Mishra, M.Sc., Ph.D.
- 2003 (Aug.) Dr. Prasanna Kumar Jena, M.A., Ph.D.
- 2005 (Feb.) Dr. Prasanna Kumar Satapathy, M.Sc., Ph.D., Med.,
AIMEC (UK), Dip. in German
- 2006 (Jan.) Dr. Prahalada Mishra, M.Sc. Ph.D.
- 2005 (July) Dr. Manindra Nath Dutta, M.Sc. Ph.D.
- 2007 (Apr) Dr. Subas Chandra Das, M.Sc. Ph.D.
- 2007 (May) Dr. Manindra Nath Dutta, M.Sc. Ph.D.
- 2008 (Dec) Dr. Bhagaban Jayasingh, M.A., Ph.D.
- 2010 (Jan.) Sri Nikhil Chandra Mallick, M.A.
- 2010 (Sept.) Dr. Prafulla Chandra Mishra, M.Sc. Ph.D.
- 2011 (Jan.) Prof. J. N. Dash, M.A.
- 2011 (Sept.) Sri B. S. Mallasamanta, M.A.
- 2012 (July) Dr. R. B. Dash, M.A., Ph.D
- 2012 (Sept.) Dr. G C. Dash, M.Sc., Ph.D
- 2013 (April) Dr. Basudev Satpathy, M.A, Ph.D (Geog), PGDM, Ph.D
(Bus. Admn), MCA
- 2013 (June) Dr. Uma Chand Lal, M.Com, Ph.D
- 2013 (Dec.) Dr. Rabindra Kumar Mohanty, M.A., Ph.D
- 2015 (Feb.) Dr. Rama Chandra Dash, M.Sc., Ph.D.
- 2016 (July) Mrs. Reeta Das, M.A.
- 2017 (Mar.) Dr. Saudamini Ray, M.A., M.Phil, Ph.D.
- 2017 (June) Dr. Tapan Kumar Kanungo, M.Sc., Ph.D.
- 2018 (Mar.) Sri Laxmidhar Mishra, M.A
- 2019 (Feb.) Dr. P. K. Mohanty, M.A., Ph.D.
- 2019 (Mar.) Prof. Sujata Mishra, M.A., M.Phil, Ph.D., D.Litt.

SUCCESSION LIST OF THE VICE-PRINCIPALS

1. SRI S.S. NATH, M.Sc. (CHEM) 29.9.73 – 6.8.76
2. SRI S.N. MISHRA, MA, (POL.Sc): 23.8.76 - 19.10.78
3. SRI H.P. MOHANTY, MA, (ENG):
4. SRI U.C. PANDA, M.Sc. (ZOO):
5. SRI K.C. CHATARJEE, M.A. (ENG): 28.8.81 - 4.7.83
6. SRI D.K. RAY, MA (ENG): 27.7.83 – 28.8.85
7. SRI B.B. RAUL, M.Sc. (CHEM): 28.8.85 - 22.1.88
8. DR H.K. DAS, MA(S), MA(O), Ph.D.: 22.1.88 - 3.7.89
9. DR P. RAY, MA (UU), Ph.D. (JU): 3.7.89 – 8.7.92
10. SRI U.N. MOHANTY, MA (SANS): 30.7.92 – 23.7.93
11. SRI S.N. MISHRA, MA (POL. Sc): 24.8.93 - 30.4.97
12. DR P.M. MOHANTY, MA (ENG), Ph.D.: 7.10.97

SCS (AUTONOMOUS) COLLEGE

1. DR P.M. MOHANTY, MA (ENG), Ph.D.: - 16.3.2000
2. DR HARIHAR MISHRA, MA (POL.SC), Ph.D., POST-DOC (JNU): 8.7.2000
3. DR SANKARSAN DASH, MA, M Phil. Ph.D. & D.Litt: 31.12.2018 – 31.05.2021



CHAPTER-2

ACADEMIC SETUP

The following courses are offered by the college-

UNDER GRADUATE: REGULAR MODE (3 YEARS DEGREE)

ARTS: (512 Seat)		SCIENCE: (284 Seat)		COMMERCE: (192 Seat)	
HONS/CORE	SEATS	HONS/CORE	SEATS	HONS/CORE	SEATS
Economics	112	Physics	32	B.Com. (H)	192
Education	48	Chemistry	32		
English	32	Math	64		
Geography	24	Comp. Sc*	32		
History	64	Botany	48		
Math	32	Zoology	48		
Odia	48	Geology	32		
Philosophy	32	*Computer Science is a self financing course offered under regular Mode			
Pol. Sc.	96				
Psychology	32				
Sanskrit	16				
Sociology	16	Anthropology	32		
Hindi	32				
Statistics	32				

ELECTIVE SUBJECTS

ARTS - A student has to opt Two Elective Subjects (one from each group) besides his Core/Honours Subject from the following Groups

Group-A

Pol. Sc - 256

Sanskrit - 256

Odia - 256

Geography - 64

Sociology - 64

Group-B

History - 256

Economics - 256

Philosophy - 256

Education - 64

Psychology - 64

COMMERCE - The following Generic Electives are available for commerce students which are compulsory for all students

- 1. Micro Economics**
- 2. Macro & Indian Economy**
- 3. Business Statistics**
- 4. Principles of Marketing**

SCIENCE - A student has to opt two subjects as elective subjects Physics, Chemistry, Mathematics, Botany, Zoology.

ABILITY ENHANCEMENT COMPULSORY COURSES (AECC)

All Arts/Sc/Commerce students has to take the following two subjects as AECC papers which are compulsory in nature

- 1. MIL (Odia/Hindi/AE)**
- 2. Environmental Science**

SKILL ENHANCEMENT COURSES

All Arts/Sc/Commerce students has to take the following two subjects as SEC papers

SEC-I Communicative and Writing Skill

SEC-II QLT (Quantitative aptitude and logical thinking.)

DISCIPLINE SPECIFIC COURSES

All Arts/Com/Sc student has to take 04 DSE papers as per their CORE subject, the DSE – IV (SEMINAR & PROJECT) paper is common for all students

COURSE STRUCTURE FOR UG COURSES

UNDER GRADUATE: SELF FINANCING MODE (3 YEARS DEGREE)

BBA- 60 seats

POSTGRADUATE: REGULAR MODE (2 YEARS DEGREE)

Subjects	Seats
English	32
Odia	48

Economics	16
Education	16
Geography	16
Commerce	48
Comp. Sc.	16
Zoology	16
Chemistry	16
Physics	16
Mathematics	16
Psychology	16
Botany	16
History	16
Pol. Sc.	16

POST GRADUATE: SELF FINANCING MODE (2 YEARS DEGREE)

MBA - 60 seats

PROFESSIONAL COURSES SELF FINANCING MODE

- ❖ 4 year integrated BA. B.Ed. – 50 Seats
- ❖ 4 year integrated B.Sc. B.Ed.. - 50 Seats

CBCS (CHOICE BASED CREDIT SYSTEM)

1. CC: 14 paper (Theory + Practical)
2. AECC (compulsory): 02 papers – A1, ENG/MIL, A2. ENV. Studies
3. SEC (skill based): 02 papers – **B1** - Communicative English & Writing Skill, **B2** - NCC/Yoga/Hobby related
4. DSE (Subject specific) 04 papers (Th+Pr) – C1, C2, C3, C4 projects.

Notes :

1. Subjects with practical: End-Sem (60)+Mid-Sem(15) + Pr (25)
2. Subjects without practical End-Sem (80) + Mid-Sem (20)

3. There is no Practical Exam in internal Exam
4. Subject with practical : No of classes – Th-40 & Pr-20
5. Subjects without practical : No of classes - Th-50 & Tu-10
6. Duration of class: Theory- 1 hr, Practical- 2 hrs
7. College can add/delete some experiments of similar nature in the lab papers.
8. The size of the practical Group is recommended to be 16/24 students.
9. College can add up to 20 additional credits if required. For example if a certificate course in vocational subjects is to be taken, 18 credits can be added.
10. Colleges should evolve a system / policy about ECA / General interest / Hobby / sports / NCC / NSS related courses on its own.

OUTLINE OF CHOICE BASED CREDIT SYSTEM

- Core Course: A course, which should compulsorily be studied by a candidate as core course requirement is termed as a core course.
- Discipline specific Elective (DSE) Course: Elective course may be offered by the main specific discipline / subject of study is referred to as discipline elective. The university/institution may also offer discipline related elective course of interdisciplinary nature (to be offered by main discipline/subjects of study)
- Dissertation/project an elective course designed to acquire special / advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his with an advisory support by a teacher/ faculty members is called a dissertation/ project.
- Generic Elective (GE) Course: An elective Course chosen generally from an unrelated discipline/subject with an intention to seek exposure is called a Generic Elective.

- A core course offered in a discipline / subject may be treated as an elective by other discipline / subject and vice versa and such electives may also be referred to as Generic Elective.
- Ability Enhancement Courses (AEC): The ability enhancement (AE) courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and skill based upon the content that leads to knowledge enhancement. 1. Environmental Studies and ii. English / MIL communication. These are mandatory for all disciplines. SEC Course are value-based and/ or skill based and are aimed at providing hands-on-training, competencies, skills, etc.
- Ability Enhancement Compulsory Courses (AECC): Env. Study, English Communication / MIL (O/Hn) communication.
- Skill Enhancement Courses (SEC): These Courses may be chosen from a pool of courses designed to provide value-based and/ or skill-based knowledge.

INTRODUCING RESEARCH COMPONENT IN UNDER-GRADUATE COURSES

Project work/ dissertation is considered as a special course involving application of knowledge in solving/analyzing exploring a real-life situation / difficult problem. A project dissertation work would be of 6 credit. A Project / dissertation work may be given in lieu of a discipline specific elective paper.

N.B. A student shall offer one core (Honours) subject and Two Generic Elective subjects (GE-A & GE-B) apart from the compulsory subjects. Core subjects shall be allotted to the applicants for admission taking in to consideration the option of the applicant in the application from, His/ Her eligibility, position in the merit list in the concerned subjects and the seat strength in the corresponding subject. Further, a student has to choose one Generic Elective-A for 1st year class and another Generic Elective- B for his/her 2nd year class at the time of

admission. However, a student cannot offer a generic elective subject directly related to his/her core subjects. A student offering a language subject as his/her core subjects or a generic elective subject cannot choose another language subject as his/her Generic Elective subject. The allotment of Generic Elective subject to an applicant is subject to his/her merit position and availability of seats in the concerned subject.

SEC-1: To be offered by English Department

SEC-2: This is a subject specific skill to be offered by the respective department. GE-A and GE-B is to be decided by the college based on subject; for example, for Physics (Hons) GE-A can be Mathematics and GE-B can be Chemistry in consonance with existing practice.

MODEL REGULATION FOR UNDERGRADUATE PROGRAMME

(+ 3' BA/B.Com./B.Sc) As per CBCS System w.e.f. Session 2019-20, for Universities / Autonomous / Degree Colleges of Odisha

STATE MODEL CBCS COURSE STRUCTURE FOR U.G.

+3 1st Year Art/Com/Sc.

Paper	Paper Name	IA	TE	Total	Paper	Paper Name	IA	TE	Total
Core-I		20	80	100	Core – III		20	80	100
Core-II		20	80	100	Core – IV		20	80	100
GE.-AI		20	80	100	GE – A2		20	80	100
AECC-1	EVS	20	80	100	AECC-2	MIL(O/H/AE)	20	80	100
	Total	80	320	400		Total	80	320	400

+3 2nd Year Art/Com/Sc.

Paper	Paper Name	IA	TE	Total	Paper	Paper Name	IA	TE	Total
Core-V		20	80	100	Core – VIII		20	80	100
Core-VI		20	80	100	Core – IX		20	80	100
Core-VII		20	80	100	Core – X		20	80	100
GE-BI		20	80	100	GE – B2		20	80	100
SEC – I		20	80	100	SEC – II		20	80	100
	Total	80	320	400		Total	80	320	400

+3 3rd Year Art/Com/Sc.

Paper	Paper Name	IA	TE	Total	Paper	Paper Name	IA	TE	Total
Core-XI		20	80	100	Core – XIII		20	80	100
Core-XII		20	80	100	Core – XIV		20	80	100
DSE - I		20	80	100	DSE – II		20	80	100
DSE - II		20	80	100	DSE – IV	Seminar & Project			100
	Total	80	320	400		Total	80	320	400

CBCS COURSE STRUCTURE FOR P.G. (Part-I)

Paper	Paper Name	IA	TE	Total	Paper	Paper Name	IA	TE	Total
1-1		30	70	100	2.1		30	70	100
1-2		30	70	100	2.2		30	70	100
1-3		30	70	100	2.3		30	70	100
1-4		30	70	100	2.4		30	70	100
1-5		30	70	100	2.5		30	70	100
	Total	150	350	500		Total	150	350	500

CBCS COURSE STRUCTURE FOR P.G. (Part-II)

Paper	Paper Name	IA	TE	Total	Paper	Paper Name	IA	TE	Total
3-1		30	70	100	4.1		30	70	100
3-2		30	70	100	4.2		30	70	100
3-3		30	70	100	4.3		30	70	100
3-4		30	70	100	4.4		30	70	100
3-5		30	70	100	4.5	Seminar & Project	30	70	100
	Total	150	350	500		Total	150	350	500

ELIGIBILITY :

- I. Higher Secondary / +2 / Senior Secondary or any other equivalent examination passed from any Board / Council established by the Govt. of India or any State Govt. or any other equivalent examination recognized by Central Board of

Secondary Education/ Council of Higher Secondary Education, Govt. of Odisha / Dept of Higher Education / Dept.. of Industry or any other Dept of Govt. of Odisha or Utkal University. Those joining B.Sc. Programme must have passed the above examination under the faculty of Science/ Technology / Engineering/ Pharmacy etc. There shall be no such restriction for joining BA/ B.Com. stream.

2. Students ordinarily may be selected for admission through Entrance Test Group Discussion and Personal Interview and / or a combination of these with due weightages to career to be decided by the Autonomous College or Director, Higher Education. DDCE would admit students on first come first serve basis. The Govt. of Odisha may lay down admission process for colleges under its control.
3. Admission Policy would be decided by the Academic Council of the respective Autonomous Colleges.
4. Directorate of Distance & Continuing Education would decide its own admission policy.

DURATION

1. At least three years of six semester in toto. In case of professional courses the duration may be more as per the direction of regulatory bodies established under Law.
2. Odd semesters (i.e., 1st, 3rd & 5th semester) are from June to December. The examination shall be held normally in the month of November - December.
3. Even Semester (i.e., 2nd, 4th & 6th, semester) are from January to June. The examinations shall be held normally in the month of April/May. However, the Final Semester shall be conducted in April and result shall be published by the end of May.
4. A student would be required to complete the course within six academic years from the date of admission.

COMPULSORY REGISTRATION FOR 1ST SEMESTER:

- Registration for 1st Semester is compulsory. A candidate admitted to +3 Course but not registered for 1st semester examination, his/her admission will be automatically cancelled.
- A candidate may take a blank Semester: A blank Semester has to be clubbed with next Odd or Even Semester as the case may be i.e. 2nd, 4th and 6th / 1st, 3rd and 5th. The Hostel policy for blank semester is to be decided by colleges as per their suitability. Hostel accommodation cannot be claimed as a right for a blank semester. (Blank semester is not to be confused as repetition due to failure).
- 75% attendance for non DDCE students is a requirement for being eligible to appear at Examination Up to 15% waiver may be granted by the College Principal at discretion on Health Ground or participation in sports, cultural activities, NCC and NSS activities etc.
- A student may clear backlog papers within 6 years. Improvement if any has to be completed within 4 years.
- A student may register for extra credit i.e. register for additional papers under the same faculty or outside the faculty under an autonomous college or DDCE provided they are in a position to facilitate such teaching.

GRADING SYSTEM

Particulars	Grade	Mark Secured out of 100	Points
Outstanding	‘O’	90-100	10
Excellent	‘A+’	80-89	9
Very Good	‘A’	70-79	8
Good	‘B+’	60-69	7
Above Average	‘B’	50-59	6
Fair	‘C’	45-49	5

Pass	‘D’	40-44	4
Fail	‘F’	Below 40	0
Absent	‘ABS’	00	0
Malpractices	‘M’	00	0

Qualification	Grade	Marks Secured from 100	Grade Point	Qualification for Hons	Qualification for Pass	
Outstanding	‘O’	90-100	10	1st Class Hons	Pass	
Excellent	‘A+’	80-89	9			
Very Good	‘A’	70-79	8			
Good	‘B+’	60-69	7			
Above Average	‘B’	50-59	6	2nd Class Hons		
Fair	‘C’	45-49	5			
Pass	‘D’	40-44	4			
Fail	‘F’	Below 40	0			
Absent	‘ABS’	00	0			Fail
Malpractice	‘M’	00	0			MP

N.B.: A Candidate has to secure Grade–D or above to pass in each papers

- ❖ A transitory letter grade I (carrying point 2) shall be introduced for cases where the results are incomplete. This grade shall automatically be converted into appropriate grade(s) as and when the results are complete.
- ❖ A student’s level competence shall be categorized by a Grade Point Average to be specified as :
- ❖ SGPA- Semester Grade point Average
- ❖ CGPA- Cumulative Grade point Average
- ❖ DRADE POINT – Integer equivalent of each letter grade
- ❖ CREDIT – Integer signifying the relative emphasis of individual course
- ❖ Item(s) in a semester as indicated by the course structure and syllabus.

- ❖ CREDIT POINT – CREDIT x GRADE POINT for each course item.
- ❖ CREDIT INDEX – CREDIT POINT of course items in each semester
- ❖ GRADE POINT AVERAGE – CREDIT INDEX
- ❖ CREDIT
- ❖ SEMESTER GRADE POINT AVERAGE (SGPA) = CREDIT INDEX for a Semester Credit.
- ❖ CUMULATIVE GRADE POINT AVERAGE (CGPA) = CREDIT INDEX of all Semesters up to 6 Semester Credit.
A student in order to retain honours has to secure Grade ‘C’ and above in each of the Core papers. Further in order to obtain distinction a student has to secure Grade ‘C’ in all the papers in 1st appearance.
In addition to the points, marks/percentage would also be awarded and shall also be reflected in the Mark Sheet.
The details of grading system shall be printed on the backside of University Mark-sheet.

REPEAT EXAMINATION

1. A student has to clear back papers i.e., in the paper/papers (if failed) by appearing in subsequent semester examinations within six years from the date of admission.
2. A student may appear improvement (repeat) examinations in any number of papers only once in the next semester examination. The higher marks shall be retained.
3. Improvement has to be completed with 4-Yrs from the date of admission.

HARD CASE RULE

1. 2% of grace mark on the aggregate mark subject to maximum of 5 (five) marks single paper shall be given. This shall be applicable in each semester.’

2. 0.5 (point five percent) grace mark can be given for award of B Grade in each semester provided grace mark under 6.1 has not been awarded.

EXAMINATION QUESTION PATTERN (SUGGESTIVE) -

1. For subjects other than language subjects and without having practical, full marks are 100 per paper out of which 20 marks is allotted for Mid-Semester Examination (Internal) and 80 marks for end semester examination.
 - a) The question papers shall be divided into four parts.
 - b) Part I will carry 12 one mark questions in the form of fill in the blanks and one word answer. (12 marks)
 - c) Part II will carry 10 two mark questions of which 8 have to be answered. The answer should be within two to three sentences maximum. ($8 \times 2 = 16$ marks)
 - d) Part III will carry 10 three mark questions of which 8 have to be answered. The answer should be within 75 words maximum. ($8 \times 3 = 24$ marks).
 - e) Part IV will carry 4 seven mark questions of EITHER OR format. The answer should be within 500 words maximum ($7 \times 4 = 28$ marks)
2. For subjects other than languages subjects and with practical, full marks are 100 per paper out of which 15 marks is allotted for Mid-Semester Examination, 60 marks are for End Semester Examination and 25 marks for practical.

The question papers shall be divided into four parts.

 - a) The question papers shall be divided into four parts.
 - b) Part I will carry 8 one mark questions in the form of fill in the blanks and one word answer. ($8 \times 1 = 08$ marks)
 - c) Part II will carry 10 one point five mark questions of which 8 have to be answered. The answer should be within two to three sentences maximum. ($8 \times 1.5 = 12$ marks).

- d) Part III will carry 10 two mark questions of which 8 have to be answered. The answer should be within 75 words maximum. (8x2 = 16 marks)
 - e) Part IV will carry 4 numbers of six mark questions of either or format. The EITHER OR in question can be from same or different units of the paper. The answer should be within 500 words maximum. (6x4=24marks).
 - f) Practical will carry 25 marks out of which 05 will be for records, 05 for via voce and 15 will be for the core experiment.
3. For language courses like Odia, Hindi, Sanskrit, English, the question pattern and marking scheme will be as given in the respective curriculum.
 4. Each Dept shall have a designated Teacher in-charge of Examination to be decided by the principal in addition to the Controller of Examinations of the College (applicable to autonomous colleges).
 5. Suitable modifications may be made by the Autonomous Colleges keeping in view the UGC Guidelines for Autonomous Colleges, University Guidelines from time to time and State Govt. Guidelines from time to time.
 6. The board of studies in each subject is required to prepare Question Banks in each paper and submit it to the controller of Examination.

