YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   SCS AUTONOMOUS COLLEGE, PURI

- Name of the Head of the institution   Prof.(Dr.) SUJATA MISHRA

- Designation   PRINCIPAL

- Does the institution function from its own campus?   Yes

- Phone No. of the Principal   8895174999

- Alternate phone No.   06752222055

- Mobile No. (Principal)   8895174999

- Registered e-mail ID (Principal)   principalscsacollege@gmail.com

- Address   CHANDAN HAZURI ROAD

- City/Town   PURI

- State/UT   ODISHA

- Pin Code   752001

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy)   30/01/1999

- Type of Institution   Co-education

- Location   Urban

- Financial Status **UGC 2f and 12(B)**

- Name of the IQAC Co-ordinator/Director **Dr. MAHENDRA KUMAR MISHRA**

- Phone No. **9437241163**

- Mobile No: **9437241163**

- IQAC e-mail ID **iqacscsacollege@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) www.https://scscollege.nic.in/

4.Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://scscollege.nic.in/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	83.00	2005	28/02/2005	27/02/2010
Cycle 2	A	3.02	2017	12/09/2017	11/09/2022

6.Date of Establishment of IQAC **12/05/2007**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
DBT GOVT OF INDIA	STAR COLLEGE	DBT GOVT OF INDIA	01/07/2021	78.55 LAKH

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI   View File

9.No. of IQAC meetings held during the year **02**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

seminar conducted workshop conducted project mobiliseed alumini connect

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
MOBILISE PROJECTS	**ONE PROJECT MOBILISED**

13.Was the AQAR placed before the statutory body?   **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
ACADEMIC COUNCIL	**17/12/2021**

14.Was the institutional data submitted to AISHE ?   **Yes**

- Year

Part A

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• Designation	PRINCIPAL
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• Alternate phone No.	06752222055
• Mobile No. (Principal)	8895174999
• Registered e-mail ID (Principal)	principalscsacollege@gmail.com
• Address	CHANDAN HAZURI ROAD
• City/Town	PURI
• State/UT	ODISHA
• Pin Code	752001
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• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the IQAC Co-ordinator/Director	Dr. MAHENDRA KUMAR MISHRA
• Phone No.	9437241163

• Mobile No:	**9437241163**
• IQAC e-mail ID	**iqacscsacollege@gmail.com**

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9.No. of IQAC meetings held during the year	**02**

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• If yes, mention the amount	

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13.Was the AQAR placed before the statutory body?	**Yes**
• Name of the statutory body	

Name of the statutory body	Date of meeting(s)
ACADEMIC COUNCIL	**17/12/2021**

14.Was the institutional data submitted to AISHE ?	**Yes**
• Year	

Year	Date of Submission
2021	**15/12/2022**

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
20.Distance education/online education:	

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	**35**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1 Total number of students during the year:	**4000**

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2 Number of outgoing / final year students during the year:	**1400**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3	**1200**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1

12

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2

110

Number of full-time teachers during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3

111

Number of sanctioned posts for the year:

4.Institution

4.1

500

Number of seats earmarked for reserved categories as per GOI/State Government during the year:

4.2

500

Total number of Classrooms and Seminar halls

4.3

1000

Total number of computers on campus for academic purposes

4.4

1000

Total expenditure, excluding salary, during the year (INR in Lakhs):

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The Programme Outcomes, Programme Specific Outcomes and Course Outcomes, clearly specified are implemented to enhance the knowledge, understanding, creative thinking and application by students when confronted with challenges as well as opportunities. The College offers both Under Graduate & post Graduate programmes for Arts, sc.,com. & BBA as prescribed by UGC. Some professional courses such as B.Ed & MBA are also offered as recommended by NCTE & AICTE respectively.to develop greater professionalism-integration of subject mastery, pedagogy, enhanced employability, making them job-ready. IT enabled to work with greater efficiency and effectiveness.

? The prescribed curricula for different streams and disciplines contain three sets of course objectives- general course outcomes, paper-specific outcomes and unit specific outcomes to streamline teaching-learning processes, assessment and learning assessment.

? Relevant local, national, regional and global issues and concerns are being incorporated in different subjects as deemed appropriate.

? Four Add on courses of 40 hours duration have been incorporated/ introduced in the college for UG and PG students withflexible teaching hours and an assessment towards the end of the course.

