



## ANNUAL REPORT OF INTERNAL QUALITY ASSURANCE CELL S.C.S. (AUTONOMOUS) COLLEGE, PURI

### ACADEMIC SESSION-2021-22

#### Staff Orientation:

The college reopens on Dt. 16.06.2021, and on Dt. 17.06.2021 at 11.00am a meeting of all the faculties convened in the Heritage Hall of the college, where all faculty members along with IQAC Coordinator, Academic Bursar, Administrative Bursar, Accounts Bursar, Controller of Examination and PIC, Library attended. Principal Prof.(Dr.) Sujata Mishra, welcome all faculties to the new Academic Session and Academic Bursar Dr, G.S.Mallick appraised the staff members about the Admission, Readmission Procedures, Maintenance of Attendance Register of Students, Maintenance of the Daily Progress Register for all Departments and every Individual Faculties have to maintain Lesson Plan Cum Progress Register (Yellow Register) etc. Administrative Bursar explained regarding Teachers Attendance, Leave Rules Procedure of maintenance the Service Book of all staffs and gave a general view of Administrative Setup and Establishment Section of the College. Accounts Bursar appraised all the staffs about the fees collection, sources of Revenue and Expenditure, Salary, Taxation Arrears, Leave Salary, Festival Advance, RCM etc. Controller of Examination appraised the matter regarding Mid Semester, End Semester, Practical Examinations, Valuation Procedures and tentative Examination Schedule etc. IQAC Coordinator presented the plan of action for the Academic Session, Quality Initiatives to be taken maintenance of Proper records, Conduct of

Seminars, Workshops, Activities of NCC, YRC, NSS, Rovers & Rangers Wing and Sports Activities etc.at the end Time Table ,Departmental Daily Progress Register, Individual Lesson Plan Cum Progress Register is distributed.

## Student Induction:

Like every year this year also college organised induction programme for all UG programmes on Dt. 01.11.2021 and 02.11.2021 for induction for PG programmes, the programme is conducted in all the 25 departments. In the meeting HOD and all faculty members inducts the students regarding course curriculum, code of conduct, college rules and regulations, examination pattern, career opportunities, student facilities, curricular, co-curricular, extra-curricular activities etc.at the end Time table and college calendar is distributed to all the students.

## Organisation of Seminar, Conferences, Workshop etc.

This year college organised several seminars, extra mural lectures conferences in the field of research, career counselling, technology and innovation, enhancement of employability skills etc few of them are,

- On 23.07.2021, PG Department of Economics organized a Webinar on “MSME in India: Policy Challenges & Possibilities” on Dt. 23.07.2021 Prof. (Dr.) Keshab Das, Gujarat Institute of Development Research, Ahmadabad attended as Resource person.
- On 10.08.2021,PG Department of English organized a webinar on “Mother Tongue Odia & Other Tongue English” on Dt. 10.08.2021 Prof. (Dr.) Panchanan Mohanty, Former Dean School of Humanities, University of Hyderabad, attended as Resource person.
- On 26.08.2021, Department of Sanskrit organized webinar on “Environmental Science in Abhijanan Sakuntalam” Prof. (Dr.) Harekrushna Satapathy, Former Vice Chancellor, Tirupati Sanskrit University, attended as Resource person.

- On 12.03.2022, One day Seminar on “Growth of Digital Payment in Post Demonetization Era” organized by Dept. of Business Administration
- On 05.06.04.2022, National Conference on “Language & the spectrum of human living” organized by PG Dept. of Eng., Prof.(Dr.) Ashoka Das, Voce-Chairman, OSHEC, Odisha presided as chief guest & Prof. K. Narayan Chandra IERC in LCT, Dept. of Eng., University of Hyderabad joined as key note- speaker.
- On 06-.8.05.2022, National Odia Seminar, PG Dept. of Odia & Odia Bhasa pratisthan, BBSR.

## Research:

This year IQAC takes several steps for the development of the research ambience of the college like

- On 28.02.2022, Faculty members required to open personal profile in the Publons Portal (<http://publons.com>) for uploading Research and Publication details.
- On 03.03.2022, Hand hold training on use of EBSCO.
- On 19.04.2022, Organized webinar on “Conducting a literature review” in association with OSHEC, Odisha.