BROAD PRINCIPLES OF CREDIT TRANSFER

There should be a small group to consider all cases of credit transfer. The group should consists of the following:

Chairman – Chairman P.G Council (for University affiliated colleges)
/ Director, DDCE for DDCE / Principals of the Autonomous
College

Convener – Dy. Controller of Examination for University affiliated

colleges Faculty member of DDCE for DDCE, Controller of Examination of respective autonomous colleges for autonomous colleges.

Members – Four teachers to be nominated by the chairman, P.G. Council / Director, DDCE / principal of Autonomous Colleges as the case may be. Waiver for courses covered under other colleges not withstanding differences in detailed course can be granted. Papers which one has not studied even though they are prescribed for earlier semesters can be covered by the students.

OTHER BROAD PRINCIPLES

Student transferred after 1st semester examination cannot be given position or medal under autonomous colleges. Students who have failed / remained absent/ appeared for improvement shall not be eligible for university Gold medal or Rank. Students who have been granted credit waiver under credit transfer system can't be awarded Gold medal or position.

MID SEMESTER EXAMINATION

- (a) Each Honours, Pass, Major Elective, Elective and Compulsory Minor Elective theory paper (non practical subjects) carrying 100 marks shall have an internal assessment component of 20 marks.
- (b) Each Honours and pass theory paper (practical subjects) carrying 75 marks shall have an internal assessment component of 15 marks.
- (c) There shall be no pass mark in Mid Semester Examination.
- (d) A student who fails to appear in a Mid Semester Examination, will be allowed one more chance to take the same examination.
- (e) A student has to appear the Mid Semester Examination. Absence in a Mid Semester paper will be declared as failed in that paper.

A student who was absent in the Mid Semester Examination during both the chances but has passed at the University End Semester Examination shall be treated as failed in that Semester. Such candidates would be required to appear the Mid Semester Examinations in subsequent semester.

- (f) There will be no provision to reappear in the Mid Semester Examination for improvement.

SEMESTER SYSTEM

Semester system of Examinations has been introduced from the academic year 2006-07. The students shall appear at two semester examinations in an academic year. For P.G. there are two semester examinations in Vth year (Part-I) and another two semester examinations in the next academic year i.e. in VIth year (Part-II). The marks secured in both the examinations (Part-I & Part-II) shall be taken into account for award of P.G Degree.

ELIGIBILITY

- a) For Under -Graduate (3 years Degree) Admission: Candidates who have passed the CHSE examination / equivalent examinations can apply for admission through common Application Form (CAF) under Students Academic Management System (SAMS) of Government of Odisha.
- b) For Bachelor's Degree in Business Administration (BBA) (Self financing Course) -
Three year Course in Bachelor's Degree in Business Administration (BBA) a Self Financing course which commenced from the Academic Year, 2008-09 has 60 (sixty) seats. Candidates who have passed the +2 Examination from CHSE, Odisha / Equivalent Examination from any recognized Board can apply for admission.

- c) For Post Graduate Admission:-
Candidates who have passed the final of Three years Degree Examinations from any recognized University with 45% of marks in the concerned Honours subject can apply for admission.
- d) For Masters Degree in Business Administration (MBA) (Self Financing Course)
Two year course in Master degree in Business Administration (a Self Financing Course) has been started from the Academic Session 2009-10 with 60 (sixty) seats. Candidates who have passed Bachelor degree / Equivalent examinations are eligible to apply for Admission. But OJEE rank holder can only take admission.
- e) For Bachelor Degree in Education in Arts & Science for 2 years course.
- f) Integrated B.Ed (BA+BSc) 4 years



CHAPTER - 3

COLLEGE RULES AND REGULATIONS

Admission Procedure:

U.G: REGULAR MODE (3 YEARS BA/B.Sc/B.Com. DEGREE) through on-line e-Admission by SAMS Society of Govt. of Odisha

U.G: SELF FINANCING MODE – (MBA) Through off-line mode by inviting applications by the college

P.G: REGULAR MODE – Through off-line mode by inviting applications by the college

P.G: SELF FINANCING MODE – (MBA) Through OJEE rankings.

M.PHIL: REGULAR MODE – Through off-line mode by inviting applications by the college

PROFESSIONAL SELF FINANCING MODE (B.Ed) – Through off-line mode by inviting applications by the college

Lectures & Practicals :

1. As soon as Practical groups are formed and notified, it is the duty of the student to find out the particular group to which he/she has been assigned. If he/she is not included in any of the groups, he or she must bring the fact to the notice of the college office forthwith.
2. Every student is required to attend his or her classes regularly and punctually. Continuous absence without leave is a serious breach of college discipline.

3. Students are required to take their seats before the teacher enters the classroom. They should not ordinarily leave their seats when the class is on.
4. A student coming late and seeking permission to enter the classroom may be allowed to do so at the discretion of the teacher concerned.
5. A student may leave the classroom with permission during the course of lecture for reason of indisposition or on any other valid ground.
6. Under no circumstances teaching is to be interrupted by any student in the classroom.
7. The student should behave in the classroom in a disciplined manner and be attentive to the lecture.
8. Women students should be allowed to occupy seats in front row of seats set apart for them.
9. Students not connected with a class in progress should not assemble in front of the classroom or make noise. They are strictly forbidden to loiter on the verandahs or in the corridors during the class.

Co-curricular Activities:

10. Every student of the college is expected to participate in the co-curricular activities of the college such as Sports and Games, N.C.C., N.S.S., Youth Red Cross, Social Service, Cultural Competitions, Society Functions, Seminars etc. Students giving a good account of themselves in any of these activities are given special commendations.
11. Students have the right to participate in election to various societies held in conformity with democratic principles. In no circumstance should they dabble in any party or group politics to the detriment of academic interests. Disciplinary action shall

be taken against those student who are found guilty of violating the rule. However the formation of the students' council in place of the students, union is under the active consideration of the college administration.

12. Students of the college cannot start or maintain any Club, Society or Association without permission from the college authorities. No college player can play for any team other than the college team without written permission from the principal.
13. It is the duty of each and every student of the college to cooperate for the success of all co-curricular activities in the college. The uncommon behaviour of any student on such occasions shall be considered as an act of gross indiscipline.
14. "No Permission is required for College students other than boarders to attend political meetings, but they should conduct themselves so as not to bring themselves into undesirable prominence and they must not take any active part in the proceedings. It is to be borne in mind, however that the college exists for the purpose of education. Politics in college should be dealt with in a scholarly way in the form of lectures and thoughtful addresses. The Principal may, however, prohibit all students from attending a political meeting, if he apprehends a breach of peace that communal feeling will be aroused."
(Article No. 114 of the Orissa Education Code)

Office Administration:

15. The college office is open from 10.00 A.M. to 5.00 P.M. daily except on Sundays and other holidays unless otherwise notified in advance.
16. Students are required to go to the specified counters to get their work done. They should not enter the office for any purpose without permission.

17. Students are required to maintain discipline at the counter. The queue habit facilitates work and helps everybody.
18.
 - a) Students are not allowed to enter the Staff/Teachers' Common Room. In case a student has some work with a member of the staff, he / she is required to inform the concerned lecturer / the bearer of Common Room.
 - b) Students should not be rude to the office staff or behave with them in a discourteous manner. Any complaint regarding official lapses should be brought to the notice of the Principal.
19. Students should bring their identity cards at the time of payment of scholarships and any other financial assistance.

Applications, Complaints etc.:

20. All routine applications should be put between 11 A.M. and 2 P.M. in the box kept for the purpose near the collection counter, and these are disposed of ordinarily the same day.
21. Applications for free studentship, aids from SSG or SAF, exemption from fines, railway concessions etc. should be made through the respective H.O.Ds.
22. Applications for the issue of C.L.C., Conduct Certificates, Mark sheets etc. should be submitted along with requisite fees and clearance forms, if any, and the required documents will be issued on the 3rd day from the receipt of the applications.
23. Any genuine-complaint should be brought to the notice of the immediate authority in the event of no action being taken there on, the complaint may be lodged with the next higher authority through the immediate authority.
24. Students having any grievance or complaint should bring it to the notice of the Principal only during the fixed hours for personal hearing necessary.

Payment of fees and fines:

25. Tuition fee is payable by 3-00 P.M.. on the days fixed for collection; otherwise it has to be paid with a fine of Rs. 10.00 (Ten rupees) on the last working day of the month. Failure to pay within the month will entail the removal of the defaulter's name from the rolls.
26. All fines including those imposed on ground of indiscipline shall be realized along with the tuition fee.
27. Defaulters paying their tuition fees the next month but before their names are struck off from the rolls have to pay a default fine of Rs. 10.00. After the removal of the names from the college rolls they shall have to pay a readmission fee equivalent to one month's tuition fee and an enrolment fee of Re. 10.00 if Principal permits.
28. Readmission fee cannot be exempted.
29. College tuition fees from the boarders will not be accepted unless they produce a clearance certificate /nodules from the concerned Hostel Superintendent:
30. College tuition fee along with other charges, if any for the remaining months of the academic session will be realized from a student before he/she is allowed to fill up the application form for the Semester Exams.
31. Declaration of the results of a College Examination is withheld for non-payment of College dues.

Notice Board:

32. Every student should look to the College Notice Board placed at different points and in the information Centre so as to get necessary information regarding all office orders, decisions and instructions given from time to time. He/she may however, seek clarification from the office or lecturer-in-charge of the

Information Centre, if necessary. Ignorance of a student due to negligence on this point will not be accepted as an excuse.

33. Every student should go through the College Calendar and prospectus in his/her own interest.

Use of College Premises and property:

34. It is the duty of the students to safeguard the property of the their own almamater and keep the buildings and the campus neat and clean.
35. Students should not spit on the walls, floors, staircases, pillars or doors and windows of the college building.
36. They should not stick any bills or notice to the walls, nor should they scribe on the walls, floors and surfaces of the College building.
37. They must not tamper with the College electric and water fittings, furniture, Laboratory apparatus, library books, journals etc.
38. They must not displace or damage the furniture in the class rooms and of the College. Any damage to the College properly shall be penalized.
39. Students are required to queue up to keep their cycle in the cycle shed. A cycle is deposited against a token which has to be produced to take it back. In the event of the loss of token the owner should immediately report the matter to the care taker.

General Behaviors

40. Every student should wear neat and clean uniform and be polite and gentle in his/her manners and speech.
41. Students should properly treat their fellow students; in their conduct and conversation, prove themselves worthy of the almamater, the community and the county.

42. Outside the institution too they should, in their conduct and conversation, prove themselves worthy of the almatater, the community and the country.

Communication with the Guardians:

43. The Principal, the Hostel Superintendent should meet the guardians and discuss with them the welfare and progress of their wards. The guardians are cordially invited to meet the principal and the staff concerned whenever they desire.
44. Progress Report and reports regarding the undesirable activities on the part of the students may be sent to their guardians from time to time for their information and necessary co-operation in effecting the improvement of their wards.

AN IMPORTANT NOTICE FOR THE STUDENTS

1. The Students of the College are advised to come to the college as per the dress code prescribed for the purpose and carry their valid Identity Cards with them and produce their Identity Cards when demanded.
2.
 - a) The students are advised to contact the counter for various kinds of official transactions. They should not ordinarily enter the College office.
 - b) The students may approach the information counter for information about admission, examination, and scholarship etc..
 - c) The Students may also meet the Principal and other officers working on his behalf. Written recommendations from the proctors should be obtained for the purpose.
3.
 - a) Spitting on the walls, floors, pillars or doors of the College is strictly prohibited.
 - b) Scribbling, pasting of placards, posters and other papers or otherwise disfiguring the College walls or paths are strictly

prohibited. It is the duty of a student to safeguard the college property.

4. The students are advised to attend classes regularly and secure required percentage of attendance. If a student does not secure required attendance he/she may be detained.



CHAPTER - 4

COLLEGE FEES & SUBSCRIPTION: 2022-23

Sl. No.	Heads of Collection	U.G. (Fees)			P.G. (Fees)			BBA (Fees)	MBA (Fees)	M.F.C (Fees)
		Arts	Science	Com.	Com.	Geog. Edn, Eco., Eng, Urdu	Chem, Zool, Comp.Sc.			
Government Fees										
1	Tuition Fee	120	132	120	144	144	168	120	144	144
2	Admission Fee	10	11	10	12	12	14	10	12	12
College Sessional Fees										
1	Arm Force Flagday	2	2	2	2	2	2	2	2	2
2	Lib. DW Fee	70	70	70	70	70	70	70	70	70
3	Union	20	20	20	20	20	20	0	0	0
4	Common Room	10	10	10	10	10	10	10	10	10
5	Athletic Association	25	25	25	25	25	25	25	25	25
6	Dramatic Society	15	15	15	15	15	15	15	15	15
7	DSA	4	4	4	4	4	4	4	4	4
8	SSG	4	4	4	4	4	4	4	4	4
9	Science Society/ Comm	0	10	10	10	0	10	10	10	10
10	Identity Card	35	35	35	35	35	35	35	35	35
11	Magazine	35	35	35	35	35	35	35	35	35
12	Calendar	15	15	15	15	15	15	15	15	15
13	Red Cross	20	20	20	20	20	20	20	20	20
14	Proctorial	5	5	5	5	5	5	5	5	5
15	Abstract	1	1	1	1	1	1	1	1	1
16	Commemoration	10	10	10	10	10	10	10	10	10
17	SAF	2	2	2	2	2	2	2	2	2
18	Cycle Token Fund	50	50	50	50	50	50	50	50	50
19	Time Table Fund	6	6	6	6	6	6	6	6	6
20	Medicine Charge	4	4	4	4	4	4	4	4	4
21	Teacher's Welfare	1	1	1	1	1	1	1	1	1
22	Reading Room	10	10	10	10	10	10	10	10	10
23	Furniture Maintenance	10	10	10	10	10	10	10	10	10
24	SSI	8	8	8	8	8	8	8	8	8
25	Athletic Sports Fee	50	50	50	50	50	50	50	50	50
26	Scouts Guide	12	12	12	12	12	12	12	12	12
27	Security Guard	120	120	120	120	120	120	120	120	120
28	NCC	5	5	5	5	5	5	5	5	5
29	Course of Study	50	50	50	50	50	50	50	50	50
30	NSS	20	20	20	20	20	20	20	20	20
31	Autonomous Dev. Fund	250	250	250	250	250	250	250	250	250
32	Examination (Mid. Sem)	150	150	150	150	150	150	150	150	300
33	Seminar	300	300	300	300	500	500	300	400	400
34	Comp. Appl. in Business	0	0	0	1500	0	0	0	0	0
University Fees										
1	Development Fee	10	10	10	10	10	10	10	10	10
2	Migration Fee	200	200	200	0	0	0	0	0	0
3	Registration Fee	150	150	150	150	150	150	150	150	150
TOTAL:		1809	1832	1819	3345	1835	1871	1599	1725	1875
1	General Boys Total:	1809	1832	1819	3345	1835	1871	1599	1725	1875
2	General Girl's Total:	1689	1700	1699	3201	1691	1703	1479	1581	1731
3	SC/ ST Total:	1679	1689	1689	3189	1679	1689	1469	1569	1719
Self-Financing Course Fee										
1	Computer Science	-	10000	-	-	-	20000	-	-	-
2	BBA	-	-	-	-	-	-	15000	-	-
3	MBA	-	-	-	-	-	-	-	45000	-
4	M.Com (F&C)	-	-	-	-	-	-	-	-	30000
5	2 year B.Ed.	45000	45000	-	-	-	-	-	-	-
6	4 year Integrated B.Ed.	45000	45000	-	-	-	-	-	-	-

RE-ADMISSION FEES: 2022-23

Sl. No.	Government	UG			PG			BBA	MBA
		Arts	Science	Com.	Com.	Geog, Edn, Eco, Eng, Odia	Chem, Zool, Comp.Sc.		
1	Tuition Fee	120	132	120	144	144	168	120	144
PL Account									
1	Arm Force Flagday	2	2	2	2	2	2	2	2
2	Library Development Fee	70	70	70	70	70	70	70	70
3	Union	20	20	20	20	20	20	0	0
4	Common Room	10	10	10	10	10	10	10	10
5	Athletic Association	25	25	25	25	25	25	25	25
6	Dramatic Society	15	15	15	15	15	15	15	15
7	DSA	4	4	4	4	4	4	4	4
8	SSG	4	4	4	4	4	4	4	4
9	Science Society/ Comm	0	10	10	10	0	10	10	10
11	Magazine	35	35	35	35	35	35	35	35
12	Calendar	15	15	15	15	15	15	15	15
13	Red Cross	20	20	20	20	20	20	20	20
14	Proctorial	5	5	5	5	5	5	5	5
15	Abstract	1	1	1	1	1	1	1	1
16	Commemoration	10	10	10	10	10	10	10	10
17	SAF	2	2	2	2	2	2	2	2
18	Cycle Token Fund	50	50	50	50	50	50	50	50
19	Time Table Fund	6	6	6	6	6	6	6	6
20	Medicine Charge	4	4	4	4	4	4	4	4
21	Teacher's Welfare	1	1	1	1	1	1	1	1
22	Reading Room	10	10	10	10	10	10	10	10
23	Furniture Maintenance	10	10	10	10	10	10	10	10
24	SSI	8	8	8	8	8	8	8	8
25	Athletic Sports Fee	50	50	50	50	50	50	50	50
26	Scouts Guide	12	12	12	12	12	12	12	12
27	Security Guard	120	120	120	120	120	120	120	120
28	NCC	5	5	5	5	5	5	5	5
29	Course of Study	50	50	50	50	50	50	50	50
30	NSS	20	20	20	20	20	20	20	20
Autonomous A/C									
1	Autonomous Dev. Fund	250	250	250	250	250	250	250	250
2	Examination (Mid Semester)	150	150	150	150	150	150	150	150
Utkal University									
1	Development Fee	10	10	10	10	10	10	10	10
TOTAL:		1114	1136	1124	1148	1138	1172	1104	1128
1	Comp. Science (Course Fee)	-	10000	-	-	-	20000	-	-
2	BBA (Course Fee)	-	-	-	-	-	-	15000	-
3	2 year B.Ed. (Course Fee)	45000	45000	-	-	-	-	-	-
4	4 yr. Int. B.Ed. (Course Fee)	45000	45000	-	-	-	-	-	-
5	MBA Course Fee	-	-	-	-	-	-	-	45000
1	Boys	1114	1136	1124	1148	1138	1172	1104	1128
2	Girl's/ SC/ ST	994	1004	1004	1004	994	1004	984	984

CHAPTER - 5

EXAMINATION REGULATIONS

- 5.1 Students fulfilling the academic criteria fixed by the college shall be allowed to appear at the Mid Semester & End Semester Examination conducted by the college.

END SEMESTER EXAMINATIONS

- 5.2 Eligible +3 1st yr., 2nd yr., 3rd yr. students of Arts, Science, Commerce streams, B.Ed and BBA shall have to appear in two semester Examinations in each academic year conducted by the College. Semester – I, Semester – III and Semester – V Examinations for UG Courses (+3 classes) will be conducted in the month of December of the current year while Semester – II, Semester – IV and Semester – VI examinations for UG courses (+3 classes) will be conducted in the month of April of the next year.
- 5.3 Eligible M.A., M.Sc., M.Com. & MBA students shall have to appear in two semester Examinations in each academic year. Semester - I & Semester- III, Examinations of PG courses will be conducted in the month of December of the current year, while Semester II and Semester IV Examinations of the said course in the month of April of the next year.
- 5.4 The mark secured in each Semester Examination shall be taken into account for the final award of Honours in case of UG course & class in case of P.G course.
- 5.5 Students failing to appear at a particular Semester Examination

will have to clear the said examination only with the next batch of students as Back Candidates.

- 5.6 In case of transfer from another autonomous college to S.C.S. (Autonomous) College, Puri in +3 1st year and +3 2nd year classes., (as per Govt. order), the marks secured by the candidate in the examination of the previous college will be taken into consideration towards final results provided the course structure & syllabus in both the colleges are same. Otherwise, the student has to clear those examinations with the next batch of the students in S.C.S. (A) College Puri.

MID SEMESTER EXAMINATIONS

- 5.7 The students of +3 2nd yr. and +3 3rd year classes of Arts, Science and Commerce streams shall have to appear in one Mid Semester Examinations in all theory papers of Compulsory, Honours core course, AECC, SEC, Elective and Pass Subjects for each semester examination. The appearance of the students at these examinations is compulsory.
- 5.8 In pursuance of the Model Regulation For Under Graduate programme ('+3' BA/B.Com./B.Sc) as per CBCS System w.e.f. Session 2019-20, there shall be no pass mark in Mid Semester Examination
- A student who fails to appear in a Mid Semester Examination, will be allowed one more chance to take the same examination. A student has to appear the Mid Semester Examination. Absence in a Mid Semester paper will be declared as failed in that paper. A student who was absent in the Mid Semester Examination during both the chances but has passed at the University End Semester Examination shall be treated as failed in that Semester. Such candidates would be required to appear the Mid Semester Examinations in subsequent semester.