Local & Global issues such as climate change, environmental pollution, sustainable development, globalisation, human rights, terrorism, India's diplomatic relations with other countries, tourism and cyclone management & mitigation etc. have been included in the appropriate subjects. The Board of Studies of different disciplines periodically review the curriculum in order to reflect issues and concerns at various levels- from local to global.

File Description	Documents
Upload additional information, if any	**No File Uploaded**
Link for additional information	**Nil**

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

35

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	**No File Uploaded**
Details of syllabus revision during the year	<u>View File</u>
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

04

File Description	Documents
Curriculum / Syllabus of such courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	**No File Uploaded**
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

04

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

35

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The prescribed curriculum takes into cognisance several cross-cutting/intersecting issues and concerns that impinge on individuals and the society in several ways. These issues and concerns include professional ethics irrespective of the profession one chooses, gender equality and equity, protection of environment, prudent use of resources belonging to "commons" and human values.

This is being implemented through: (i) integration of such issues and concerns in the curriculum (intended/written and hidden/invisible) for holistic development of students; (ii) Environmental studies and disaster management and Ethics and Values have been introduced as compulsory papers for undergraduate courses of all streams; (iii) inclusion of Separate

Chapters/Units in certain Papers to have greater focus and intensity; and (iv) Observance of significant days like World Environment Day, Women's Day, International Beach cCeaning Day, , International AIDS day, International Yoga Day etc. with their practical implications.

Care has been taken to assess the performance of students in such issues and concerns through adoption of appropriate assessment technologies- pen and paper tests and ethnographic (a silent observation of activities students are engaged in) observation,seminar and project works,

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	**No File Uploaded**
Any additional information	**No File Uploaded**

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

04

File Description	Documents
List of value-added courses	<u>View File</u>
Brochure or any other document relating to value-added courses	**No File Uploaded**
Any additional information	**No File Uploaded**

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

3900

File Description	Documents
List of students enrolled	<u>View File</u>
Any additional information	**No File Uploaded**

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1205

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	**B. Any 3 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://scscollege.nic.in/photogall.html
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - The feedback system of the Institution comprises the following	**B. Feedback collected, analysed and action taken**

File Description	Documents
Provide URL for stakeholders' feedback report	https://scscollege.nic.in/photogall.html
Any additional information	**No File Uploaded**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1305

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

430

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

- ? Holding students-assessments on a continuous basis is a regular feature of the College. One formative assessment and one Summative Test are regularly conducted.

  ? In practice, the College and its faculty members conduct two assessments viz., (i)one Formative Assessment (ii) end semester examinations while the former is designed to take mid-course redress of learning deficits, the later is for certification.

  ? Performance of students is represented in terms of achievement scores, percentage of marks secured convertible to grades.

  ? Instruction is given to the question setters to gravitate on higher-order skills and competencies rather than knowledge and information-based test items. This mandatory requirement set by the College is intended to enhance the quality of

  student-performance.

  ? Performance scores are maintained through record keeping

and computerised devices for easy retrieval and reference. Overriding concerned with excellence in students' performance in summative assessments, students' performance in summative assessment is categorised under three groups: (i) basic and below basic level (50-80);

(ii) excellent (80 to 90%) (iii) advanced (90-100%above).

Based on this analysis, the following steps are taken:(i) organising special programmes for slow as well as advanced learners; (ii) redesigning teaching-learning process to make it more student centric like remedial classes, doubt clearing classes, extra classes, regular tests and simplified materials have been provided and special mentors are assigned by the respective departments for regular monitoring of slow learners.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://scscollege.nic.in/photogall.html

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/06/2021	3900	110

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Many innovative teaching learning methods are used for the academic enhancement in teaching-learning process as per the suggestions and guidelines of the IQAC. Efforts are taken to make teaching-learning

more students centric and making it more experiential, participatory and interactive.

Field/Historical Places/ Bank &Trade Fair/Research Laboratories/Botanical Garden Visit:

Visit to above place is a part of curriculum. Through these visits the students of History department acquainted with famous historical places, Geography department with different places to study the types of rocks, soil, geographical and environmental conditions. Political Science Students visit to villages to understand the functioning of rural and urban local bodies. Commerce & management Students are motivated to visit nearby banks and other financial institutions to understand the financial system. Similarly the students of science departments regularly visits different science and research labs, such as IOP,IMMT,ICMR,CIFA,RMRC, Botanical Garden etc.