## Conduct of outreach activities:

This year the NCC, NSS and YRC wings do commendable work for the students and society

### NSS Wing

09.09.2021	Audit OF NSS Unit Of Our College by Utkal University
11.09.2021	NSS Unit organized Fit India Campaign NSS Garden Inauguration by Principal
12.09.2021	Running for health drive by NSS students on
24.09.2021	NSS day celebration
25.11.2021	Flag day celebration by NSS Unit
17.04.2022	Garden cleaning program by NSS students

## YRC Wing

18.08.2021	YRC Unit organized District level meeting on Dt.18.08.2021, 36 colleges participated in the meeting.
04-06.09.2021	Cluster level YRC volunteers training camp organized by YRC Unit
10.10.2021	Plantation programme organized by YRC Unit
11.08.2021	YRC District level meeting

## NCC Wing

21.06.2021	Yogic Practices and Wellness Therapy for Healthy Life Programme Organized by NCC Unit
02.10.2021	Beach cleaning drive by NCC students on
27.11.2021	NCC Day celebration
19.12.2021	Puneet Sagar Drive by NCC Cadets.

## Awareness Programmes Conducted:

- On 14.08.2021, PG Department of Commerce & MBA Organized Investor awareness program in collaboration with SEBI on Dt.14.08.2021
- On 25.09.2021, PG Department of commerce organized a knowledge sharing Programme on ‘design thinking ; the need of the hour for the academicians of the 21<sup>st</sup> century’ in collaboration with ICFAI Group of Institution.
- On 15.03.2022, “My vote is my future- Power of one vote” Awareness Program is organized on the eve of 12<sup>th</sup> National Voters Day.

## Student Achievements:

- On 30.10.2022 Sri Om Prasad Mohanty of MBA 2<sup>nd</sup> year a NSS student volunteer got the NSS State award for the session 2021-22 by NSS State Bureau, Department of Higher Education Govt. of Odisha.
- On 02.02.2022, Ms. Sushree Sangita Behera of Eng. Dept. Own-Sushama Rath Award for 2021-22
- On 13.04.2022, Visit of 3<sup>rd</sup> Yr. Physics Students to Institute of Physics, BBSR

## Teacher Achievements:

- On 23.02.2022, PhD award of S.R.Sahoo, Com.
- On 12.08.2021, Dr. S.K. Sundaray qualified as an ANO by NCC Headquarters.

## Audit

- On 08.09.2021, Internal Audit CRC Meeting (Audit)
- On 09.09.2021, Audit OF NSS Unit Of Our College by Utkal University
- On 14.09.2021, Annual stock verification conducted
- On 25.09.2021, Prof. Ashok Das, Vice-Chairman, OSHEC visited our college for interaction with faculties for research activities.
- On 17.12.2021, Parent teacher meeting conducted.
- On 25.01.2022, Faculty Satisfaction Survey conducted through online.
- On 15.03.2022, Career Counselling & Placement cell organized one day workshop on “Career Advancement & Development of Employability Skills” in collaboration with EDUCATE, Odisha

## AISHE Data Upload:

This year college collects data from different sections and uploads the data in AISHE portal before due date. For the first-time college participated in the NIRF ranking in the college and overall category. In the survey of education world on Dt 19.02.2022 our college ranked 2nd among all autonomous college s category

## NAAC Preparation:

The preparation for NAAC cycle three is in full swing. IQAC prepared 7 teams having three members each for preparation of rough draft of SSR. A three-member team is formed under the supervision of IQAC Coordinator for analysing the criteria's.

- On 09.03.2022, NAAC preparatory meeting held

- On 28.07.2021,Formation of SSR Committee for coming NAAC Accreditation for 3<sup>rd</sup> cycle
- On 11.08.2021,NIC, BBSR team visit for Library Automation
- On Dt. 11.08.2021,A Meeting of Aluminies under the scheme ‘Mo College’
- On 27.09.2021,Alumni Connect Programme for Departmental Level Formed  
Dr.R.Parvin and Dr.M.Jena assigned the duty
- On 02.10.2021,Alumni meeting