There will be no provision to reappear in the Mid Semester Examination for improvement.

- 5.9 Absentees of Internal Assessment tests owing to illness may be permitted to appear in the test only on production of medical certificate from medical officer of a Govt. Hospital or any renounced hospital. However, in such a case, the student may be allowed to sit for the Assessment Tests along with the next batch of students.
- 5.10 Absentees of internal Assessment tests due to participation in any occasion at State level or National level duly permitted by the principal of the institution, shall be allowed to sit for the assessment tests along with next batch of students.
- 5.11 Presentation of Seminar or Project is compulsory for U.G and P.G students. If a candidate doesn't do so his / her result will be withheld.
- 5.12 A candidate has to clear all the papers (theory/Practical) of a particular Semester Examination in his/ her own merit. Otherwise he/she has to clear that/those paper(s) with the next batch of students as a back candidate.
- 5.13 A candidate may be allowed to improve his / her secured marks in a particular paper(s) only once in the next chance. If a candidate wants to improve his / her secured marks in compulsory elective or pass paper, he / she will be debarred from getting distinction.
- 5.14 The division/class of a student will be decided by taking his / her performances in all the concerned End term / Semester Examinations.
- 5.15 Indiscipline in the Examination hall and involvement in malpractice will be viewed seriously as per the provision of the conduct of Examination Rules 1980 (Government of Odisha)

5.16 PASS MARK/AWARD OF DIVISION

- i) A candidate has to secure 30% in compulsory, pass and elective papers of different years, 36% in Hons. core courses / theory papers, 40% in compulsory / Pass practical paper and minimum of 45% in Honours practical papers and 36% of the aggregate marks (including Honours core courses, Compulsory, Pass & Elective papers).
- ii) For project /Seminar a candidate has to secure minimum of 40% of the allotted marks.
- iii) Project report submission or seminar presentation is compulsory for the final award of degree or class.
- iv) Project marks shall not be treated as marks secured in the practical Examination.
- v) Out of total marks in project, 75% will be allotted for submission of project report and 25% for viva-voce in the project.

PROVIDED THAT:

- i) The aggregate marks of all the six semester examinations taken together for semester course.
- ii) The aggregate of the care course papers in all the semester examinations taken together including the project.
- iii) A candidate obtaining 60% or more in the aggregate of the care course papers taken together shall be declared to have passed in the Three years Degree in Arts / Science / Commerce examinations in first class (including project marks) and obtaining 45% or more but less than 60% in aggregate of all core course papers shall be declared to have passed in second class (including project marks)

- iv) A candidate who obtains 30% or more in the aggregate of the theory papers of all, AECC, SEC and CAE subjects, 40% or more in each practical subject (where there is a practical paper) but less than 45% in the aggregate of all core course papers (including project) and more than 36% in the aggregate of core course papers and 36% in the aggregate marks of all subjects (Core course, G. Elective, AECC & SEC) shall be declared to have passed the Degree examination without core course. (i.e. pass in General Without core course)

If a candidate passes the Final Degree examination on GWH or 2nd class, he/she may be allowed to improve the class only once within two years after passing the Final Degree Examination.

- v) Besides the core course Degree, if a candidate obtains a minimum of 50% of the aggregate marks in all the AECC, SEC and G. Elective papers in the first appearance of the respective Semester examinations shall be declared to have passed the Degree examination with Distinction. However, the candidate has to secure minimum pass mark in each subject paper.

This means Distinction cannot be awarded to a candidate having Back paper appearance.

Note: The first appearance means that a candidate must have passed all subjects in the relevant semester / year of examination in first attempt.

For Example:

- a) +3 1st yr. (Arts / Sc. /Com) -
For the subjects meant for the +3 1st year, the first appearance will be the semester I and II examinations.

b) +3 2nd yr. (.Arts / Sc / Com)

For the subjects meant for the +3 IInd year, the first appearance will be the Semester-III and IV Examinations.

+3 3rd yr. (Arts/Sc./Com)

For the subjects meant for +3 IIIrd year, the first appearance will be the Semester V & VI Examination.

5.17 BACK PAPER CLEARANCE

1. It is compulsory for students to fill up the forms for examination within stipulated dates and time, notified by the Controller of Examinations. If a student does not fill up the forms in time, his / her case shall not be considered for promotion to the next higher class under any circumstances.
2. A candidate securing less than 30% of marks in any paper of Compulsory, Pass and Elective or failing to retain Honours in the 1st, 2nd, 3rd, 4th semester examinations may be allowed to appear in those papers in the next respective semester examinations so as to clear back papers on payment of the prescribed fees.
3. A candidate who has passed in all subjects but has failed to secure the requisite pass mark in aggregate may be allowed to appear in any subject paper of his / her choice in the immediate next Semester examinations on payment of the prescribed fees.
4. In Back paper examinations pass marks secured by the candidate shall be taken into account for determining his/her result. If the candidate secures fail marks in back paper appearance all his/her examinations shall be cancelled and he / she has to appear afresh in all subjects of examination in 1st, 2nd, 3rd and 4th Semester examinations in the succeeding year along with the Regular and Back examination.

5. There shall not be back paper clearance for Internal Assessment / Project evaluation. Marks secured in the first chance (eligible chance) shall be considered for the final result and subsequent back paper examinations.
6. In Project paper, unsuccessful candidates can submit a project afresh in the immediate next chance only with a fine of Rs. 200.
7. In Semester examinations, in case of single subject, if a candidate secures less than 30% he/ she has to appear at Back Examinations in the said paper (s) in the respective semesters with the next batch of students.

Examples:

A candidate desiring to appear in Back Paper Examination in the 1st Semester will be permitted to appear only in the 3rd Semester along with the next batch of students of 1st Semester. Similarly 2nd Semester Back Examination could be cleared in the 4th Semester, 3rd Semester Back in 5th Semester and 4th Semester Back in 6th Semester.

- 5.18 At the end of each Semester candidates will be supplied with mark sheets. If a candidate fails in a particular paper he / she is at liberty to appear either Back Examination in the said paper (s) or wait for the combined result in the concerned paper(s) spread over in two or different Semesters. But in case of back paper appearance in either compulsory, pass and elective papers, the candidate(s) will not be entitled to Distinction even if he / she secures the required percentage of marks.

5.19 HARD CASE RULES.

The College shall adhere to the Hard Case Rules as framed and implemented by the Utkal University from time to time to be implemented.

5.20 PUBLICATION OF RESULTS

1. Under normal situation the result of each End Term/Semester Examination shall be published within 45 days from the last date of the concerned examination (Theory practical and project evaluation as the case may be).
2. The results shall be published at the end of each Semester / Ex. Term without mentioning the class or division. Only mark sheets will be issued to the candidates. At the time of finalisation of results after the Semester VI Examination, Division or class shall be decided and the Final mark sheet will be issued accordingly.
3. In the Result Sheet the names, roll nos. of the candidates shall be arranged in order of merit. But in case of those who have availed the benefit of Back Examinations in the final year/ Semester, their results will be published in a separate list without being arranged in order of merit.

5.21 RECHECKING / RE-ADDITION OF VALUED SCRIPTS

Students can apply for rechecking / re-addition of their valued answer scripts within 20 days from the date of publication of a particular result by depositing the prescribed fees @ Rs. 100/- per paper in the collection counter.

- 5.22 Students desiring to get the Xerox copies of their valued scripts may apply by depositing Rs. 500/- per paper in the cash counter within 20 days from the date of publication of results.

5.23 DIPLOMA

Every candidate who passes the Three-year Degree Examination shall receive a Diploma in the proforma as prescribed by the Utkal University from time to time and signed by the Vice- Chancellor of Utkal University.



CHAPTER - 6

SCHOLARSHIPS, STIPENDS AND OTHER AIDS

CENTRAL GOVERNMENT SCHEMES:

1. National scholarship of the Government of India: Deserving students are selected by the Government of Orissa in order of merit.
2. Post Matric Stipends to the students belonging to scheduled caste and scheduled tribe.
3. Scholarship for Deaf, Blind and Orthopedically Handicapped Students: Such students must apply in the prescribed form which can be obtained from the office of the District Social Welfare Officer.
4. Senior College Merit Scholarship and Senior Merit-cum-Poverty Scholarship: Awarded to the poor and meritorious students on the basis of marks of CHSE, Orissa for a period of 3 years for +3 students.
5. Educational concession to the children and dependents of service personnel and ex-servicemen.
6. Stipends to the children of Dock labour Employees.
7. Stipends to the children of iron-ore Mine Employees.
8. Fakir Mohan Chhatrabruti for UG & PG Odia students by the Government of Odisha in order of merit of mark in Odia subject.

PRIZES & SHIELDS:

1. Six prizes (viz three of Rs. 15/- and three of Rs.20/- each) are to be awarded to the students of this College who stand first in the Autonomous Annual Examination among the successful candidates of this College in all the Faculties (ii) Degree (Hons) respectively.
2. The Nitya Suman Memorial Prize: Funded in 1975 by Sri Dibakar Giri of Village Uparabasta, Khurda in memory of his grand Father, late Nityanada Giri and father late Suman Giri. He invested Rs. 300.00 in 4 percent G.P. notes out of which a prize in the form of books of the value of Rs.12.00 is awarded annually to the student who secures the highest marks in the 1st year Science Examination from this College and continues further studies in the State of Odisha.
3. A Prize of Rs. 100.00/- from the Trust Fund called Divya Singh Pattajosi Mohapatra Fund: This fund was created by a donation from Sri Dwarakanath Pattajosi Mohapatra, Harachandi Sahi, Puri, in memory of his son late Dibya Singha Pattajosi Mahapatra. The prize is awarded to the student who secures the highest mark in Commerce. The amount of the prize is met out of the interest on the amount deposited with Urban co-operative Bank Ltd. Puri by Sri Dwarakanath Pattajoshi Mohapatra.
4. Pandit Nilakantha Das Memorial Cash Prize of the amount equivalent to the interest accruing annually from fixed deposit of Rs. 1000.00 in the S. B. I. Puri donated by Sri Dwarakanath Das, Advocate, Matimandap Sahi, Puri in Memory of his revered father-in-law Pandit Nilakantha Das, is awarded to the student of this College securing the highest marks at the B.A. Philosophy Honours Examination of Utkal University.

5. Pandit Krishna Chandra Acharya Memorial Shield donated by Dr. Surendra Narayan in memory of his late father is awarded to the student securing the highest marks at the B.Sc. Examination.
6. The Usharani Memorial Shield donated by Adhyapak Biswaranjan, Puri in memory of his late mother is awarded in the Oriya Debate Competition to the best debator.
7. The S.C.S. College Running Shield is awarded in the English Debate Competition to the best debator.
8. The Bikram Memorial Shield is awarded for the outstanding activity to a student of the College.
9. The Ganesh memorial shield is awarded to the best drama script writer of the College.
10. The Laxmi Ballav Mohapatra Memorial Prizes are awarded to (1) The best graduate (+3 science) securing highest marks at the final autonomous Examination (2) The best debator (debator on the cult of Lord Jagannath and the competition organized by Advisor, Students' Union. Dr. Laxmi Narayan Mohapatra 'Sevayan' Grand Road Puri donated Rs. 6000/- in 1992 in Shape of 3 fixed deposits of Rs. 2000/- each at Uco Bank, Puri for the Award in memory of his son.



CHAPTER - 7

COLLEGE LIBRARY

General Information:

The College General Library contains about 85,500 books arranged in sections and sub-sections. The members of the staff and Students of this College and other persons specially permitted by the principal may use the library:

General Rules:

1. The library opens at 10.30 A.M. and closes at 4.30 P.M. All transactions of the Library with students will be done between 11.00 A.M. to 3.00 P.M. on every working day.
2. The library remains closed on Sundays and authorised holidays.
3. On working days office works of the Library are attended to after 2.30 P.M. During this period issue and return of books will not be attended to.
4. Arrangements are made to keep the Library open during the vacations.
5. Every borrower is supposed to have read the rules governing the Library as furnished below and is required to abide by them.
(Rules are common to all borrowers of books)

IGNORANCE OF THE THESE RULES WILL NOT BE EXCUSED

Rules (General Library)

1. Books will be issued on the presentation of the-borrower's card along with identity Card. Only one book will be issued at the

time of surrender of one borrower's card. The card will be issued by Library to all the borrowers at the beginning of the session on production of the first receipt and the identity card along with one Passport size photograph for preparation of library Identity Cards.

2. Students are required to renew their borrower's cards at the beginning of each session. Books will be issued only after the borrower cards are renewed.
3.
 - a) Loss of these cards will deprive the borrower of his/her right to borrow books.
 - b) Loss of cards must be immediately reported to the Librarian.
 - c) A duplicate card may be issued against the lost card on payment of Rs. 21- towards the cost of card and a fine of Rs 3/
4. Borrower's cards are not transferable. Books will be issued against the borrower's card on personal presentation only.
5. Every borrower must examine the condition of the book or books before he/she leaves the counter. In case of mutilation discovered later, the presumption will be against the borrower and the cost of the books with fine will be realised from him/her.
6. Books should be returned within the period allowed to a borrower, failing which further issue shall be stopped.
7.
 - a) When the date for return of a book falls on an authorised holiday, it should be returned to the library as the College reopens after the holiday.
 - b) If the borrower is representing the college in some games or sports or conferences on the due date of return of the book, he/she has to return the book on the date of joining the college.

8. Books in possession of the borrower should be returned to the Library before the college closes for the long vacation on or before the date notified for the purpose.
9. Whoever might have a library book or a journal in his/her possession should return it to the Library in response to a requisition notice for the return of the same from the Librarian, failing which fresh issue shall be stopped.
10. No marginal or other note or markings shall be made in the Library books nor shall any pictures or pages be removed, torn or otherwise disfigured. In such cases the borrower shall be asked to replace the book damaged by him/her.
11. Although, ordinarily, there will be no restriction on the use of books in the Library, the principal has the right to stop the issue of certain books in the interest of the institution to all or some intending borrowers.
12. A borrower against whom any book or charge is outstanding shall not be allowed to borrow books from the library.
13. All those who may happen to be inside the library or in its neighborhood are expected to maintain strict silence. The Librarian has orders to see that the rule of silence is strictly observed and to report any willful breach of the rule.
Teachers are also expected to use their influence to promote the observance of the rule whenever they are in the Library and to report to the Principal cases of deliberate disobedience and misbehavior.
14.
 - a) The Library premises should not be used for any purpose other than reading or consulting books and periodicals of the Library.
 - b) Spitting and smoking inside the Library are strictly forbidden.

15. Cases of incivility on the part of the intending borrowers should at once be reported to the principal by the Library staff, or any authorised person who might happen to be inside the Library.
16. An unauthorised person who tries to force his/her way into the Library may be turned out of the Library by the Library Staff.
17. None but members of the staff may go beyond the Library counter. Persons who are given special permission by the Principal may work inside the Library.
18. The following is the list showing maximum number of books that may be issued to the various categories of borrowers.
 - a) All members of teaching staff 10 each
 - b) Non-teaching staff 3 each
 - c) Students reading in P.G Classes 4 each
 - d) Students reading in +3, 3rd yr. Hons. 3 each
 - e) Students reading in +3, 1st yr. & 2nd yr. Hons 2 each
- N.B.** - Textbooks of other disciplines shall not ordinarily be issued to the members of the staff. These may be issued for one month only on the recommendation of the Departmental Head and with the permission of the principal
19. A book once issued to a borrower may be re-issued to him/her with the permission of the Prof-in-charge of Library for necessary official entries.
20. Books of reference section, current issue of periodicals, Courses of studies and rare books shall not be issued to use at home.
21. The time allowed to the borrowers for reading the library books is as follows:
 - (a) Members of the teaching staff 1 month
 - (b) Other members of the staff 1 month
 - (c) Students 15 days

The teaching staff of S.C.S. (Jr.) College who take P.G. classes may be allowed to borrow 5 (five) books from the S.C.S.(A) College Library provided their application for the same is routed through their College and finally approved by the Principal. However, such borrowers may be asked to produce no-due certificate from the S.C.S.(A) College library at the time of relief from their College

N.B. - In view of the growing number of defaulters the present fine rate be increased in the following manner.

- i) If the student retains a book beyond the normal 15 days of stipulated time, a fine of 10 (ten) paise per day be imposed on the first 15 days of defaulting.
 - ii) If the book is retained beyond one month from the date of Issue a fine of 50 (fifty) paise per day be charged for the next 15 (fifteen) days.
 - iii) If the same is not returned within one and half month from the date of issue the fine be raised to Re. 1/- (Rupee one) per day onwards.
22. Any book lost, damaged or defaced by a borrower must be replaced by him/her. If a book is one or a set or a series and the volumes cannot be obtained singly, the whole set or series must be replaced at the reader's cost. Should the book be rare or irreplaceable, the borrower would pay an amount ten times the catalogue price or the price ascertained from authentic sources of the book. In no case shall this be relaxed.
23. In case where the price of the lost books cannot be ascertained the borrower should pay as compensation an amount fixed by the Principal.
24. a) Textbooks will be issued to the students from the General section.
- b) Reference books will be issued on call slips for consultation in the Library.

25. Magazines will not be issued to any members of staff or students. However, they may be issued to them on 'daily issue slip' and to be returned positively by 3.00 p.m. of the day of issue in the reading room.
26. No student should enter the Library rooms without the permission of the Librarian.
27. No one should enter the Library rooms with personal books, bags or umbrellas etc. These are to be kept at the place notified.
28. Any grievance of the students regarding Library affairs should be brought to the notice of the Professor-in-Charge, Library.
29. In all dealings with the Library the identity card must be produced at the counter on demand, failing which the students concerned will not be attended to.
30. Any complaint regarding Library fine and mutilation of Library books should be submitted to the Librarian who will pass it on to the higher authority after his remarks for final deposit.
31. Students are required to submit their Library identity card along with the Borrowers' Cards one day before to obtain clearance from the Library.
32. Violation of the library rules shall strictly be dealt with.
33. Students have to deposit a Sum of Rs. 5/- towards duplicate Library Identity card

Rules: Textbook Library [Book Bank]

1. The object of the 'Textbook Library' is to make prescribed textbook available to the poor and deserving students on long-term basis. The textbook library contains about 15,000 nos of books.
2. This library shall be attached to the General Library of the College, and the Librarian shall remain in-charge of the books.

3. At the beginning of each session the Principal shall invite applications in the prescribed forms for the purpose from the poor and deserving students of the college intending to borrow books from this Library.
4. The students shall submit separate application to borrow books on different subjects.
5. The application thus received shall be passed on to the Heads of the respective Departments who after necessary scrutiny, shall submit their recommendations to the principal.
6. The book borrowed shall have to be returned by the borrowers one week before filling in their form for the End-Term/ Semester Examination or else disciplinary action shall be taken against them by the Principal.
7. The borrowers shall have to give an undertaking to the effect that they shall be responsible for keeping the books in good condition. Disfiguring the books by underlining marks, marginal notes or causing damage in any other way to the books shall have to be compensated for. In extreme cases the books must be replaced.
8. The Librarian will report to the Principal the names of the borrowers responsible for the improper use of library books.
9. Borrowers leaving the College before their End-Term/ Semester Examination or discontinuing their studies at any time shall have to return the books before they are allowed to leave.
10. Students borrowing books from the Book Bank shall have to pay a fee of 1/10th of the cost of the book, subject to minimum Rs. 1.00.
11. There shall be an issue register for the books to be lent to the students in which the borrower shall put his/her signature on receipt of the books.

12. Money received on any day by the Librarian will have to be deposited with the College Office and receipts for such deposits will be obtained by him/her and maintained in the Book Bank file.
13. Students borrowing books from the Book Bank shall be allowed to keep them till their respective End Term / Semester Examination but they shall have to return them at the time of filling up of forms failing which they will not be allowed to fill-up the same.
14. Books should be returned in good condition. Books lost or damaged shall have to be replaced or ten times cost thereof be deposited in the college counter and a clearance certificate is obtained from the library.
(Plea of ignorance of any rule will not be considered as an excuse in any case)

RULES FOR THE READING ROOM:

- a) The reading room opens at 12 noon and closes at 3 p.m. on every working day.
- b) Students are provided with Books, Journals and News papers for their use within the stipulated period, on presentation of their College Identity cards.
- c) Students should maintain silence inside the reading room.

STUDENTS' READING ROOM:

With effect from the session 1985-86, Students' Reading facility has been provided to the students to utilise their hours for acquiring more information and knowledge from newspapers and periodicals. It also provides space for serious reading during the College hours.



CHAPTER - 8

STUDENTS' ASSOCIATIONS AND SOCIETIES

8.1 THE STUDENTS' UNION

All the students of +3 classes and P.G. classes of the College form a union.

1. Name:

The name of the Union shall be Samanta Chandra Sekhar (Autonomous) College Students Union.

2. Aims:

- a) To act as the sole organ of Students' Union on all matters of students' interest within the framework of College Rules.
- b) To foster and encourage co-operative academic life unity and co-operation among the members of the union.
- c) To work for the development of the cultural life and to uphold the moral values of the student community.
- d) To uphold the dignity and to promote the prosperity of the College

3. Functions:

The functions of the Union shall be as follows:

- a) To organize discussions and debates of cultural and academic matter on subject of local, national and international interest.
- b) To invite eminent persons to address the Union and to take

part in debates and discussions with the prior permission of the principal.