Language Lab:

The language lab of the College helps in developing communication skills of the students.

Seminars, Project, Group Discussion:

The faculty assigns project works and seminars to students.

Sports activities-

The students are motivated to participate in various sports competitions organized by college and university.college provides the platform for students to participate in college as well as inter university cultural programmes for their experiential learning.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

during 2021-22 teachers used both offline and online (blended mode) platforms for teaching learning processes. Despite the threat of the pandemic, the College had planned virtual instruction using ICT technologies such as online classes, google

classrooms, conduct of online tests and evaluation of student performance. Availability of internet network used by the students had, however, at times being affected by disruption in internet connectivity. To compensate the learning-loss due to absence of direct face-to-face instruction, selected reading materials were supplied to the students to supplement the virtual instruction. Nevertheless, the virtual classrooms were planned to be student-centric and interactive, leading to active participation of students. While immersed in theteaching-learning process, the students raised questions for greater clarity. For conducting virtual classes, the Teachers were asked to develop their Lesson Notes reflecting therein the number of materials collected and shared with their colleagues for additional inputs. In view of this, there were no complaints and queries from the students.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://scscollege.nic.in/index.html
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

110

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Development of Academic Calendar has been a regular feature of management of all instructional programmes. Academic Calendar as an instrument of streamlining instructional programmes in our College is developed with three distinct objectives: first, planning lessons in different disciplines enriched with critical reflection and dialogue with members of the learning community of the College for effective teaching; second, timely coverage of

planned instructional programmes within 180 days of the Academic Year; and third, to maximise "time-on-task" i.e., meaningful engaged instructional time for effective teaching-learning. The Academic Year 2021-22 was an exceptional year due to COVID-19 Pandemic and its attendant problems. It partially affected normal classroom instructions, even virtual classes through internet network issues. Considering loss of instructional hours, the College adopted the Government-designed Plan of Action (Department of Higher Education, Government of Odisha), which entailed reduced curriculum load with visible spillover effects into the next session), assessment focusing on selected Units, and setting Multiple Choice Type Test items. There was also spillover of the examination schedule into the next academic session as instructed by the DHE, Government of Odisha. Despite this, the instructional process (Virtual Teaching-Learning) tried to maximise effective use of available time and meaningful learning. Having been constrained by disruptive COVID-19 Pandemic, the institutional governance stuck to UGC Guidelines and Government of Odisha-designed Action Plan.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

110

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

38

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

10

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

87

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	**No File Uploaded**
Upload any additional information	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

TThe year 2021-22 made it inevitable for educational institutions to take recourse to IT. IT has become a apart and parcel of not only the teaching-learning process but also the process of assessment and more particularly Continuous Evaluation (wherein there is provision for feedback loop) are held to evaluate the levels of students performance and to identify learning deficiencies and appropriate diagnosis. Internal Assessment are held periodically and the schedule of internal assessments are declared in advance and sometimes unscheduled and during teaching too. The faculty members set the question papers which include both higher order and lower order questions and the answer scripts are evaluated by the concerned teachers, Due to thePandemic both online and offline examination were held. Presentations, debates, discussions, class room teaching were held in virtual (Google Meet and Zoom) as well as offline mode. This integration of IT into the Internal Assessment system has made the process more accurate and transparent. The takeaway experience from this has led the College authorities to prepare faculty members to conduct teaching-learning process during emergencies such as outbreak of pandemics, natural disasters lie flood, cyclone .

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://scscollege.nic.in/index.html

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes and Course Outcomes determine the intended

learning outcomes towards which investment of resources and efforts are directed to achieve them. The College being ICT-intensive in its approach and initiatives, outcomes of all programme's ad Course-wise Outcomes have been displayed in the institution's website for their transmission to students and teachers to act accordingly. The faculties, students and stakeholders can also access program outcomes,and course outcomes from their Induction programmes at college level and from HOD and teachers at their departmental level. For wider circulation of various outcomes, these are also being communicated during parent teacher meeting, alumine meet as well as through cocurricular activities. The college plans to deliver program and course content in such a way that the targeted outcomes of program and course can be achieved. The college analyses results and feedback forms collected from students for ensuring whether program outcomes, and course outcomes are achieved or not. The programme outcomes of self-designed certificate course and short-term courses are clearly stated at the beginning of concerned course.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	https://scscollege.nic.in/index.html

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The college evaluates the program outcomes and course outcomes on regular basis. The college analyzes the progress and performance of the students in the internal and end semester examinations. Unit tests, home assignments, seminars, projects in each semester are conducted. Beside this outcomes are also evaluated through Field Visits, Trade Fair, research laboratories, Wallpaper, College Magazine. The results of the final year students show the outcomes of the program. The attainment of programme outcomes is evaluated through students' progression. college also collects feedback forms from alumni, parents and other stakeholders so as to evaluate attainment of programme outcome. Regarding the method of measuring attainment of program outcomes and course outcomes; the college monitors multiple evaluation tools and methods. The learning outcomes are monitored through the performance of the students ininternal and college examinations. Each department analyses the performance of their students in its Departmental BCE

Meeting. The Principal also takes its review in the Staff Meeting and directs the faculty to concentrate on increasing the quantum of their Course Outcomes.P.G.students are also being guided to appear various cometetive examinataions like NET, SLET and Civil Services.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://scscollege.nic.in/index.html

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

92

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://scscollege.nic.in/index.html

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Our college put more emphasis on faculty research, faculty research based on micro issues, regional issues and plan of research is prepared by the research committee. Dr.Debadas Sahoo is continuing with one Major research Project from DBT,Govt. of

India, besides that two young faculties Dr.Pallavi Mishra,Zoology & Dr.Elina Kanungo,Commerce are also continuing with two minor research Projects Funded by Govt. Of Odisha. Besides that, the department teachers guide the student project research including lab for analysis and interpreting the data by using of the software. The department lab or central lab support as a place of research.Fcaulty members are also appointed as M.Phil and doctoral research advisors in many of the Universities of the state. Project work /Dissertation has been incorporated in UG and PG courses to motivate students in the field of research and innovations Facilities: A dedicated Research Committee has been working for research with a high tech environment, where i-connectivity with all shorts up updated equipment for social science researchers are provided by the college. Further, library with e-books,n-list and EBSCO by OSHEC are also been provided by the college without any cost to any researcher or any students as they prepare also project reports . Policy: The college followa the affiliating University research policy for its research activities.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	*View File*
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

03

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	*View File*
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	*View File*
List of projects and grant details	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

03

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

07

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	**No File Uploaded**
Institutional data in Prescribed format	**No File Uploaded**

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

02

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	**Nil**
Any additional information	**No File Uploaded**

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The college has taken various initiatives to create an interest in research and to transfer knowledge among students and the faculty. Most of the faculty members published their articles in UGC CARE listed and SCOPOS indexed journals,written text and references books and contributed chapters in edited books. They also edited several books as well as editors of newspapers, magazines and journals Staff members of the college are encouraged to

participate in 'Research Conclave" organized by Odisha State Higher Education Council every year.

The research Committee guides and motivates faculty and students to publish and present their research works in reputed journals.the college has four departments consortium for oprganising internship programmes for research activities. It also conducts conferences, seminars, workshops and guest lectures on current topics of research activities in various subjects. Our faculties teach students to use and acquire knowledge from books, web-sites, PPTs, YouTube and social media. The institute has well equipped central library and departmental libraries. College invites eminent alumni to visit the college and interact with students. The college organizes various activities for students as a part of education beyond curriculum to build confidence among students and giving them an opportunity to test themselves with the recent happenings in the fields of study and research.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://scscollege.nic.in/index.html

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

01

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through	C. Any 2 of the above

authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

00

File Description	Documents
URL to the research page on HEI website	https://scscollege.nic.in/index.html
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

02

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

06

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>https://scscollege.nic.in/index.html</u>

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

2

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	[View File](#)
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**No File Uploaded**
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Organisation of extension activities has been a regular feature of the College several wings such as YRC,NCC, NSS, ROVERS & RANGERS. Actively organied several extention activities. However, the year 2021-2022 have experienced COVID-19 Pandemic seriously affecting conduct of extension activities. Despite the Pandemic, the College had organised three webinars during the year for widening and deepening the information field of staff and students. They participate in environmental awareness programme organized by DHE Odisha,international Beach cleaning programme, Voters enrollment and awareness programmes,Blood donation Camp,"Bada danda seba" AIDS awareness programme etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

20

File Description	Documents
Reports of the events organized	View File
Any additional information	**No File Uploaded**

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

253

File Description	Documents
Reports of the events	View File
Any additional information	**No File Uploaded**

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	[View File](#)
Any additional information	**No File Uploaded**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

04

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution has adequate infrastructure facility to facilitate teaching-learning process.The campus comprises Main Building, Library Building, Biology Block, New Block, Management Block, Language Block, B.Ed Block, Boys Hostel, Women's Hostel, Public Utility Block,Sports Complex along with amenities for Divyangjan in each construction.