4. Member:

- a) Students of +3 classes and P.G. classes of the college shall be members of the Union and shall have the right of voting and standing for elections subject to provision in Act 10 (b)
- b) Membership shall not be opened to one who is not a student of S.C.S. (A) College, Puri.
- c) The meeting of the union shall be opened to all members of the teaching staff who, if they so desire can take part in the proceeding of the meeting.

5. The Principal:

The Principal, S.C.S. (A) College, shall be the final authority to deal with all the activities of the Student's Union. Everything done or proposed to be done by the union shall be subject to his / her approval. He/She shall in particular, have the following right and function

- a) To conduct the Annual Elections and other elections.
- b) To approve the Union budget passed by the Union Executive Committee.
- c) To get the accounts of the Union audited by the Audit Committee.
- d) To take such steps as he deems necessary to meet the objections, if any, raised by the Audit Committee.
- e) To carry on all correspondences with invitees either on the request of Executive Committee or on his own.

6. Adviser:

- a) There shall be an Adviser appointed by the Principal from among the members of the teaching staff. The Principal, if

he so desires, may appoint Associate Adviser to assist the Adviser in discharging his functions and select as Adviser, in his absence. When one associate adviser acts as adviser he will discharge all the functions of the adviser. The Principal may sanction withdrawals from the COLLEGE UNION FUND on the requisitions of ADVISER / ASSOCIATE ADVISER.

- b) The adviser shall be present at the meeting of the Executive Committee and at the ordinary meetings of the Union. He will help the President with useful suggestions for proper conduct of the meeting.
- c) The President may refer to him any rule for interpretation and the decisions of the Adviser, when so referred to, shall be final.
- d) The Adviser may at any time during meeting at the request of the president explain the scope and effect of a motion or amendment.
- e) In the absence of the Adviser and Associate Adviser, the Principal shall depute some other member of the teaching staff to discharge the functions of the Adviser.

7. Executive Committee:

The activities of the Union shall be conducted by an Executive Committee consisting of the following elected from among the members of the Union.

- a) The President.
- b) Vice President.
- c) The Secretary.
- d) The Assistant Secretary
- e) Class representative from undergraduate and post graduate classes, one from each class. (Arts, Science and Commerce taken separately)
- f) One representative from among women students

8. (a) The office bearer shall hold office for the entire session unless they -

- i) Cease to be members of the College
- ii) Voluntarily resign in writing addressed to the Principal.
- iii) Cease to be members after filling the forms to appear at the University Examination.
- iv) Are removed as provided in article 12, clause (2), (b) below.

Provided that President and the Secretary of the Union shall hand over the charges of their offices to the Vice - President and the Assistant Secretary respectively immediately after their Test examination is over as per University Regulations.

However they can continue to hold their office till they fill in final application forms. The Vice-president and Assistant Secretary when they so take over the charges will discharge all the functions of the President and Secretary and will continue to hold office till the Annual meeting of the next session.

- b) A member of the Executive Committee shall cease to hold office if he/she remains absent from three consecutive meetings of the Executive committee without intimation.
- c) If removed by a vote of no-confidence.
- d) Any office falling vacant inspite of the arrangements will be filled up by holding of elections. The procedure of the by-election will be the same as in the case of the election at the beginning of the session.

Provided that no by-elections will be held to fill up vacancies of the office of the Vice-president and the Assistant Secretary when they assume the office of President and Secretary respectively under Article 7 (a) para 2.

9. Functions of Executive Committee:

- a) The Executive Committee shall have the following functions:
- i) To draw up the programme of union activities for the session.
 - ii) To prepare the UNION BUDGET. The budget shall be in accordance with the interest of the students in general and honours of the institution in particular. On no account shall the expenditure be in dissonance with and /or shall exceed the budgetary limit.
 - iii) To approve the expenditure incurred by the Secretary.
 - iv) To pass the minutes of previous meeting.
 - v) To discuss and decide on such other matters as are brought forward by the Secretary with the prior permission of the Principal in the form of a memorandum duly signed by at least 150 members of the Union.
 - vi) To discuss such other matters as may be referred to by the Principal.
- b)
- i) The ordinary meeting of the Executive Committee shall be called by the Secretary in consultation with the Advisor in writing, giving at least a 48 hours notice to the members specifying the date, time, place and agenda of the meeting.
 - ii) An extraordinary meeting of the Executive Committee can be convened at any time by the principal at the request of the Secretary.
 - iii) A meeting of the Executive Committee shall be presided over by the president in his absence by the Vice-president or in the absence of both by any member of the Committee elected by it on the spot. The election will be conducted by the Adviser.

- iv) No meeting of the Executive Committee can be conducted without at least half the members being present. A meeting adjourned due to want of quorum needs no quorum when reconvened, provided that at least 24 hours notice has been served for the purpose.
- v) The minutes of the meeting shall be maintained by the Secretary in writing; and a copy of the same shall be forwarded by the Secretary to the Principal through the Adviser, who shall certify to their accuracy, to the best of his knowledge.
- vi) The Executive Committee can carry on its function notwithstanding the fact that there are some vacancies.

10. Function of Office Bearers:

The following office-bearers shall be individually responsible to the General Body and shall discharge the followings :

a) The President:

- i) To preside over the meeting of the executive Committee.
- ii) To preside over all the ordinary meetings of the Union.
- iii) To discharge such other functions as are assigned to him by the principal.
- iv) To remain in charge of the Union Office, its property. A Key of the Union Office room may be kept and returned to the Principal's Office before the filling up the forms to appear at the Final Semester examination.

b) The Vice-president:

To discharge such other functions as may be assigned by the Executive Committee or by the Principal from time to time, in consistent with provisions in the Constitution.

c) The Secretary:

The Secretary shall be the Executive Officer of the Union and shall have the following functions :-

- i) To select topics for discussion at the ordinary meetings in consultation with the Adviser and the President and to make all other arrangements for such meetings.
 - ii) To convene meetings of the Executive Committee, to maintain the minutes of the meetings and to execute the decision of the Committee.
 - iii) To remain in charge of the Union Office, its property and records. A key of the Union Office room and Steel Almirah may be kept and also its property and Records. Both the keys should be returned to office of the Principal before filling up the forms to appear at the final semester examination.
 - iv) To spend money of the Union in accordance with the budget previously passed and to maintain proper accounts and keep genuine vouchers
 - v) To conduct academic and cultural competitions among the students.
 - vi) To discharge all other functions assigned to him by the constitution or by the Executive Committee or by the Principal.
 - vii) To submit vouchers against the Union money drawn and spent before filling up forms to appear at the final semester Examination.
- d) Assistant Secretary**
- i) To assist the Secretary in the discharge of his functions.
 - ii) To discharge such other functions as may be assigned to him by the Secretary.
- e) Election Rules**
- i) Election to various offices of College Union / Societies shall be held in time and in such manner as decided by the Principal.

- ii) Elections are to be held on completion of annual admission with a notice being issued by the Principal as per the Election Rules 2007-2008.
- iii) The bonafide students excluding those on college Rolls on the date of the poll shall be eligible to exercise their vote.
- iv) There shall be election by secret ballot or raising of hands as may be decided by the principal .The procedure relating to conduct of the elections and recording of vote shall be governed by the principles as laid down.
- v) Nominations for different offices duly proposed & seconded shall have to be submitted in the prescribed form in such manner and within such time limit as notified by the principal.
- vi) A nomination shall be treated as valid only if the nominee, the proposer, and the seconder are the bonafide students of the College on the date of scrutiny and their names have not been struck off from the college roll on that date.
- vii) A student can contest only for one office of the college union /Societies/ Associations. If nominations for more than one have been submitted and if they have been declared valid on post the nominee has to exercise his/her choice to contest only for one office and withdraw all other notified for the purpose, failing which all the nominations declared valid shall be declared invalid.
- viii) Nominations to fill up various offices of the college Union / Societies /Associations shall further be guided by the following:-
 - (a) President and Secretary can be elected from any class.
 - (b) Vice-president /Assistant Secretary only from the 1st year, 2nd year of +3 class. / P.G. (Pt.-1) year class.
 - (c) Representatives from among the students of respective classes /sexes.

- ix) A candidate securing the highest number of valid votes for an office shall be declared provisionally elected as soon as the counting of votes is over.
- (a) In case of a tie, the result shall be withheld corresponding to such post / posts and to be decided by resorting to system of lots 24 hours thereafter.
- (b) The manner, time and place for drawing of lots will be decided and notified by the principal in the college notice board for information of all concerned.
- (c) Drawing of lots shall be done on schedule, no matter, whether the candidates themselves are present on the spot or not.
- x) Election petitions, if any, shall be submitted within 24 hours from the provisional declaration of results.
- xi) A panel of Jury shall be constituted and notified by the Principal to consider and dispose of such petitions.
- xii) Violations of election rules mentioned herein or to be notified by the principal during the period of election shall constitute an act of election offence, to be penalised in a manner as decided by the Principal.
- xiii) All matters concerning election disputes irregularities shall be brought to the notice of the principal in writing immediately.
- (xiv) In all matters concerning election to various offices of the college union / Societies / Association, the decision of the principal shall be final.

(xv) Other Rules

- (a) **Office Bearers & Executive Members :** All posts of Students Union / Societies / Association except class representatives are categories as Office Bearer. The class representative are categories as executive members.

- (b) **Academic Arrear:** A candidate who has failed in one or more subject and has not cleared the same as on the date of filing nomination may not be eligible to contest election.
- (c) Nomination or direct election: Principal may take a view depending on situation. But it must be done as an Interim measure.
- (d) Age of candidate: The age may be counted as on the date of filing nomination.
- (e) Appointment of observers : The observers may be appointed from among Administrative Bursar / Accounts Bursar / Officer in Charge of N.C.C. of the College.
- (f) 75% Attendance: This may mean average attendance of 75% taking all subjects into consideration.
- (g) College Uniform: A student has to be in the uniform (whatever prescribed) on the day of poll.

11. Utilisation of the Union Fund:

- (a) The fund of the College Union shall be utilised in constructive manner for the betterment and welfare of students. in no case shall it be misused or misappropriated;
- (b) The sanctioned money for a specific approved purpose shall be spent under the direct supervision of Advisor/ Associate Advisor / vice-president of Departmental Associations and / or an officer, deputed by the Principal for the purpose.
- (c) The genuine vouchers of all expenditure must be brought to the notice of the Audit Committee. The Audit Committee shall be free and independent to express its impartial opinion. In case, the Audit Committee is not satisfied with the actuality of expenditure or the genuineness of vouchers the office bearer concerned shall be held responsible for the misutilization of money and necessary action will be taken against him /her.

12. Fee and Audit:

- (a) Every student of the college shall pay an annual subscription at the beginning of each academic year
- (b) All the money of the Union shall be collected by the college office and deposited with the Treasury. The Principal shall be the drawing officer. The Secretary may however; keep with him a permanent advance of Rs. 25/- only.
- (c) The Principal shall draw and pay such amount & money as the Secretary may request in writing from time to time to spend for any specified purpose in accordance with the budget already passed and this withdrawal must be recommended by the Advisor of the college union.
- (d) The Principal shall appoint an Audit committee consisting of three members of the college Staff to audit the accounts of the union. It shall be the duty of this Audit committee to point out the irregularities, if any, to the Principal before the Audit Report is placed at the Annual General meeting of the Union.
- (e) It shall be the duty of Secretary to obtain genuine vouchers and to keep all accounts checked by the Audit Committee by showing all the relevant records to the Committee.
- (f) Fresh withdrawals by the Secretary will not be allowed from the Union Fund unless accounts and necessary vouchers of the previous withdrawals are submitted to the Principal duly countersigned by the Advisor.

13. Meeting:

- (a) The following meetings of the Union shall be held.
 - i) An annual General Body Meeting (G.B.M) shall be held as early as possible after the Annual Election and shall be convened by the principal and shall be presided over by

him or any of his nominees and the notice for such a meeting shall be given 3 days before the meeting.

- (ii) It will be the duty of the outgoing secretary to place the accounts of the Union for the last session at the Annual General Body Meeting for discussion. If he so desires, he may give reply to the points raised by the members in course of discussion. He will also read out the audit report before the house.
- (iii) The Outgoing office-bearers shall be relieved and newly elected office-bearer shall assume office at the Annual General Body Meeting of the Union.
- (b) i) An extraordinary General Body Meeting may be convened by the principal or by the principal on request by the Executive committee or by the Principal on a requisition signed by at least one hundred and fifty members of the Union.
- ii) At least four days notice should be given for extraordinary meeting and shall be presided over by the Principal or by any member of the College staff deputed by him.
- iii) An Extraordinary General Body Meeting may be called for any purpose for which an ordinary General Body Meeting can be called or for the purpose of passing a vote of no- confidence against any or all of the office bearer mentioned in Act (9)
- iv) At least 10 days notice shall be given to the principal for moving a vote of no confidence mentioned above, which shall be signed by at least two hundred members of the Union. Such a motion shall be passed by a three-fourth majority of the members present and voting. The quorum for the meeting shall be at least two third of members of the Union.

- (c) Ordinary meetings of the Union shall be held for the purposes of holding discussion and debates.
- (d) An ordinary meeting of the union shall be held when distinguished persons are invited to address the Union and shall be called upon by the Secretary with permission of the Principal at a short notice, if necessary, and shall be presided over at the discretion of the Principal or Principal's nominee or by president of the Union.

14. Amendment to the Constitution:

- (a) The constitution can be amended by the Annual General Body Meeting or by an Extraordinary General Body Meeting.
- (b) A notice to amend the constitution shall be given at least six days before the meeting of the General Body.
- (c) A motion to amend the constitution must be received with the previous approval of the Principal and it shall be deemed to have been adopted if passed by majority of three-fourth of members present and voting. The quorum of the meeting shall be one-third of the members of the Union.
- (d) The amendments to the constitution, so passed, shall come into effect from such date as Principal may decide.

15. Miscellaneous

The accepted parliamentary procedure shall be adopted in the meetings of the College Union.

- (a) Three copies of this constitution shall be signed by the Principal, the Adviser, the President and the Secretary of the College Union and one copy each shall be kept by the Principal, the Adviser and the Union Office.
- (b) As and when the Constitution demanded, such amendments shall also be signed in such manner and kept likewise as in 15 (a).

- (c) The power to interpret the constitution is vested with the Principal in consultation with the Adviser.

16. The Final Authority:

The Principal's decision on all matters relating to the Union shall be final.

8.2. DRAMATIC SOCIETY

1. There shall be a Dramatic Society called the S.C.S. College Dramatic Society.
2. Every student shall pay a subscription of Rs. 10.00 per annum when he pays his first installment of College fees for the session.
3. The Principal shall be the ex-officio president of the Dramatic Society.
4. All students shall be members of the society.
- 5.(a) The affairs to the Society shall be managed by a Committee consisting of the following members.
 - i) Principal, ex-officio President
 - ii) The Vice-President to be nominated by the Principal.
- (b) Associate Vice-presidents may be nominated and co-opted to the Dramatic Society in case the Principal deems it necessary.
 - i) A Secretary and an Assistant Secretary to be elected by the students from among themselves. No student from III year +3 or Part II M.A. that session can stand for the post of Assistant Secretary.
 - ii) Two representatives from each class are to be elected by the students of the class.
 - iii) One representative from among women students shall be elected.
6. At the beginning of each session there shall be a meeting of all the members of the Dramatic Society. This meeting shall receive the documents of the previous year from the outgoing Secretary

- 7. The Committee shall perform the following duties:**
- (a) Decide which Drama shall be staged during the year and when. The decision shall be subject to the approval of the Principal. Melody shall not be an item in the Annual function.
 - (b) Prepare and pass the Budget for the year.
 - (c) Have the expenditure in connection with the drama audited within 15 working days after the staging of the drama.
 - (d) Sanction expenditure out of the reserve fund for the purchase of the property or the upkeep repair or replacement of articles already purchased for the Dramatic Society.
8. Neither the secretary nor the Assistant Secretary shall ordinarily be given an actor's part in the drama to be staged one of the two shall keep minutes of the Society and the other be in charge of accounts. Either one or both of them may be removed from their office if they fail to discharge their duties properly (i) by the Principal (ii) by a vote of no-confidence passed by not less than two third of the members of the committee specially called for the purpose and ratified at a meeting of the General Body of members called for the purpose
9. The quorum of an ordinary meeting of the Committee of Management shall be more than one-third of the existing members.
10. Any vacancy in the Executive Committee may be filled up through nomination by the Principal in consultation with the Vice-president.

8.3 THE DAY SCHOLARS' ASSOCIATION

The rules of the Day scholars Association are as follows:

The name of the Association shall be the S.C.S. (A) College Day Scholars' Association.

1. Functions of the Association:

The function of the Association shall be as follows:

- (a) To take up such cultural activities as will foster a spirit of fellowship and co-operation among all the day scholars.
- (b) To help the poor and deserving day scholars by providing them with books from the D.S.A. Lending Library.
- (c) To organise cultural meeting at times and to hold the anniversary of Association in the month of January every year.
- (d) To award prizes for photography, music and painting to the students on a competitive basis.

2. Membership

All the scholars of the S.C.S.(A) College shall be members of the Association. The membership fee is Rs. 2.00/-

3. Executive Committee

The following shall be the office bearers of the Executive committee S.C.S. (A) Day Scholars, Association.

- (i) President, (ii) Vice-president, (iii) Secretary, (iv) Assistant Secretary, (v) Librarian, (vi) class-Representatives one from each class – Science, Commerce and Arts taken separately.
- (a) The Principal shall be the ex-officio President of the Association and shall preside over all meetings of the Association. The vice-president nominated by the Principal shall preside over such meetings if the Principal is unable to attend
- (b) The Principal's decision on all matters of the D.S.A. as the president of the Association shall be final.
- (c) The Vice-president shall be appointed by the Principal from among the members of the staff. The Vice-president shall be present at all the meetings including the Executive

meetings. He will assist by helpful suggestions whenever necessary in the proper conduct of the meetings.

- (d) The Secretary, the Assistant Secretary and the Librarian & Class representatives shall be elected at the Annual General Meeting.
- (e) The Secretary, with the approval of the president shall organize all the functions of the Association and shall be in charge of minutes, correspondences and accounts.
- (f) The Librarian will be in charge of lending library under the direct supervision of the Secretary. He shall maintain registers and shall strictly follow the rules laid down for the efficient management of the library in the discharge of his duties and in his absence.

4. Fund:

- (a) The Fund of the Association shall be under direct control of the Principal.
- (b) All expenditures incurred by the Secretary for the Association shall be subject to the approval and scrutiny of the Executive Committee and the Principal.
- (c) The Secretary shall be directly responsible to the Principal in all matters of expenditure.
- (d) The Principal may appoint any member of the staff to audit the accounts of the Association.
- (e) Any vacancy in the executive committee may be filled up through the nomination by the Principal in consultation with the censor.
- (f) The ordinary meeting of the association shall be open to all members of the college staff as visitors.

8.4 SOCIAL SERVICE GUILD (SSG)

1. The aims and objects of the S.S.G. are to render Social service such as:
 - (a) To grant aid and help the poor and deserving students.
 - (b) To form Volunteers' Corps for rendering help in any emergency.
 - (c) To form Social Service Camps for improvement or clearing of the College campus.

2. **Funds**
 - (a) Every student contributes an annual subscription of Rs. 2.00 towards the S.S.G.
 - (b) The Govt. also give aid.
 - (c) There may be Charity Shows or Matches.
 - (d) Past beneficiaries from this fund, now being well placed in life, may return the money received.

3. Every year poor and deserving students get aid out of this S.S.G. fund. Students must apply and appear before a Selection Committee as constituted and notified by the Principal.

4. **S.S.G. Executive Body**
 - (a) The Principal is the ex-officio President.
 - (b) The vice-president nominated by the Principal from among the teaching staff.
 - (c) Two other members of the teaching staff nominated by the Principal.
 - (d) A Secretary elected by the students of College.
 - (e) One Class Representative elected by each class.
 - (f) One Representative from among women students nominated by the principal.
 - (g) In case of any vacancy in the middle of the year the Principal may nominate to fill it up.

5. The Duties of the Secretary

- (a) To convene meetings of the S.S.G
- (b) To record proceedings.
- (c) To organise volunteer corps.
- (d) To prepare and submit the annual report.

STUDENTS' AID FUND

- (a) Every student contributes Re. 1/- annually.
- (b) Aid is given from this fund to meet the following expenses of the deserving students who are poor and meritorious.
 - i) Examination fee
 - ii) Tuition fee
 - iii) Purchase of books.
 - iv) Hostel dues, clothing and medical expenses in exceptional cases.
 - v) Students must apply in proper form and appear before a Selection Committee for the award of the aid.

8.5 PLANNING FORUM

At the instance of the planning Commission, Government of India, New Delhi, the planning Forum was formed in this College in 1988.

1. Function

From time to time the Forum engages itself in Small Savings programmes and other functions, which are assigned to it by the planning Commission.

2. Office Bearers

The H.O.D., Economics, is the ex-officio Chairman of the forum. The Executive consists of the Chairman, the Secretary and an Assistant Secretary.

- (i) Secretary-Elected from among the senior students.
- (ii) Assistant Secretary-Elected from among the students.

8.6. PHOTOGRAPHY CLUB AND FILM CLUB

1. The object of the film club is to procure films from publicity Dept. British Council, U.S.I.S. or from some distributors on rental basis and exhibit them by the Science department projector at least once a month.
2. It may also have films and have a nominal subscription to cover up expenses.
3. The photo club is there to promote photography as a hobby by holding photo competitions and teaching the techniques of developing, printing and enlarging to the eager and desirous students. Dark room and equipment facilities are provided. Its expenses are borne from the funds raised for the purpose with the approval of the Principal and the Vice-president.
4. A member of teaching staff is nominated by the Principal to be in charge of the photographic Club and Film Club and he will be called Vice-President.
5. Every Student is required to pay a subscription of Re. 1.00 at the time of admission.

8.7 OTHER DEPARTMENTAL ASSOCIATIONS / SOCIETIES

The following Departmental Associations provide scope for cultural and co-curricular activities of the students:

The Oriya Sahitya Parishad, The Hindi Sahitya Parishad, The Sanskrit Society, The English Association, The Education Society, The Science Society, the History Society, The Economics Society, The Political Science Association, The Commerce Society, The Philosophy Association, Psychology Association, The Geography Society.

1. Objectives:

- (a) To arrange debate reading of papers and to invite eminent persons to address the members.
- (b) To organise seminars for the Honours Students.
- (c) To undertake such literary and external activities as are decided upon by the Executive and approved by the principal. On no account shall the FACULTY FUNDS be utilised for the purpose of organizing picnics.

2. Membership:

The membership of the Association is open to all students and members of the staff of the Department to which the Association belongs.

3. Management:

The management of the affair of the Society/Association shall be vested with an Executive Committee Consisting of –

1. The President (The Principal is the Ex-Officio President)
2. The Vice-president
Senior most teacher of the Department concerned will be the Ex-officio vice-president In the case of Science Society the senior most teacher of the science department will be the Ex-Officio Vice-president. A senior teacher of any one of the Science departments is to be nominated by the Principal to act as Associate Vice-President.
3. Secretary-Elected by the members of the Association or Society.
4. Assistant Secretary -Elected by the members of the Association or Society.
5. Class Representative -One from each of the classes elected by the students of the respective classes.

4. Elections.

The elections of the office bearers shall ordinarily be held at the beginning of each academic session. The time, date and manner of election shall be determined and notified by the Vice-president of the Society /Association concerned

5. Tenure

The elected office bearers shall hold office for a full academic year.

6. Function of the Secretary

- (a) To convene General and Executive Committee meetings of the Association /society.
- (b) To record the minutes of the meeting.
- (c) To organise functions and activities as decided upon by the Executive Committee and approved by the Principal.
- (d) To maintain accounts of the Association /Society.

7. The Assistant Secretary

He shall assist the Secretary in his duties and function as secretary in his absence.

- (a) All members shall have to pay an annual subscription of Rs.2.50 each. Distribution of money to different societies will be made out of this pool by the Principal on a fixed basis.
- (b) The Principal may sanction withdrawals from the fund on the requisition of the Vice-president.
- (c) The Principal is the final authority in all matters related to the Association / Society.

Each Society will prepare its budget on the basis of collection for the session. This budget will be duly discussed and at the Executive Meeting a copy of the budget shall be

submitted to the principal for approval and control of the society fund.

All functions of the Association shall be completed as far as possible by the end of January.

All expenses of the Association shall be limited to 90% of the Collection of the Association. The balance constitutes reserve fund for the general improvement of the Society.

8.8 THE ATHLETIC ASSOCIATION

1. General Rules

Students are forbidden (i) to belong to any outside athletic club or any other club or society. (ii) to play for any team other than the College team without taking prior written permission of the Principal.

When a match is to be played away from Puri, members of the team and students who wish to accompany the team shall obtain previous leave of absence from the principal. Those who are residents in a hostel shall also obtain permission of the Superintendent of the hostel.

2. The Association

The Association shall consist of the members of staff and students of the college with the principal as its ex-officio president.

An annual subscription of Rs. 15/- shall be collected from each student member of the Association at the beginning of the session.

3. Executive Committee

The Association shall have an Executive Committee called the S.C.S. (A) College Athletic Council which shall consist of :

- (a) The Principal as ex-officio president.
- (b) Vice-President to be nominated by the Principal.

- (c) Six Associate members from the staff nominated by the Principal.
- (d) The Physical Education Teacher
- (e) The Secretary and Assistant Secretary of the Association (Elected members).
- (f) Two elected representatives from each class, viz, 1st year, 2nd Year, 3rd year and P.G part-I & PG Part-II classes.
- (g) Two elected representatives from among women students of the College.
- (h) Captains of all outdoor games.

Note:

- i) All meetings of the Council shall be presided over by the President or the Vice-president.
- ii) In the absence of any captain, the vice-captain can attend the meeting of the Council on his behalf.
- iii) The meeting of the Council shall be convened by the Secretary with 4 hours notice to the members unless relaxed by the Principal on emergency.
- iv) The quorum shall consist of at least two third of the total strength of the council.

4. Selection Rules

- (a) The selection of the Captains and and Vice-Captains will be held within two weeks after the election of the College Union.
- (b) The vice-president for the year shall be responsible for holding selection of Captains and Vice-Captains.
- (c) The class representatives should be players representing the College or Schools who shall be elected by the members of class team represent.
- (d) The captains and vice-captains for different games should

have represented the College or School. The selection will be made by the Vice-president, Professor-in charge of particular Games and P.E.T.

- (e) The Secretary and the Assistant Secretary should be sports persons of outstanding merit and should have preferably represented the College in the inter College Tournament in some games. They shall be elected by the student of the college at the general election of the college.
- (f) No two offices shall be held at any time by any one of the elected members. In case of one candidate being elected to two offices, he/she has to resign one before assuming the charge of the other.
- (g) Nomination by the Vice-president will be held to any office falling vacant during the session.

5. Tenure of Office

The tenure of the Council shall be for one session only except that—

- (a) The Vice-president and the secretary if present in the College will carry on the work till the next election takes place.
- (b) If the secretary does not join the college in the following session, the Asst. Secretary will carry on the work till the elections are held.
- (c) The football Captain will continue to hold the office till the next selection, and in case of his absence the Vice-Captain will discharge his function and if both of them do not join the college, the vice-president may nominate a captain, if necessary, till the next selection is made.
- (d) The Captain of any game absenting himself continuously from the field for 15 days or more without sufficient reason will cease to be the Captain.

6. Work of the Council:

- (a) To consider the budget prepared by a Sub Committee consisting of the Vice-president the Association, Members the Secretary, the Physical Education Teacher and the Captains and pass the budget for the approval of the Principal. The Vice-president of the previous year if available may be invited.
- (b) General management of the Association.
- (c) Promotion of Game and Athletics among students.
- (d) Consideration of the Association Sub-Committee for the implementation of the College Rules.

7. The Limitations on the power of the Council

The Principal can veto any resolution passed by the Council. He can make new rules or amend old ones, if he thinks it is necessary in the interest of the Association.

8. The Function of**(a) The Vice -president**

- i) He will be the General superintendent of Games organized by Association.
- ii) He will be in charge of the accounts and all correspondences in this connection, including ordering of goods
- iii) He will appoint the Blue Sub-Committee consisting of Professors in charge of the Games, all the Captains, the P.E.T. and the Secretary of the Association who will be the convener of the sub-Committee.
- iv) He will present the account at the General meeting of the Association to be held at the beginning of the next session.

(b) The Associate Member

He will assist the vice-president in all matters and discharge his function during his absence.

(c) The Secretary

- i) He will be the convener of all General and Sub-committee meetings.
- ii) He will prepare the Annual Report.
- iii) He will conduct all correspondence assigned to him by the vice-president.
- iv) He will help the P.E.T. to organise and co-ordinate all Games with the respective Captains.
- v) He will present the Annual Report at the General Meeting of the Association held at the beginning of the next session.

(d) The Captains

- i) They will select players for friendly and competitive matches on the approval of P.E.T.
- ii) Along with the secretary they will be responsible for the organisation of the college Games.
- iii) They will maintain records of the attendance of the players during practice and coaching schedules

Note - Neither the Secretary nor the Captain shall arrange any match without the permission of the Vice-president and P.E.T.

(e) The Physical Education Teacher

- i) He will organize games and sports and conduct physical training classes.
- ii) He will look after the playground.
- iii) He will maintain the stock book -
- iv) He will remain in charge of the stores -
- v) He will do such other works in connection with sports as are assigned by the Vice-president.
- vi) He will plan for improving the Games and Sports.

(f) Competitions run by Association

- i) Inter Class Football
- ii) Inter Class Volleyball

- iii) Inter Class Hockey
- iv) Inter Class Cricket
- v) Inter Class Kabadi
- vi) Badminton Tournament.
- vii) Wrestling and Weight Lifting.

8.9. LIST OF RUNNING CUPS.

Annual Athletic Meet (Running Trophies)

1. The Gopinath Memorial Cup presented by Bisweswar Das is awarded to the best Swimmer.
2. The Kunjabihari memorial Cup presented by Prof. Sudhansu Mohan Patnaik, is awarded to the best competitor in Cross Country Race.
3. The Gopabandhu Memorial Cup, presented by Sri Gangadhara Mohapatra, is awarded to the best competitor in running Broad Jump.
4. The Jadumani Memorial Cup presented by Mrs. Giribala Das Gupta, is awarded to the best runner in 100 meters.
5. The Jenamani Challenge Cup presented by Late Nilakantha Das, is awarded to the best competitor in Putting the Shot.
6. The Gopabandhu Memorial Cup, presented by Dr. Fakir Charan Das, is awarded to the best runner in 200 meters.
7. The Tapan Memorial Cup, presented by Late Gopinath Das is awarded to the best competitor in Javelin Throw.
8. The Raghunath Memorial Cup, presented by Sri Ramachandra Mishra is awarded to the best competitor in running high jump.
9. The Upendra Memorial Cup, presented by Sri Purusottam Kar, is awarded to the best runner in 400 meters.
10. The Cup presented by Late Brajakishore Bhramarbar Ray is awarded to the best competitor in hop step and jump.

11. Satadala Basini Memorial Cup, presented by Sri Kamalesh Mitra is awarded for the best performance in 800 meters.
12. The Chintamani Memorial Cup, presented by Sri Udayanath Mishra, is awarded to the best runner in 800 meters.
13. The Mudhusudan Memorial Cup, presented by Sri Umakanta Mishra, is awarded to the best runner in 1500 meters.
14. The Jogender Memorial Cup, presented by Prof. S.K. Nanda, is awarded to the winner of inter class Volley Ball Tournament.
15. The Suryamani Memorial Cup, presented by Prof. Rajkishore Ray, is awarded to the winner of inter class Hockey Tournament.
16. The Sarada Devi Memorial Cup, presented by Prof. N.K. Mohapatra is awarded to the best Cricketer.
17. The B.K.B.B. Ray Memorial Cup, presented by Sri B.N. Mohanty is awarded to the women competitor who secures the highest number of points.
18. Sisir Mitra Memorial Cup, presented by Sri A.K. Mitra is awarded to the winner of inter class Cricket Tournament.
19. Bibhuti Memorial Cup, presented by Dr. P.B. Das, is awarded to the best competitor (men in Discuss throw).
20. Achutananda Memorial Cup, presented by Sri R.C. Mishra is awarded to the best competitor in high jump (women).

21. Gajapati Gold Cup -

Donated by late Birakishore Deb and received by Sri Sri Dibyasingh Deb, Maharaja, Puri is awarded to the Best Sportsman of the year.

22. Heragouri Memorial Cup -

Donated by Sri Narayana Mishra, Advocate, Ramachandi Sahi, Puri, in the memory of his parents, Late Pandit Harihar

Mishra a great Sanskrit scholar and Late Gouri Debi, is awarded to the women athletic champion of the year.

23. Artatran Memorial Running Trophy -

Donated by Sri Bhakta Mishra, Advocate, Sadar Thana Road, Puri in memory of his Late Father Artatran Mishra, an eminent lawyer of the town is awarded to the best all rounder of the year

24. Baidhar Memorial Running Trophy -

Donated by Sri Ramachandra Patra, Matimandap Sahi, Puri in memory of his father Late Baidhar Patra founder of stationary business of the town is awarded to the fastest man of the year (winner of 100 Mtrs. race for men).

25. Bholanath Memorial Trophy -

Donated by Late Makhanlal Haldar, Proprietor, Puri Hotel, Puri in memory of his beloved father Bholanath Haldar, a selfless social worker is awarded to the fastest woman of the year (winner of 100 Mtrs race for women.)



CHAPTER - 9

STUDENT FACILITIES

9.1. THE STUDENTS' COMMON ROOM

1. There are two common rooms, one for the men and the other for the women students of the College
2. The common room Serve as a common place for the students to retire and relax. Indoor games, articles, newspapers and journals are provided in the common room.
3. All students whose names are on the roll during the academic year shall pay a subscription of Rs. 6.00 each annually at the beginning of the term.
4. The working of the common room is regulated by an Executive Committee consisting of:
 - a) The Principal, Ex-officio President.
 - b) Vice-president, Students' Common room.
 - c) Professor-in-charge of the Men Students' common room.
 - d) Professor-in-charge of the women Students' common room.
 - e) The Secretary and the Assistant Secretary.
 - f) Two class representatives to be elected by the women students of the College.
 - g) Any post lying vacant after the election may be filled up through nomination by the principal on the recommendation of the Vice-president.
5. The funds of the common room are under the control of the Principal and all expenditures are incurred with his approval.
6. The Secretary of the common room will organise indoor games

competition and prizes will be awarded to the winners in the Annual Day Function of the College Union.

7. The bearer of the Common room shall keep in order and take care of its properties such as games, articles and papers.

9.2. EMPLOYEES' CO-OPERATIVE CREDIT SOCIETY

With effect from the session 1956-57 Employees Co-operative Credit Society was formed in the S.C.S. College, Puri.

1. Membership -

All employees of the College are eligible for being members of the Society.

2. Subscription:

(a) The Gazetted staff minimum monthly deposit of Rs.20/- each.

(b) Class III employee minimum monthly deposit of Rs. 20/- each

(c) Class IV employees minimum Monthly deposit of Rs.20/-.
Any employee in order to be a member of the Society has to apply to the Secretary in the plain paper, and he /she has to deposit Rs. 200/- as share money and Rs. 5.00 as membership fee.

3. Function:

A member can take a loan upto ten thousand when his deposits becomes five thousand.

Loans are issued only to a member upto a maximum of the member's deposit of Rs.2000/-

4. Office bearers :

President - By election

Secretary - Selected by Board of members.

Member - 15 others elected from among the members
(3 Gazetted, 2 from Class III and 2 from Class IV).

9.3. THE STUDENTS' INFORMATION & GUIDANCE BUREAU

The purpose of the students' Information Bureau is to give educational and vocational information regularly to the students.

This will help them to plan their future.

Objectives -

- (a) Collection of educational and vocational information from various sources.
- (b) Maintenance of a reference library consisting of educational and vocational literature.
- (c) Giving information through (i) Blackboard writing, (ii) Display Board (iii) Monograph.
- (d) Organising career orientation talks
- (e) Maintaining liaison with the Utkal University Students' Information Bureau and with other institutions engaged in similar activities.

The Bureau will be managed by a Professor who will be the officer-in-charge, Students' Information Bureau, under the direct supervision of the principal.

9.4. NATIONAL CADET CORPS (ARMY WING)

1. Aims of the National Cadet Corps -

- (a) To develop character, comradeship and capacity for leadership in young men and women.
- (b) To provide service training to young men and women so as to stimulate their interest in the defense of the country.
- (c) To build up reserve of potential officers to enable the armed forces to expand rapidly in national emergency. (issued by the Directorate of N.C.C.) New Delhi.

2. N.C.C. Coys-

There is one N.C.C. Coy in the College

- (a) 2/3 Coy, N.C.C. (SD/SW)

The following are the rules for the enrolment to N.C.C. Male student,

- (a) She/He is of good character.
(b) She/He is a citizen of India or Nepal.
(c) She/He is under the age 25 years.
(d) She/He satisfies such standards of physical fitness in height and chest measurement as specified by the Ministry of Defense.

3. She/He is not eligible for enrolment -

- (a) If he, at any time, has been convicted of an offence involving moral turpitude and sentenced other than one of fine and imprisonment in default of payment of fine has been passed subsequently reserved or remitted of the offence, pardoned provided that a person who is no eligible under this clause shall be eligible for enrolment, if he is a fit person to be enrolled.
(b) If he/she has been dismissed from any similar Unit or from the regular Army, Air Force or Navy.
(c) If he/she is a member of any Communal Organization or political Organization, actively participating in it.

4. Application for Enrolment -

- (a) A student desirous of being enrolled in the Senior Division shall apply to the Officer Commanding of the Unit through their Divisional Official /Coy Commander.
(b) The officer to whom an application has been made shall ask the applicant to fill up and sign in his presence a statement of form.
(c) If the C.O. is satisfied that the application is correct and the applicant fulfils the conditions of enrolment he shall call the applicant to be medically examined.
(d) If the C.O. does not reject the application on medical ground or any other ground, the applicant shall be accepted for enrolment and shall be required to sign a declaration in a

form provided by C.O. If the applicant is minor, his father or guardian shall sign a separate form provided by the C.O.

5. Period of Enrolment-

Every person accepted for enrollment to the Senior Division, Army wing shall be enrolled for a period of three years. The period shall commence from the date of enrolment.

6. Extension of Service -

A Cadet may be permitted to extend his service period of one year at a time up to maximum of 4 years total service.

7. Discharge -

A Cadet may be discharged from a unit

- (a) On the expiry of his service.
- (b) On his ceasing to be on the roll of the College.
- (c) On his being convicted by a Criminal Court of an offence punishable with transportation or imprisonment.
- (d) On his statement recorded in enrolment form being false and
- (e) On his being medically unfit for further service. A cadet discharged from the N.C.C. is provided with discharge certificate.

8. Service Training -

- (a) A cadet enrolled in the N.C.C., is required to undergo a minimum period of training for 20 Sundays.
- (b) The total hours of service during a session shall not be less than 65 hours.
- (c) A cadet in addition to prescribed hours of training is also liable to undergo special training course sanctioned by the C.O.
- (d) A cadet is also required to attend Annual Training camp of 10 days duration.

9. Discipline -

- (a) A cadet, enrolled in the N.C.C. has no liability to render active service in any of the Armed Forces of the Union.
- (b) A cadet shall obey and carry out orders and directions of any person who is placed in command over him.

10. Breaches of discipline -

1. When on parade engaged on service duty of wearing uniform, a cadet-
 - (a) Strikes or gets violent to or uses threatening or insubordinate language or behaves with contempt towards superior officer, or
 - (b) Disobeys any standing order or lawful command given by his superior, or
 - (c) Is in a state of intoxication or
 - (d) Neglects to obey a General or Unit Order, or
 - (e) Being a cadet strikes or offers violence to persons serving under him.
2. Failing to appear, without sufficient cause, in parade or any place in his capacity as a member of the Corps where he has been ordered to or quitting the ranks without sufficient cause.
3. Failing to attend any part of training without sufficient cause.
4. Striking or offering violence to any person in whose custody he is placed under arrest -
5. Resisting an escort whose duty is to arrest him or detain him in custody.
6. Escaping while under arrest or detention.
7. Making away or being concerned with making away with army property belonging to Government.
8. Willfully damaging any such property.
9. impersonating any other person in parade or any occasion or abetting any such act of impersonation (Explanation: The expression Superior officer means and includes an officer, Warrant Officer, Non Commissioned Officer).

11. Disposal of Offences -

Charge of indiscipline made against a member of N.C.C. will be disposed of as per procedure and punishment provided in the N.C.C.

12. Clothing and Equipment -

Full scale clothing and equipment are issued to the cadets and cadets are responsible for their upkeep and maintenance. Cadets

are required to return all such items of issue in full at the end of the session, or as and when required by the superior officer.

13. Issue-

The O.M. Havildar issues clothing and equipment and signs issue register.

14. Return-

(a) On a date previously notified cadets report to the the O.M. stores and on returning their clothing's, they receive slip from Q.H.M.

(b) On production of that slip at the coy, commander's office the cadet will receive a clearance certificate which he will be required to submit at the Principal's office.

(c) Failure to submit the clearance certificates in the principal's office will be followed by disciplinary action.

15. Dress Issued (Army)

The following items of clothing are issued per cadet for parade-Trousers K.d.2, Khaki shirts 2, Cotton shocks 2 pairs, Ankle boot 1 pair & Cap dark green - 1

16. Training-

Sunday from 7-30 A.M. - 11.30 A.M. for both Coys.

17. Training Area -

Drill and theory College Lane

Field Craft and Battle Craft

Firing range. Battalion Hqrs.

18. Coy Hq. and Stores-

The coy Hq. with armory and Q.M. Stored is located at its new building in Talbania, Puri.

19. Basis of Selection -

(a) Past experience with documents.

(b) Any extra-curricular activities.

(c) Through observation.

Training Area:

Drill & Theory - College Field

Field Craft & Battle Craft - Bn. Hqrs.

20. For any other information contact Dr. R.K. Pradhan, N.C.C. Officer (Boys' & Girls', wing)

9.5. NATIONAL SOCIAL SERVICE (NSS)

1. **Aim:** To promote National consciousness and a sense of social responsibility, to inculcate discipline and dignity of labour among the students.
2. **Projects:** N.S.S. programme includes the following projects.
 - a) Social Service & Work Experience.
 - b) General Education through Planning Forum & Seminar.
 - c) Literacy Drive & Social Education.
 - d) Campus Work Project.
 - e) Rovers Training, Red Cross Activities and Community Living.
 - f) Small Savings Drive.
3. **Enrolment:** There are two units, for boys - Fifty volunteers can be enrolled in each unit. The student volunteers are selected from amongst 1st year Degree Classes. Students from other classes voluntarily coming forward may also be considered for enrolment.
4. **Time:** The student volunteers of N.S.S. have to undertake the projects assigned to them during Sundays and other holidays / during suitable periods without disturbing their normal studies. Each student is required to take 120 hours for the project during one academic year. The minimum duration is two academic years.

9.6. YOUTH RED CROSS SOCIETY

YRC unit of the College is one of the active units of the state. It inculcates the ideals of Red cross Principles such as Humanity, Impartiality, Neutrality, Independence, voluntary service, unity and Universality. The unit organizes the following activities.

- Observance of Important Days
- Social Service Camps

- Blood grouping and donation camp.
 - Training Camps for volunteers and Counselors.
 - Formation of YRC Red Ribbon Curb and organization of HIV/AIDS awareness Camp
 - Plantation programme.
 - First-Aid Training Camps
 - Participation in National and State level camps.
- Membership of YRC is open to men and women students of all classes of the college.

9.7. ROVERS & RANGERS

The S.C.S. Rover Crew and Ranger Team has been formed in this College with effect from the year 1996

The crew is a registered unit of the Orissa Bharat Scouts and Guides organization. The crew has a sanctioned strength of 24 Rovers and Rangers. Its membership is open to all students of all classes of the college. The motto of the Rover crew is service to humanity. The Rovers and Rangers take the oath to take active part in all activities related to social welfare. They also render social service in collaboration with all such like-minded organizations as N.S.S. units and N.G.Os.

Exemption from Tuition fee and Admission fee:

- (a) Students belonging to Scheduled caste/scheduled Tribe are exempted from paying both tuition fee and admission fee on production of Caste Certificate from a competent authority (D.M., A.D.M., D.W.O., Local Revenue Officer not below the rank of Tahasildar of the area to which the students belong.)
- (b) Women students are exempted from paying tuition fees.

9.8 College Magazine ‘Neela Darpana’

S.C.S. (A) College literary journal ‘Neela Darpana’ published every year to encourage literary activities among the students’ of this college. An Editorial board consists with group of lecturers to select and edit the articles of students for publication.



CHAPTER - 10

DBT STAR COLLEGE

To the history of the academic odyssey of SCS Autonomous College, Puri, a new chapter has been added in the year 2021 with this premier institution imparting higher education, being empaneled with the prestigious list of Star Colleges of India. The Department of Bio-Technology (DBT), a body under the direct control of the central Govt. of India, has taken cognizance of the immense potency and opportunity inherent in this august as well as age-old institution and has enlisted it in the Star College category. The Scheme known as the Star College Scheme has been launched by the DBT with the objectives of (1) strengthening the academic and physical infrastructure for achieving excellence in teaching and training, (2) enhancing the quality of the learning and teaching process to stimulate original thinking, (3) promoting networking and strengthening ties with neighbouring institutions and (4) conducting specialized training programmes for faculty improvement. The DBT has taken 4 Science Subjects of the college such as Chemistry, Zoology, Physics and Botany into the fold of this Scheme. It has allocated financial aid amounting Rupees 78.55 lakh to the college for achieving the above mentioned objectives in the earmarked subjects over a time frame of 3 (three) years i.e. 2021-24.



CHAPTER - 11

COLLEGE HOSTEL

Samanta Chandra Sekher Autonomous College has two ladies hostels named ‘Sreeparna’ and ‘Sukanya’. The ladies hostels are located inside the college campus. Each hostel has 300 seats for girl students. The college has two boys hostels named ‘Swadesh’ and ‘Swaraj’. Swadesh hostel is a general hostel for boy students. Swadesh hostel has 100 seat for boy students. ‘Swaraj’ hostel’s seat limit is 50 and it is reserved for SC & ST students. The boarders are selected to stay in Hostels on basis of distance and merit only.

HOSTEL FEE STRUCTURE : 2022-2023

- | | | | |
|-----|---------------------|---|-----------|
| 1. | Establishment Fees | - | Rs. 7,200 |
| 2. | Electricity fees | - | Rs. 1,800 |
| 3. | Water Charges | - | Rs. 900 |
| 4. | Common Room Charges | - | Rs. 200 |
| 5. | Admission fees | - | Rs. 100 |
| 6. | Puja subscription | - | Rs. 200 |
| 7. | Hostel Magazine | - | Rs. 200 |
| 8. | Hostel Bed Charges | - | Rs. 60 |
| 9. | Caution money | - | Rs. 800 |
| 10. | Mess advance | - | Rs. 2,000 |
- a. A boarder must carry a good moral conduct for re-admission to the next session in the same hostel.
 - b. The Hostels open with reopening of the college and the new session starts from June to May each year.
 - c. Boarders are required to pay all the hostel dues before filling

up forms to appear in Autonomous Examinations. Further they are required to clear all hostel dues before the publication of the result of semester examinations.

- d. Boarders of different hostels are required to submit an undertaking in the given format at the time of admission/re-admission.
- e. The cases of boarders against whom allegations have been made will be considered in the residential committee.
- f. Hostel admission of students belonging to +3 - II yr, +3 - III yr and PG - II yr classes will be taken up after admission of students belonging +3 1st yr and 1st yr PG classes subject to availability of seats.
- g. Boarders are required to clear all his/her hostel dues before receiving the caution money and pass certificate from the college.
- h. Any form of misconduct by a boarder will be viewed seriously by the authority.
- i. If the Hostel Mess runs for 30 days in a month, a boarder has to pay the amount for minimum 45 meals (a month). This applies to any boarder irrespective of the days of his/her stay in the hostel.
- j. Admission of a boarder in college hostel is for one academic session only. After fullfill all the norms he or she may re-admitted the same hostel by hostel superintendent.



CHAPTER - 12

STAFF POSITION

**SAMANTA CHANDRA SEKHAR AUTONOMOUS
COLLEGE, PURI**

(GAZETTED)

1. Prof. (Dr.) Sujata Mishra	Principal
Department of Botany (05)	
1. Dr. Guru Charan Nayak	Asst. Professor
2. Dr. Sandipana Mishra	Lect.
Department of Chemist (06)	
1. Sri Akshaya Kumar Ojha	Asst. Professor
Department of Commerce (08)	
1. Dr. Mahendra Kumar Mishra	Asst. Professor
2. Dr. Smruti Rekha Sahoo	Asst. Prof.
3. Dr. Elina Kanungo	Asst. Prof.
Department of English (09)	
1. Smt. Sasmita Pramanik	Asst. Professor
Department of Economics (05)	
1. Dr. Sandeep Kumar Chand	Asst. Professor
2. Sri Saswat Kumar Mohanty	Asst. Professor
3. Dr. Rabeya Parvin	Asst. Professor
Department of Education (06)	
1. Vacant	
Department of Geography (05)	
1. Dr. Mihir Prasad Mishra	Professor
2. Dr. Gayatri Sahoo	Asst. Professor
3. Sri Bailochan Behera	Asst. Professor

Department of Hindi (01)

1. Vacant

Department of History (05)

1. Vacant

Department of Mathematics (04)

1. Dr. Suwendu Kumar Parida Asst. Professor

Department of Odia (07)

1. Dr. Dillip Kumar Swain Asst. Professor
2. Dr. Subhashree Soumya Sahoo Asst. Professor

Department of Philosophy (03)

1. Sri Biswanath Senapati Asst. Professor

Department of Pol. Science (05)

1. Dr. Minati Das Associate Professor
2. Dr. Namita Mohanty Asst. Professor
3. Dr. Puspanjali Mallick Asst. Professor
4. Dr. Madhusmita Jena Asst. Professor

Department of Psychology (04)

1. Sri Goutam Sethi Asst. Professor
2. Dr. Ashok Kumar Asst. Professor
3. Dr. Vanishree Panda Lecturer

Department of Physics (05)

1. Dr. Gouri Shankar Mallik Associate Professor
2. Dr. Chittaranjan Dwivedy Asst. Professor
3. Smt. V. Sarada Asst. Professor

Department of Sanskrit (02)

1. Vacant

Department of Sociology (03)

1. Vacant

Department of Zoology (05)

1. Dr. Sunandini Pani Asst. Prof.
2. Dr. Debadas Sahoo Asst. Prof.
3. Dr. Pallavi Mishra Asst. Prof.

Department of Computer Science (02)

1. Vacant

Department of Environmental Science (01)

1. Vacant

**DEPARTMENT OF TEACHER EDUCATION,
S.C.S. (A) COLLEGE, PURI
(Teaching & Non-Teaching (Full-time/Part-time)
staff members)**

Sl. No.	Name	Designation
TEACHING STAFF:		
1.	Dr. Snehalata Pradhan	Asst. Prof. (TE) in Botany
2.	Mr. Manoj Kumar Rout	Asst. Prof. (TE) in Pol-Science
3.	Dr. Subhasis Nanda	Asst. Prof. (TE) in English
4.	Dr. Bidyut Prava Nayak	Asst. Prof. (TE) in Physics
5.	Sri Girish Chandra Behera	Asst. Prof. (TE) in Odia
6.	Smt. Sujata Biswal	Asst. Prof. (TE) in Odia
7.	Dr. Krupani Prasad Mishra	Contractual Faculty
8.	Smt. Debajani Sahoo	Contractual Faculty
9.	Smt. Sanghamitra Panigrahi	Contractual Faculty
10.	Sri Uttam Kumar Behera	Contractual Faculty
11.	Dr. Kantiprava Pati	Contractual Faculty
12.	Sri Ashok Kumar Nayak	Contractual Faculty
13.	Sri Santosh Kumar Das	Contractual Faculty
14.	Miss Sipali Priyadarshini	Contractual Faculty
15.	Sri Dillip Kumar Bisoi	Contractual Faculty
16.	Sri Shyama Prasad Mishra	Contractual ICT Instructor
17.	Miss Nikita MohaPatra	Contractual Laboratory Asst.
NON-TEACHING SUPPORTING STAFF:		
18.	Sri Surya Narayan Pradhan	Cont. Laboratory Attendant
19.	Sri Subash Chandra Rana	Cont. Laboratory Attendant

20	Sri Anil Kumar Dash	Cont. Laboratory Attendant
21	Sri Subham Agrawal	Contractual Office Asst.-cum- Store Keeper
22	Smt. Binita Mishra	Contractual Junior Librarian
23.	Sri Dibya Prakash Acharya	Contractual Library Attendant
24.	Smt. Priya Mohapatra	Contractual Attendant
25.	Sri Sripati Sahoo	Contractual Helper

PART-TIME SUPPORTING STAFF

(working beyond office hours)

26	Sri Bijaya Kumar Rath	Part-time Accountant
27	Sri Purna Chandra Parida	Part-time Office Assistant
28.	Sri Ramakanta Mohapatra	Part-time Office Assistant
29.	Sri Ghana Shyama Maharana	Part-time Cashier
30.	Sri Nilakantha Moharana	Part-time Computer Technician
31.	Sri Sadasiba Mishra	Part-time Attendant

SAMANTA CHANDRA SEKHAR AUTONOMOUS COLLEGE, PURI, STAFF LIST

(NON-GAZETTED)

Sl. No.	Name of the Post	Name of the employees
01	Head Clerk	
02	Sr. Clerk	Sri Kambhupani Mallik Smt. Khyamata Devi
03	Jr. Clerk	Sri Bauna Kumar Mohanty, Sri Tapas Kumar Jena
04	Librarian	
05	Asst. Librarian	Smt. Sikha Pattnaik
06	Junior Librarian	Debaraja Manik
07	Lib. Asst.	Sri Prabhu Narayan Mohapatra
08	Lib. Attendant	Sri Gopal Mohanty

09	Book Binder	
10	Lib. Watchman	
11	Demonstrator	Sri Akshya Kumar Das Dr. Sanjaya Kumar Sundaray Dr. Biswanath Hota
12	Lab. Asst.	
13	Asst. Store Keeper	Sri Sankha Charan Marndi Sri Kothari Biswajit Mecap
14	Lab. Asst.-cum-store Keeper	Khirod Kumar Jena Sri Filu Khuntia Aishwarya Subhadarshini Sabnam Mohapatra Riseli Resmashree Sahoo Susmita Mohanty Sailendra Bhoola Prativa Das Satyajiti Sau Debakanta Sahoo Amrita Panda Lipsarani Das Chhatray Majhi Sanghamitra Dalai Pradyumna Das
14.	Programmer	Sri Anirudha Tripathy
15	Artist-cum- Photographer	
16	Compounding Asst.	Sri Biranchi Narayan Lenka
17	PET	
18	Glass Blower	
19	Gas Man	
20	Mechanic	
21	Jr Mechanic	
22.	Carpenter	Sri Ajaya Kumar Moharana

23. Lab. Attendant	Sri Harekrushna Mishra Sri Pranab Kumar Singh Sri Lingaraj Mishra Sri Binayak Nishanka Sri Laxmidhar Jena Sri Binoda Kishore Routra Sri Santosh Kumar Pradhan
24 Specimen Collector	Sri Jatadhari Barik Sri Suryakanta Pradhan Sri Sankar Nayak
25 Mali	
26 Daftary	
27. Matron	Smt. Sukanti Satapathy
28 Peon	Sri Surath Nayak Sri Sandeep Kumar Panda Sri Bikram Mishra Sri Arabinda Pradhan
29 Attendant	Smt. Sobharani Biswal Smt. Ramamani Dei Sri Shyama Sundar Gochhayat Sri Harekrushna Sahoo
30 Darwan	Sri Subash Chandra Gajendra
31 Choukidar	Sri Sridhar Bhoi
32 Sweeper	Sri Bijaya Kumar Gochhayat

LIST OF GUEST FACULTY FOR THE SESSION 2022-23

Sl#	Name	Subject	Mobile No.
1.	Lipsa	Botany	9040669796
2.	Pusparani Moharana	Botany	7735887767
3.	Nibedita Samal	Botany	9938734177
4.	Dr. Tapan Kumar Kanungo	Chemistry	9437281296
5.	Dr. Pinak Patnaik	Chemistry	9778507443

6.	Amit Bhusan Senapati	Chemistry	6371311344
7.	Gitishree Parida	Chemistry	6371483470
8.	Dr. Bibhuti Bhusan Mishra	Chemistry	7978131359
9.	Satyanarayan Sahoo	Commerce	9853236881
10.	Sukesh Ranjan Mohanty	Commerce	7873032002
11.	Puja Mohanty	Commerce	9938892987
12.	Jyotirmayee Pattanayak	Commerce	8249900463
13.	Bishnu Prasad Samantaray	Commerce	8144075754
14.	Bhagyalaxmi Tripathy	Computer Science	7008281990
15.	Anima Mohanty	Computer Science	7008151514
16.	Debasis Sahoo	Computer Science	8093358001
17.	Dr. Prasanna Kumar Barik	Economics	7751898090
18.	Dr. Snehalata Mishra	Education	8895340539
19.	Tapasya Prasad Jena	Education	7609929618
20.	Rihana Parween Begum	Education	9237529766
21.	Jahnabi Patra	Education	8249855607
22.	Jaydev Das	Education	7008982109
23.	Kalikumar Das	Education	6371273962
24.	Somanath Mohapatra	English	8249784254
25.	Ipsita Mohapatra	English	8249761877
26.	Subhashree Samantaray	English	9124408600
27.	Amrutayan Priyadarsan	English	7328044110
28.	Abhijeet Routray	English	7008753078
29.	Swarnamudra Biswal	English	9337400603
30.	Sonali Subhasmita Mishra	English	8117931672
31.	Sumita Khuntia	English	9937086482
32.	Suresh Kumar Panda	Env. Science	7978409525
33.	Amiya Ranjan Jagadev	Geography	9439179366
34.	Rutusmita Mishra	Geography	7438868818
35.	Uttam Kumar Mansingh	Geology	7978229719
36.	Puja Dash	Geology	7978612797
37.	Bhabani Shankar Sethi	Geology	7008313484

38.	Dr. Balaram Mishra	Hindi	7735123162
39.	Prabodha Mohapatra	History	7809052774
40.	Shradhanjali Panda	History	9938983619
41.	Lopamudra Samantaray	History	9439681550
42.	Debasrita Mishra	History	8117021034
43.	Sriram Chandra Das	History	9348830382
44.	Raj Kumar Pattanaik	Mathematics	80931 97703
45.	Padmaja Priyadarshini Sahoo	Mathematics	6371924179
46.	Bhramarabar Behera	Mathematics	7978675823
47.	Babita Mohapatra	Odia	8342054541
48.	Jharana Sahoo	Odia	8249637452
49.	Sibani Jena	Odia	8637214979
50.	Lalita Behera	Odia	9776373612
51.	Kabita Sahoo	Odia	8917235572
52.	Sonu Pradhan	Philosophy	8847865047
53.	Krishna Satpathy	Philosophy	6370724977
54.	Jyotiprava Pradhan	Physics	9337303376
55.	Sanjaya Kumar Nayak	Physics	7978870369
56.	Subhadarshini Panda	Pol. Science	7978523184
57.	Bharati Krishna Mohapatra	Psychology	9040163465
58.	Dr. Rabinarayan Sahoo	Sanskrit	9439849316
59.	Dr. Pradeep Chandra Acharya	Sanskrit	9861290833
60.	Diptimayee Harichandan	Sociology	9337585673
61.	Harita Mishra	Sociology	9861469776
62.	Biswadayal Pradhan	Sociology	7735196684
63.	Priyadarshini Sahoo	Zoology	8984459553
64.	Pratima Sabat	Zoology	90401 14286
65.	Monalisha Mohanty	Anthropology	8328830962
66.	Smitarani Prusty	Economics	933240062
67.	Sandip Parida	Statistics	7325885994



CHAPTER - 13

ASSIGNMENT OF THE EXTRA-CURRICULAR/ CO-CURRICULAR ACTIVITIES TO THE MEMBERS OF THE STAFF FOR THE SESSION 2022-23.

(Placement of names is not made strictly as per seniority)

Sl#	Assignment(s)	Name of the OES Officer(s)
01.	Executive Committee Ex-Officio Member Secretary - Two senior members of Teaching Staff	Prof. (Dr.) Sujata Mishra, Principal - 1. Prof. Mihir Prasad Mishra, Prof. of Geography 2. Smt. Minati Das, Asso. Prof. of Political Science
02.	Secretary, Staff Council	- Prof. Mihir Prasad Mishra, Prof. of Geography
03.	Secretary, Academic Council	- Academic Bursar
04.	Administrative Bursar Addl. Administrative Bursar	- Dr. Chittaranjan Dwivedy, Asst. Prof. of Physics - Dr. Dillip Kumar Swain, Asst. Prof. of Odia
05.	Accounts Bursar Addl. Accounts Bursar	- Prof. Mihir Prasad Mishra, Prof. of Geography - Dr. Mahendra Ku. Mishra, Asst. Prof. of Commerce
06.	Finance Committee (Member Secretary)	- Accounts Bursar
07.	Academic Bursar	- Dr. Gouri Shankar Mallick, Asso. Prof. of Physics

- Additional Academic Bursar - 1. Sri Goutam Sethi,
Asst. Prof. of Psychology
2. Dr. Debadatta Satpathy,
Asst. Prof. of Education

08. **Admission Committee**

- Secretary (e-Admission) - Dr. Gouri Shankar Mallick,
Asso. Prof. of Physics
- Members - All P.G. HODs
Administrative Bursar
Accounts Bursar
Controller of Examinations
PIC, Time Table
Secy. Hostel Residential Committee
Coordinator, Computer Science
Coordinator, B.Ed.

Admission-in-Charge

U.G. Classes:

1. Dr. Gouri Shankar Mallick,
Asso. Prof. of Physics
2. Sri Goutam Sethi,
Asst. Prof. of Psychology
3. Dr. Debadatta Satpathy,
Asst. Prof. of Education

P.G. Classes

1. Dr. Gouri Shankar Mallick,
Asso. Prof. of Physics
2. Sri Goutam Sethi,
Asst. Prof. of Psychology

09. **PICs of P.G. Admission/**

- B.Ed. Admission Coordinator - Academic Bursar**
- i) P.G. Commerce - 1. Dr. Mahendra Kumar Mishra,
HOD, Commerce
2. Dr. Elina Kanungo,
Asst. Prof. of Commerce

- ii) P.G. in Odia - 1. Dr. Dillip Kumar Swain
HOD, Odia
2. Dr. Subhashree Soumya Sahoo,
Asst. Prof. of Odia
- iii) P.G. in English - 1. Smt. Sasmita Pramanik,
HOD, English
2. Dr. Puspanjali Mallick,
Asst. Prof. of Political Science
- iv) P.G. in Geography - 1. Prof. Mihir Prasad Mishra,
HOD, Geography
2. Dr. Gayatri Sahoo,
Asst. Prof. of Geography
- v) P.G. in Zoology - 1. Smt. Sunandini Pani,
HOD, Zoology
2. Dr. Pallabi Mishra,
Asst. Prof. of Zoology
- vi) P.G. in Computer Science - 1. Dr. Suvendu Kumar Parida,
HOD, Mathematics
2. Sri Anirudha Tripathy,
Programmer, Comp.Sc.
- vii) P.G. in Education - 1. Dr. Debadatta Satpathy,
HOD, Education
2. Dr. Madhusmita Jena,
Asst. Prof. of Political Science
- viii) P.G. in Economics - 1. Prof. Kartik Prasad Jena,
HOD, Economics
2. Dr. Rabeya Parvin,
Asst. Prof. of Economics
- ix) P.G. in Chemistry - 1. Sri Akhaya Kumar Ojha,
HOD, Chemistry
2. Sri Akshaya Kumar Das,
Demonstrator, Chemistry
- x) 2 Yrs B.Ed. &
4 Yrs Integrated B.Ed. - 1. Dr. Gouri Shankar Mallick,
Asso. Prof. of Physics

2. Dr. Debadatta Satpathy,
Asst. Prof. of Education
 3. Dr. Guru Charan Nayak,
Asst. Prof. of Botany
 4. Dr. Snehalata Pradhan,
Asst. Prof. of B.Ed.
 5. Mrs. Debajani Sahoo, B.Ed.
10. **Officer-in-Charge**
- i) Time Table
 - Dr. Suvendu Kumar Parida,
Asst. Prof. of Mathematics
 - ii) Scholarship
 - 1. Sri Goutam Sethi,
Asst. Prof. of Psychology
 2. Dr. Elina Kanungo,
Asst. Prof. of Commerce
 3. Dr. Gayatri Sahoo,
Asst. Prof. of Geography
 4. Dr. Smruti Rekha Sahoo,
Asst. Prof. of Commerce
 5. Dr. Ashok Kumar,
Asst. Prof. of Psychology
 6. Dr. Puspanjali Mallick,
Asst. Prof. of Political Science
 7. Sri Manoj Kumar Rout,
Asst. Prof. of B.Ed.
 - iii) Proctorial System,
Lesson Plan & Attendance
 - 1. Dr. Debadatta Satpathy,
Asst. Prof. of Education
 2. Sri Akshaya Kumar Ojha,
Asst. Prof. of Chemistry
 3. Dr. Elina Kanungo,
Asst. Prof. of Commerce
 4. Dr. Subhashree Saumya Sahoo,
Asst. Prof. of Odia
 5. Dr. Vanishree Panda,
Lecturer in Psychology

- iv) Courses of Studies - 1. Dr. Gouri Shankar Mallick,
Asso. Prof. of Physics
2. Sri Goutam Sethi,
Asst. Prof. of Psychology
- v) Affiliation - 1. Sri Akhaya Kumar Ojha,
Asst. Prof. of Chemistry
2. Dr. Guru Charan Nayak,
Asst. Prof. of Botany
- vi) Workload - 1. Dr. Debadatta Satpathy,
Asst. Prof. of Education
2. Dr. Snehalata Pradhan, B.Ed.
- vii) Alumni Association - Dr. Gouri Shankar Mallick,
Asso. Prof. of Physics
- viii) Language Laboratory - Smt. Sasmita Pramanik,
Asst. Prof. of English
- ix) Virtual Classroom/
Smart Classroom - Smt. Valivati Sarada,
Asst. Prof. of Physics
- x) Student feedback - 1. Dr. Namita Mohanty,
Asst. Prof. of Political Science
2. Dr. Madhusmita Jena,
Asst. Prof. of Political Science
- xi) College Website:
(www.scscollege.nic.in) - 1. Dr. Mahendra Kumar Mishra,
Commerce
2. Sri Anirudha Tripathy, Programmer
- 11. Examination Form Fill-up - Respective HODs and
Department Staff
- 12. Pathani Samanta Memorial
Lecturer & Extra-mural Lectures - 1. Dr. Dillip Kumar Swain,
Asst. Prof. of Odia
2. Smt. Sasmita Pramanik,
Asst. Prof. of English
- 13. Debates, Essay, Quiz &
Cultural Programme - 1. Dr. Subhashree Soumya Sahoo,
Asst. Prof. of Odia
2. Dr. Pallabi Mishra,
Asst. Prof. of Zoology

3. Dr. Madhusmita Jena,
Asst. Prof. of Political Science
14. Research Committee - 1. Prof. Kartik Prasad Jena,
Prof. of Economics
2. Dr. Debadas Sahoo,
Asst. Prof. of Zoology
3. Dr. Elina Kanungo,
Asst. Prof. of Commerce
4. Dr. Pallabi Mishra,
Asst. Prof. of Zoology
15. Self-Financing Courses
Convener - Principal
1. Coordinator (Computer Science)- Dr. Suvendu Kumar Parida,
Asst. Prof. of Mathematics
2. Coordinator (BBA & MBA)- Dr. Chittaranjan Dwivedy,
Asst. Prof. of Physics
3. Coordinator (B.Ed.) - Dr. Gouri Shankar Mallick,
Asso. Prof. of Physics
16. College Magazine:Chief Editor - Dr. Dillip Kumar Swain,
Asst. Prof. of Odia
Editorial Board - Smt. Sasmita Pramanik,
Asst. Prof. of English
17. College Calendar - 1. Dr. Dillip Kumar Swain,
Asst. Prof. of Odia
2. Smt. Valivati Sarada,
Asst. Prof. of Physics
3. Smt. Sasmita Pramanik,
Asst. Prof. of English
4. Sri Akhaya Kumar Ojha,
Asst. Prof. of Chemistry
18. Library Advisory Committee
Coordinator - Smt. Sunandini Pani,
Asst. Prof. of Zoology
Members - 1. Dr. Suvendu Ku. Parida,
Asst. Prof. of Mathematics

2. Dr. Chittaranjan Dwivedy,
Asst. Prof. of Physics
 3. Dr. Dillip Kumar Swain,
Asst. Prof. of Odia
 4. Dr. Namita Mohanty,
Asst. Prof. of Pol.Sc.
19. Library Automation - 1. Dr. Suvendu Kumar Parida,
Asst. Prof. of Mathematics
20. Students Information &
Guidance Bureau - 1. Sri Goutam Sethi,
Asst. Prof. of Psychology
2. Dr. Dillip Kumar Swain,
Asst. Prof. of Odia
21. UGC/Autonomy Cell:
Coordinator - Dr. Namita Mohanty,
Asst. Prof. of Political Science
- Members - 1. Dr. Elina Kanungo,
Asst. Prof. of Commerce
2. Dr. Ashok Kumar,
Asst. Prof. of Psychology
3. Dr. Pallabi Mishra,
Asst. Prof. of Zoology
22. NAAC:
Coordinator - Dr. Gouri Shankar Mallick,
Asso. Prof. of Physics
- Members - 1. Dr. Debadas Sahoo,
Asst. Prof. of Zoology
2. Smt. Sasmita Pramanik,
Asst. Prof. of English
3. Dr. Subhashree Saumya Sahoo,
Asst. Prof. of Odia
23. IQAC, Coordinator - 1. Dr. Mahendra Kumar Mishra,
Asst. Prof. of Commerce
2. Dr. Rabeya Parvin,
Asst. Prof. of Economics

24. OHEPEE Committee (Chairman)- Principal
 Coordinator - Dr. Suvendu Kumar Parida,
 Asst. Prof. of Mathematics
 Deputy Coordinator - Dr. Pallabi Mishra,
 Asst. Prof. of Zoology
 Civil Nodal Officer - Prof. Kartik Prasad Jena,
 Prof. of Economics
 - Accounts Bursar
25. RUSA (Board of Governors)
 Coordinator - Dr. Debadas Sahoo, Zoology
 Members
 1. Prof. Kartik Prasad Jena,
 Prof. of Economics
 2. Dr. Sandeep Kumar Chand,
 Asst. Prof. of Economics
 3. Dr. Guru Charan Nayak,
 Asst. Prof. of Botany
26. Project Monitoring Unit
 Chairman - Principal
 Members - Administrative Bursar
 Academic Bursar
 Accounts Bursar
 Faculty Member - Dr. Suvendu Kumar Parida,
 Asst. Prof. of Mathematics
 Technical Support Staff - Sri Anirudha Tripathy, Programmer
 Non Technical Staff - Head Clerk
 Two student members - To be notified later
27. PIC, Guest Faculty - 1. Dr. Minati Das,
 Asso. Prof. of Political Science
 2. Sri Akhaya Kumar Ojha,
 Asst. Prof. of Chemistry
28. Hostel Residential Committee,
 Secretary - Dr. Dillip Kumar Swain,
 Superintendent, Hostel No-I

- Members - Other Hostel Superintendents/
Assistant Superintendents,
Administrative Bursar,
Accounts Bursar, Academic Bursar
29. Quarters Allotment Committee
Convener - Administrative Bursar
Members - Secretary, Hostel Residential
Committee/ Accounts Bursar/
Academic Bursar/
Addl. Administrative Bursar
30. Nodal Officer Civil Work - Dr. Suvendu Kumar Parida,
Asst. Prof. of Mathematics
31. Building Construction, Maintenance
& Beautification of Campus
(College, Hostel & Quarters)
Coordinator - Prof. Kartik Prasad Jena,
Prof. of Economics
Members - All P.G HODs,
Administrative Bursar
Accounts Bursar
Academic Bursar
32. Botanical Garden
& College Lawn - 1. Dr. Sunandini Pani,
Asst. Prof. of Zoology
2. Dr. Pallbi Mishra,
Asst. Prof. of Zoology
33. **Superintendent of Hostels,**
Swadesh Boys Hostel - Dr. Dillip Kumar Swain,
Asst. Prof. of Odia
Sukanya Ladies Hostel - Dr. Rabeya Parvin,
Asst. Prof. of Economics
Swaraj Boys Hostel - Dr. Guru Charan Nayak,
Asst. Prof. of Botany
Shreeparna Ladies Hostel - Dr. Namita Mohanty,
Asst. Prof. of Political Science

- Siddhanta Boys Hostel - Sri Goutam Sethi,
Asst. Prof. of Psychology
- Asst. Superintendent of Hostels,**
- Swadesh Boys Hostel - Sri Akshaya Kumar Das,
Demonstrator, Chemistry
Sri Khirod Kumar Jena
Lab. Asst.-Cum-Store Keeper
- Sukanya Ladies Hostel - Smt. Sanghamitra Panigrahi, B.Ed.
Sabnam Mohapatra
Lab. Asst.-cum-Store Keeper
- Shreeparna Ladies Hostel - Dr. Subhashree Soumya Sahoo,
Asst. Prof. of Odia
Susmita Mohanty
Lab. Asst.-cum-Store Keeper
34. **Public Information Cell**
- 1st Appellate Authority** - Smt. Minati Das,
Asso. Prof. of Political Science
- Public Information Officer - Dr. G. C. Nayak
Asst. Prof. of Botany
- A.P.I.O. - Dr. Madhusmita Jena,
Asst. Prof. of Political Science
35. O.I.C. Legal matters - Prof. M. P. Mishra
Prof. of Geography
36. OIC, Central Stock & Store - 1. Sri Goutam Sethi,
Asst. Prof. of Psychology
2. Sri Akhaya Kumar Ojha,
Asst. Prof. of Chemistry
37. Teacher Student Coordination Committee
- Convener - Prof. Kartik Prasad Jena,
Prof. of Economics
- Member - All HODs, Students Union Advisor,
Academic Bursar,
Administrative Bursar
Controller of Examinations

38. Internal Audit for Hostel Accounts
- 1. Smt. Minati Das,
Asso. Prof. of Pol.Sc.
 - 2. Dr. Chittaranjan Dwivedy,
Asst. Prof. of Phy
 - 3. Dr. Suwendu Kumar Parida,
Asst. Prof. of Mathematics
 - 4. Sri Biswanath Senapati,
Asst. Prof. of Philosophy
 - 5. Sri Akhaya Kumar Ojha,
Asst. Prof. of Chemistry
 - 6. Dr. Elina Kanungo,
Asst. Prof. of Commerce
 - 7. Dr. Smruti Rekha Sahoo,
Asst. Prof. of Commerce
39. Purchase Committee
- Convener
- Members
- Accounts Bursar
 - Administrative Bursar/ Academic Bursar/ Controller of Examinations/ PIC, Library/ Convener, Self Financing Courses
40. Financial Aid Committee
- Administrative Bursar/ Academic Bursar / Accounts Bursar/ Advisor Students' Union Vice-President, SSG/ Vice-President, DSA
41. Controller of Examinations
- Deputy Controller of Examinations
- Dr. Sandeep Kumar Chand,
Asst. Prof. of Economics
 - 1. Dr. Chittaranjan Dwivedy,
Asst. Prof. of Physics
 - 2. Smt. Sasmita Pramanik,
Asst. Prof. of English
 - 3. Dr. Mahendra Kumar Mishra,
Asst. Prof. of Commerce

4. Dr. Guru Charan Nayak,
Asst. Prof. of Botany
42. Examination Committee:
- Chairman - Principal
- Convener - Controller of Examinations
- Members - 1. Prof. Mihir Prasad Mishra,
Prof. of Geography
2. Prof. Kartik Prasad Jena,
Prof. of Economics
3. Smt. Sunandini Pani,
Asst. Prof. of Zoology
4. Dr. Mahendra Ku. Mishra,
Asst. Prof. of Commerce
43. Development Committee:
- Convener - Administrative Bursar
- Members - All HODs of P.G. Departments
Accounts Bursar/ Academic Bursar
44. College Campus Security, Cycle Stand
& College Discipline Committee:
- Coordinator - Smt. Minati Das,
Asso. Prof. of Political Science
- Members: - 1. Prof. Kartik Prasad Jena,
Prof. of Economics
2. Dr. Suvendu Ku. Parida,
Asst. Prof. of Mathematics
3. Sri Biswanath Senapati,
Asst. Prof. of Philosophy
4. Dr. Dillip Ku. Swain,
Asst. Prof. of Odia
5. Smt. Valivati Sarada,
Asst. Prof. of Physics
6. Dr. Sandipana Mishra,
Asst. Prof. of Botany

45. Women Empowerment and Protection Cell (Students & Staff)
- Convener - Smt. Valivati Sarada,
Asst. Prof. of Physics
- Members -
1. Dr. Namita Mohanty,
Asst. Prof. of Political Science
 2. Dr. Sandipana Mishra,
Asst. Prof. of Botany
 3. Dr. Vanishree Panda,
Asst. Prof. of Psychology
 4. Dr. Snehalata Pradhan, B.Ed.
46. Anti Ragging & Minority Protection Cell/ Squad
- 1. Prof. Mihir Prasad Mishra,
Prof. of Geography
 - 2. Sri Saswat Ku. Mohanty,
Asst. Prof. of Economics
 - 3. Smt. Sunandini Pani,
Asst. Prof. of Zoology
 - 4. Dr. Debadatta Satpathy,
Asst. Prof. of Education
47. Anti Sexual Harassment Cell
- 1. Smt. Minati Das,
Asso. Prof. of Political Science
 - 2. Smt. Sunandini Pani,
Asst. Prof. of Zoology
 - 3. Dr. Elina Kanungo,
Asst. Prof. of Commerce
 - 4. Dr. Pallabi Mishra,
Asst. Prof. of Zoology
48. PIC, Furniture:
- Sri Biswanath Senapati,
Asst. Prof. of Philosophy
49. UGC Building Committee
- 1. Administrative Bursar
 - 2. Accounts Bursar
 - 3. Controller of Examinations
 - 4. Secretary,
Hostel Residential Committee

5. Executive Engineer, P.W.D.
 6. Executive Engineer, P.H.D.
 7. Asst. Executive Engineer, GED
50. Career Counseling & Placement Cell
- 1. Dr. Suvendu Ku. Parida,
Asst. Prof. of Mathematics
 - 2. Dr. Pallabi Mishra,
Asst. Prof. of Zoology
 - 3. Dr. Sandipana Mishra,
Lecturer in Botany
51. Self-Defence Training to Girls:
 Nodal Officer
- Smt. Sunandini Pani,
Asst. Prof. of Zoology
- Members
- 1. Dr. Debadatta Satpathy,
Asst. Prof. of Education
 - 2. Dr. Pallavi Mishra,
Asst. Prof. of Zoology
 - 3. Smt. Valivati Sarada,
Asst. Prof. of Physics
 - 4. Dr. Gayatri Sahoo,
Asst. Prof. of Geography
 - 5. Dr. Sandipana Mishra,
Lecturer in Botany
 - 6. Dr. Subhashree Soumya Sahoo,
Asst. Prof. of Odia
 - 7. Dr. Smruti Rekha Sahoo,
Asst. Prof. of Commerce
 - 8. Dr. Vanishree Panda,
Lecturer in Psychology
 - 9. Dr. Snehalata Pradhan, B.Ed.
52. College Students' Union,
 Advisor
- Smt. Minati Das,
Asso. Prof. of Political Science
- Associate Advisors
- 1. Dr. Sandeep Ku. Chand,
Asst. Prof. of Economics

2. Dr. Suwendu Ku. Parida,
Asst. Prof. of Mathematics
 3. Dr. Dillip Kumar Swain,
Asst. Prof. of Odia
 4. Dr. Elina Kanungo,
Asst. Prof. of Commerce
53. Athletic Association,
Vice-President
- Associates:
- Sri Goutam Sethi,
Asst. Prof. of Psychology
 - 1. Dr. Namita Mohanty,
Asst. Prof. of Political Science
 - 2. Dr. Dillip Kumar Swain,
Asst. Prof. of Odia
 - 3. Dr. Suwendu Ku. Parida,
Asst. Prof. of Mathematics
 - 4. Dr. Guru Charan Nayak,
Asst. Prof. of Botany
 - 5. Dr. Ashok Kumar,
Asst. Prof. of Psychology
54. Dramatic Society,
Vice-President
- Associates:
- Dr. Dillip Kumar Swain,
Asst. Prof. of Odia
 - 1. Sri Biswanath Senapati,
Asst. Prof. of Philosophy
 - 2. Sri Akhaya Ku. Ojha,
Asst. Prof. of Chemistry
 - 3. Dr. Smruti Rekha Sahoo,
Asst. Prof. of Commerce
 - 4. Sri Manoj Kumar Rout, B.Ed.
55. PICs of Students Common Rooms:
- Girls:
- Dr. Debadatta Satpathy,
Asst. Prof. of Education
- Boys:
- Sri Biswanath Senapati,
Asst. Prof. of Philosophy
56. PICs of Day Scholar Association:-
1. Dr. Saswat Ku. Mohanty,
Asst. Prof. of Economics

2. Dr. Dillip Kumar Swain,
Asst. Prof. of Odia
57. Planning Forum:
Vice-President - Sri Saswat Kumar Mohanty,
Asst. Prof. of Economics
Associate - Smt. Valivati Sarada,
Asst. Prof. of Physics
58. PIC of S.S.G - Sri Goutam Sethi,
Asst. Prof. of Psychology
59. PIC of Science Society - Smt. Sunandini Pani,
Asst. Prof. of Zoology
60. PIC of Arts Society - Dr. Dillip Kumar Swain,
Asst. Prof. of Odia
61. PIC of Commerce Society - Dr. Mahendra Kumar Mishra,
Asst. Prof. of Commerce
62. Grievance Redressal Cell - Advisor, Students' Union/ Associate
Advisors, Students' Union/
Vice-President, Athletic Association/
Vice-President, Dramatic Society
63. NSS Programme
Coordinator (Boys Unit) - Dr. Ashok Kumar,
Asst. Prof. of Psychology
Coordinator (Girls Unit) - Smt. Valivati Sarada,
Asst. Prof. of Physics
64. NCC: ANO - Lt. (Dr.) Sanjay Ku. Sundaray,
Demonstrator, Chem.
65. Youth Red Cross: Counsellor - Dr. Smruti Rekha Sahoo,
Asst. Prof. of Commerce
Member: - Sri Manoj Kumar Rout, B.Ed.
66. Rovers & Rangers
(Crew Leader) - Sri Akhaya Kumar Ojha,
Asst. Prof. of Chemistry
67. EBSB Club, Secretary - Dr. Dillip Kumar Swain,
Asst. Prof. of Odia

- Members
- 1. Dr. Debadatta Satpathy,
Asst. Prof. of Education
 - 2. Dr. Puspanjali Mallick,
Asst. Prof. of Political Science
 - 3. Dr. Ashok Kumar, Psychology
 - 4. Dr. Vanishree Panda,
Lecturer in Psychology
68. Equal Opportunity Cell,
Coordinator
- Dr. Sandeep Kumar Chand,
Asst. Prof. of Economics
- Members
- 1. Dr. Chittaranjan Dwivedy,
Asst. Prof. of Physics
 - 2. Dr. Elina Kanungo,
Asst. Prof. of Commerce
69. Mo College Abhijan,
Coordinator
- Dr. Gouri Shankar Mallick,
Asso. Prof. of Physics
70. Mo Sarkar, **Coordinator**
- Dr. Dillip Kumar Swain,
Asst. Prof. of Odia
71. Swachha Bharat Abhijan,
Coordinator
- Sri Biswanath Senapati,
Asst. Prof. of Philosophy
- Members
- 1. Dr. Biswanath Hota,
Demonstrator, Geography
 - 2. Dr. Sanjay Ku. Sundaray,
Demonstrator, Chemistry
 - 3. Sri Akshaya Ku. Das,
Demonstrator, Chemistry
72. Heritage, Nodal Officer
- Dr. Dillip Kumar Swain,
Asst. Prof. of Odia
73. AISHE CELL/ SIP/ CIP
Nodal Officer
- Dr. Mahendra Kumar Mishra,
Asst. Prof. of Commerce
- Technical Support Staff
- Sri Anirudha Tripathy, Programmer

74. E-Waste Management & Handling Committee
 Convener - PIC, Central Stock & Store
 Members - Administrative Bursar/ Accounts Bursar/ Programmer/ Data Entry Operator (D.E.O)
75. Indira Gandhi National Open University (IGNOU)
 Coordinator - Sri Goutam Sethi, Asst. Prof. of Psychology
 Assistant Coordinator - Dr. Guru Charan Nayak, Asst. Prof. of Botany
76. Odisha State Open University (OSOU)
 Coordinator - Prof. Mihir Prasad Mishra, Geography
77. PIC, College Wi-Fi - 1. Smt. Valivati Sarada, Asst. Prof. of Physics
 2. Dr. Suwendu Ku. Parida, Asst. Prof. of Mathematics
 Technical Support Staff - Sri Anirudha Tripathy, Programmer
78. Staff Club:
 Secretary - Dr. Dillip Kumar Swain, Asst. Prof. of Odia
 Addl. Secretary - Dr. Suwendu Ku. Parida, Asst. Prof. of Mathematics
79. DBT Star College Scheme,
 Coordinator - Dr. Debadas Sahoo, Asst. Prof. of Zoology
 Member - Dr. Pallabi Mishra, Asst. Prof. of Zoology

N.B: Principal is the ex-officio Chairperson of all Statutory Bodies/ Committees/ Associations except Executive Committee.



CHAPTER - 14

MISCELLANEOUS

INDIRA GANDHI NATIONAL OPEN UNIVERSITY **S.C.S. (A) COLLEGE STUDY CENTRE, PURI** **CENTRE CODE - [21191]**

Indira Gandhi National open university (IGNOU) was established in 1985 by an act of Parliament. It is a Central University and all its courses and programmes are Internationally recognized. Not only does IGNOU offer the latest in education but also does it at an unbelievably low cost. The Commonwealth of learning has recognized it as a Centre of Excellence.

Today, IGNOU has over 8,00,000 students, serviced through 1119 study centres directed by a network of about 46 regional centres & Head quarter at New Delhi. It offers 74 programmes from the doctoral down to victorious certificate programmes.

IGNOU does not require CLC/SLC/Migration certificate; hence admission to the programme concurrently is not difficult on the part of students reading in college having a penchant for learning. The academic activities of IGNOU programme are carried out only on Sundays/Holidays.

S.C.S. (A) College IGNOU study centre offers the following programmes for the benefit of anyone.

SLNO. PROGRAMMES	Eligibility	Duration
1. Master in Tourism Management (MTM)	Graduate	2 yr
2. Master Rural Development (MARD)	Graduate	2 yr
3. Master in English (MEG)	Graduate	2 yr

4.	PG Dip. in Journalism and Mass Communication (PGJMC)	Graduate	2 yr
5.	PG Dip. in Rural Development (PGDRD)	Graduate	2 yr
6.	Bachelor in Computer Application (BCA)	(10+2)	3 yr
7.	Bachelor in Tourism Studies (BTS)	(10+2)	3 yr
8.	BA/B.Com., BPP (IGNOU)	(10+2)	3 yr
9.	Bachelor in Preparatory Prog. (BPP)	No formal Education	6 month
10.	Diploma in Tourism studies (DTS)	(10+2)	1 yr
11.	Certificate in Environmental Science (CES)	10+2	6 month
12.	Certificate in Food Nutrition (CFN)	-	6 month
13.	Certificate in Information Technology (CIT)	10+2	6 month
14.	Certificate in Rural Development (CRD)	Graduate	
15.	Certificate in Tourism Studies (CTS)	10+2 or BPP	6 month
16.	Certificate in Teaching Primary School Mathematics (CTPM)	10th pass	6 month
17.	Master in Commerce (M.Com)	Graduate	2 yrs
18.	Master in History (MAH)	Graduate	2 yrs
19.	Master in Pol.Sc (MPS)	Graduate	2 yrs

Students of S.C.S. (A) College and S.C.S. (Jr) College, Puri can contact the Co-coordinator of IGNOU Study Centre for enrollment in any VOCATIONAL/PROFESSIONAL Programmes offered by IGNOU. Visitors are most welcome at the study centre during office hours as mentioned below.

- | | |
|--------------------------|-------------|
| 1) Wednesday to Saturday | 5Pm to 8 Pm |
| 2) Sunday | 9Am to 3 Pm |

STUDY CENTRE: TEL. NO. 227413

Co-coordinator - Sri Goutam Sethy

Asst. Prof. of Psychology

ODISHA STATE OPEN UNIVERSITY
S.C.S. (A) COLLEGE STUDY CENTRE, PURI
(CENTRE CODE-2601)

The Odisha State Open University was established by an Act of the State Legislature in 2015. The University operates over the entire state of Odisha. It provides distance and continuing education by the use of modern technology at a low cost. Degree, Diploma and Certificates given by the University are treated as equivalent with the Degree/Diploma provided by other Universities. The Governor of Odisha is the Chancellor of the University.

In 2017-18, the following programmes have been offered by the University.

PROGRAMMES ON OFFER

<u>POST GRADUATE DIPLOMA PROGRAMME</u>	<u>Eligibility</u>	<u>Fees</u>	<u>Duration</u>
❖ Post Graduate Diploma in Management. (PIGDIM)	+3 Pass	Rs. 7500/-	18 Months
❖ Post Graduate Diploma in Cyber Security (PGDCS)	+3 Pass	Rs. 7500/-	18 Months
❖ Post Graduate Diploma in Journalism & Mass Communication (PGDIMC)	+3 Pass	Rs. 3000/-	18 Months
❖ Post Graduate Diploma in Rural Development (PGDRD)	+3 Pass	Rs. 3000/-	18 Months

DIPLOMA PROGRAMME:

Diploma in Management (DIM)	+2 Pass	Rs. 5000/-	1 year
Diploma in Computer Application (DCA)	+2 Pass	Rs. 5000/-	1 year
Diploma in Cyber Security (DCS)	+2 Pass	Rs. 5000/-	1 year
Diploma in Web Design (DWD)	+2 Pass	Rs. 5000/-	1 year
Diploma in Office Management (DOM)	+2 Pass	Rs. 5000/-	1 year
Diploma in Entrepreneurship Development (DED)	+2 Pass	Rs. 3000/-	1 year
Diploma in Disaster Management (DDM)	+2 Pass	Rs. 2000/-	1 year
Diploma in Accounting (DIA)	+2 Pass	Rs. 2000/-	1 year

Diploma in Journalism and Mass Communication (DJMC)	+2 Pass	Rs. 5000/-	1 year
Diploma in Rural Development (DRD)	+2 Pass	Rs. 2000/-	1 year

CERTIFICATE PROGRAMME:

Certificate in Soft-Skill & IT Skill (CSSITS)	+2 Pass	Rs. 2000/-	6 months
Certificate in E-Commerce (CEC)	+2 Pass	Rs. 2000/-	6 months
Certificate in Geriatric Care (CGC)	+2 Pass	Rs. 2000/-	6 months
Certificate in Climate change & Sustainable Development (CCCSD)	+2 Pass	Rs. 1500/-	6 months
Certificate in Emerging & New Media Studies (CENMS)	+2 Pass	Rs. 1000/-	6 months
Certificate in Communication Skill (CCS)	+2 Pass	Rs. 1000/-	6 months
Certificate in Translation (English-Odia) (CIT)	+2 Pass	Rs. 1000/-	6 months

The students interested to take admission are requested to contact the study centre during office hours.

Co-ordinator: Dr. Mihir Prasad Mishra,
Professor of Geography
Mob: 7978563497

Office Hours: Tuesday to Friday, 5 PM to 8 PM
Saturday- 5PM to 7 PM
Sunday- 10AM to 4 PM

DEPARTMENT OF BUSINESS ADMINISTRATION
S.C.S.(A) COLLEGE, PURI

Courses Offered :

1. 3 yr . BBA Professional UG Course , started in the year 2008, Utkal University affiliated, running under Self Financing & PPP Mode, sanctioned seat strength 60, course fee of Rs. 15,000/- per annum.
2. 2 yr . MBA Professional PG Course, started in the year 2009, Utkal University affiliated n approved by AICTE, running under Self Financing & PPP Mode, sanctioned seat strength 60, course fee of Rs. 45,000/- per annum.
3. 2 yr . M.Com(F&C) Professional PG Course, started in the year 2022, Utkal University affiliated, running under Self Financing & PPP Mode, sanctioned seat strength 60, course fee of Rs. 30,000/- per annum.

FACULTY MEMBERS

1. Dr. Satya Prakash Mishra (Head), Mob. No. 9238933795
2. Mrs. Bijayalaxmi Bhol (Sr. Faculty), Mob. No. 7873692880
3. Mr. Abhishek Satapathy (Sr. Faculty), Mob. No. 8917663919
4. Mr. Sibaprasanna Pattanaik (Sr. Faculty), Mob. No. 9776242247
5. Mr. Pyari Mohan Jena (Faculty), Mob. No. 7848037374
6. Mrs. Soumya Mohanty, (Faculty), Mob. No. 8249770188
7. Mr. Rajesh Tripathy (Faculty), Mob. No. 8280034849

NON TEACHING STAFF MEMBERS

1. Mr. K.Gopinath Mohanty (Admn. Staff) Mob.No. 8249965294
2. Mrs. Binita Mishra (Jr. Librarian), Mob. No. 9692756583
3. Mr. Madan Mohan Mishra (Support Staff), Mob. No. 9778882154

Annexure-A

**Common Holiday List for Government and Aided Degree
Colleges under Higher Education Department for the
Calendar Year-2023**

Sl. No.	Occasion	Date of Celebration	Day	No. of holidays excluding Sundays
1.	Makar Sankranti/Pongal	14.01.2023	Saturday	1
2.	Subash Chandra Bose Jayanti	23.01.2023	Monday	1
3.	Republic Day/ Basant Panchami	26.01.2023	Thursday	1
4.	Maha Shivaratri	18.02.2023	Saturday	1
5.	Dola Purnima	07.03.2023	Tuesday	1
6.	Holi	08.03.2023	Wednesday	1
7.	Ram Navami	30.03.2023	Thursday	1
8.	Utkal Divas	01.04.2023	Saturday	1
9.	Good Friday	07.04.2023	Friday	1
10.	Mahabishuba Sankranti / Dr. B. R. Ambedkar Jayanti	14.04.2023	Friday	1
11.	Id-ul-Fitr	22.04.2023	Saturday	1
12.	Summer Vacation	06.05.2023 to 19.06.2023	Saturday to Monday	38 (Excluding 7 Sundays)
13.	Ratha Yatra	20.06.2023	Tuesday	1
14.	Bahuda Yatra	28.06.2023	Wednesday	1
15.	Id-ul-Juha	30.06.2023	Friday	1
16.	Moharrum	28.07.2023	Friday	1
17.	Independence day	15.08.2023	Tuesday	1
18.	Jhulana Purnirna	30.08.2023	Wednesday	1
19.	Janmastami	06.09.2023	Wednesday	1
20.	Ganesh Chaturthi	19.09.2023	Tuesday	1
21.	Nuakhai	20.09.2023	Wednesday	1

22. Gandhi Jayanti	02.10.2023	Monday	1
23. Mahalaya	14.10.2023	Saturday	1
24. Puja Vacation	21.10.2023	Saturday	7
	to	to	(Excluding
	28.10.2023	Saturday	1 Sunday)
25. Rasa Purnima	27.11.2023	Monday	1
26. Prathamastami	05.12.2023	Tuesday	1
27. X-Mas Day	25.12.2023	Monday	1
28. Local Holiday			2
	Total number of		72
	Holidays		

- * Two local holidays shall be declared by the respective Principals as per local need. (Local holidays declared by the Revenue Divisional Commissioner are as such not be applicable to the Colleges. However, the Principals may declare that particular day, declared as a local holiday by RDC, a local holiday - within the two permissible local holidays - for their respective college if s/he deems fit).



COLLEGE ROUTINE

**TIME TABLE FOR THE YEAR 2022-23
S.C.S. (A) COLLEGE, PURI**

Days									
MON									
TUES									
WED									
THUR									
FRI									
SAT									

N.B. - 75% of attendance is compulsory for promotion to next higher class.
Come to the College wearing College uniform and bring identity card with you.

IMPORTANT TELEPHONE NUMBERS

1.	Sri Jagannath Temple	222001
2.	Sri Jagannath Temple Office	222002
3.	Sri Jagannath Temple Information Centre	220501
4.	Sri Jagannath Temple Administrator	223002
5.	Collector, Puri	222033, 224257
6.	Principal, S.C.S. (A) College	222955, 222055
7.	Principal, S.C.S (A) College (R)	222541
8.	Principal S.C.S (Jr) College	223449
9.	Supdt. Hostel No. 1	225490
10.	Supdt. Hostel No. 2	232063
11.	Supdt. Hostel No. 4	220902
12.	Supdt. Women's Hostel	223127
13.	N.C.C Commanding 6 th BN	250474
14.	Govt. Women's College, Puri	228211
15.	Seabeach Thana	222025
16.	Sadar Thana	222043
17.	Kumbharpada Thana	222014
18.	Town Thana	100, 222039
19.	Lion's Gate Fandi	226211
20.	Fire Station	101, 222101
21.	Puri Municipality	223749
22.	Ambulance Puri Chief Medical	223742
23.	Ambulance Out Door	102
24.	Railway Inquire	226713
25.	Railway Reservation	222056
26.	Bagala Dharmasala	223235
27.	Bagadia Dharmasala	223224
28.	Duduwala Dharmasala	223380
29.	Ramachandra Goenka Dharmasala	223678

30.	Head Quarter Hospital	223291
31.	Free Service HQ Hospital	223742
32.	Blood Bank Officer, HQ Hospital	224097
33.	Red Cross Society	226572
34.	Town Police Station	100, 222039
35.	Singhdwar P.S.	226211
36.	Sadar P.S.	222043
37.	Enquiry	131, 226713
38.	Reservations	222056
39.	Fire Station	101, 222101
40.	Try, Office Puri	223281
41.	Director Higher Education, Orissa, Bhubaneswar	2393521
42.	Deputy Director (General) Orissa, Bhubaneswar	2323193
43.	Regional Director, Bhubaneswar	2540930
44.	Deputy Director, Regional Directorate, Bhubaneswar	2540420
45.	Vice-Chancellor, Utkal University, Vani Vihar, Bhubaneswar	2582817
46.	Registrar, Utkal University, Vani Vihar, Bhubaneswar	2581387
47.	Controller Utkal University, Vani Vihar, Bhubaneswar	2588852
48.	Chairman, C.H.S.E, Orissa, Bhubaneswar	2300903
49.	Secretary, C.H.S.E, Orissa, Bhubaneswar	2300905
50.	Controller, C.H.S.E, Orissa, Bhubaneswar	2300907
51.	Deputy Secretary, C.H.S.E, Orissa, Bhubaneswar	2300904
52.	C.H.S.E, Orissa, Bhubaneswar Fax No.	2300126
53.	Principal, B.J.B College (Autonomous), Bhubaneswar	2432397
54.	Principal, R.D. Women's University, Bhubaneswar	2542644



DECLARATION FORM-IV
(RULE-8)

1. Place of Publication : SCS (A) College, Puri
2. Periodicity of Publication : Annual
3. Publisher's Name : Dr. Sujata Mishra, Principal
SCS (A) College, Puri
4. Editor's Name : Dr. Dillip Kumar Swain
Nationality : Indian
Address : Asst. Prof. of Odia
SCS (A) College, Puri
5. Name and address of the individual who owns the publication : Dr. Sujata Mishra, Principal
SCS (A) College, Puri
6. Printer's Name : Bijayinee Publications
Nationality : Indian
Address : Barik Sahi, Shankarapur
Arunodaya Nagar,
Cuttack - 753012

I, Dr. Sujata Mishra, Principal, hereby declare that the particulars given above are true to the best of my knowledge and belief.

Sd/-
(Dr. Sujata Mishra)
PUBLISHER



GOVERNMENT OF ODISHA 2023

	JANUARY	FEBRUARY	MARCH	APRIL
SUN	1 8 15 22 29	5 12 19 26	5 12 19 26	30 2 9 16 23
MON	2 9 16 23 30	6 13 20 27	6 13 20 27	3 10 17 24
TUE	3 10 17 24 31	7 14 21 28	7 14 21 28	4 11 18 25
WED	4 11 18 25	1 8 15 22	1 8 15 22 29	5 12 19 26
THU	5 12 19 26	2 9 16 23	2 9 16 23 30	6 13 20 27
FRI	6 13 20 27	3 10 17 24	3 10 17 24 31	7 14 21 28
SAT	7 14 21 28	4 11 18 25	4 11 18 25	1 8 15 22 29
	MAY	JUNE	JULY	AUGUST
SUN	7 14 21 28	4 11 18 25	30 2 9 16 23	6 13 20 27
MON	1 8 15 22 29	5 12 19 26	31 3 10 17 24	7 14 21 28
TUE	2 9 16 23 30	6 13 20 27	4 11 18 25	1 8 15 22 29
WED	3 10 17 24 31	7 14 21 28	5 12 19 26	2 9 16 23 30
THU	4 11 18 25	1 8 15 22 29	6 13 20 27	3 10 17 24 31
FRI	5 12 19 26	2 9 16 23 30	7 14 21 28	4 11 18 25
SAT	6 13 20 27	3 10 17 24	1 8 15 22 29	5 12 19 26
	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
SUN	3 10 17 24	1 8 15 22 29	5 12 19 26	31 3 10 17 24
MON	4 11 18 25	2 9 16 23 30	6 13 20 27	4 11 18 25
TUE	5 12 19 26	3 10 17 24 31	7 14 21 28	5 12 19 26
WED	6 13 20 27	4 11 18 25	1 8 15 22 29	6 13 20 27
THU	7 14 21 28	5 12 19 26	2 9 16 23 30	7 14 21 28
FRI	1 8 15 22 29	6 13 20 27	3 10 17 24	1 8 15 22 29
SAT	2 9 16 23 30	7 14 21 28	4 11 18 25	2 9 16 23 30

PUBLIC HOLIDAYS

Subash Chandra Bose Jayanti/Vir Surendra Sai Jayanti-23rd January, Republic Day/Basanta Panchami-26th January, Maha Shivaratri-18th February, Dola Purnima-7th March, Holi-8th March, Ram Navami-30th March, Utkal Dibas-1st April, Good Friday-7th April, Mahabishuba Sankranti/Dr. B.R Ambedkar Jayanti-14th April, Buddha Purnima/Birthday of Pandit Raghunath Murmu-5th May, Sabitri Amabasya-19th May, Pahili Raja-14th June, Raja Sankranti-15th June, Ratha Yatra-20th June, Id-ul-Zuha-30th June, Moharrum-28th July, Independence day-15th August, Jhulana Purnima-30th August, Janmastami-6th September, Ganesh Puja-19th September, Nuakhai-20th September, Birthday of Prophet Muhammad-29th September, Gandhi Jayanti-2nd October, Maha Saptami-21st October, Maha Nabami-23rd October, Vijaya Dasami-24th October, Rasa Purnima-27th November, X-Mas Day-25th December.

OPTIONAL HOLIDAYS

Guru Govind Singh Birthday-5th January, Foundation Day of Bramho Samaj-25th January, Easter Saturday-8th April, Birthday of Raja Ram Mohan Roy-22nd May, Bahuda Yatra-28th June, Anla Nabami-21st November, Prathamastami-5th December.

The State Government employees may avail one optional holiday on any festive occasion/commemorative days as listed above.

*The woods are lovely, dark and deep,
but I have promises to keep,
and miles to go before I sleep.
- Robert Frost*



DBT STAR COLLEGE

(Under the strengthening component)



Department of Biotechnology (DBT)
Ministry of Science & Technology
Government of India