1) Classrooms: The college has adequate number of classrooms including smart classrooms. All classrooms have comfortable and sufficient seating arrangements with light, fan and ICT facilities.

2) Laboratory: laboratories in each Practical subjects are available along with a Language Laboratory and central computer laboratory.

3) Computing Equipment: The college has well-furnished

administrative office with required ICT facility.

4) Library: The college has well equipped library. The library has wifi facility along with subscription of N-List (INFLIBNET),Digital Library of India and EBSCO facilities for e-resources.separate reading rooms for students and faculties. The text books, reference books, other facilities such as e[1]books, e-journals, news-papers, periodicals, wi-Fi facilities are provided to faculty, students and community.

5) Examination Section; Separate examination section with ICT facilities are available.

6) Internal Quality Assurance Cell: There is a separate ICT equipped IQAC room. Computer and internet connectivity, printer and scanner are available in IQAC. Teaching-learning activities are monitored through IQAC.

7) Hostel: Adequate Hostel facilities for both Boys and girlsare there with a safe, secure and healthy environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://scscollege.nic.in/index.html

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The mission of the college is all-round development of the students ranging fom academic excellence to physical well-being.'Sport' is essential part of teaching learning process and students' life. The college provides almost all possible sport facilities. The College has its own playground and Gymnasium keeping in view the overall personality development of the students as the main objective, To promote sports and games college provides most of the infrastructural facilities and indoor games such as Table-tennis, Chess, and Yoga etc. For outdoor games there are facilities for Kabaddi, Kho-Kho, and Athletics for students, the college has equipment like Big Nets, Balls, Timers and . For Kho-Kho practice there is ground, Kho-Kho pole, and measuring tape are availed to the students. The zonal, inter-zonal and intercollegiate sport tournaments and other sport activities are regularly held in our college. The college has a Gymnasium

(fitness zone) with various modern equipments for the students which are regularly cleaned and well-maitained.

Yoga: Yoga and meditation activity helps the students to overcome their academic and mental stress.Yoga training is imparted by one of the renowned trainers ofthe state. There are separate halls for practice of Yoga and self defence traing of the girlstudents

Cultural Activities: The Cultural unit is strong asset of the college. The college has fully equipped Cultural unit for students who have genuine interest in artistic activities. The college has separate facilities for indoor and outdoor cultural activities.Two auditoriums are there for organisation of various cultural activities.

File Description	Documents
Geotagged pictures	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://scscollege.nic.in/index.html

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

49

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

0

File Description	Documents
Upload audited utilization statements	**No File Uploaded**
Details of Expenditure, excluding salary, during the years	[View File](#)
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Leveraging ICT technology, the College library, one of the largest among the affiliated Colleges in the state has been automated.

Information and Library Network (INFLIBNET) facility and EBSCO services by OSHEC is there in the College. The INFLIBNET subscription is renewed every tear which provides access to e-journals to both students and staff.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://scscollege.nic.in/index.html

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	**C. Any 2 of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	**No File Uploaded**

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

40000

File Description	Documents
Audited statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

53

File Description	Documents
Upload details of library usage by teachers and students	**No File Uploaded**
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Like other institutions of Higher Education, the College does not have a stipulated IT policy. However, Government of Odisha has an IT policy governing IT related activities and, practice and procedures, which are applicable to IT related activities of the College. There exists a framework of guidelines for IT related activities. The Campus is Wi-Fi enabled and all the IT related purchases are supervised through a PPP Committee of six members including the Administrative Bursar, Accounts Bursar, Comptroller of Examination and. All the purchases are done through calling of tender which reflects transparency of the process. Maintenance of IT related equipments is done through external agency hired by the institution. Cyber security is taken care of by the National Informatics Centre (NIC). NIC is responsible for the maintenance and updation of the College website.Web enabled services like SAMS, HRMS, IFMS, PFMS are run by concerned government departments. Out of the two Scholarship Portals, one is under the central government and the other is under the state government. Therefore, updating the IT facilities and budget concerning it does not come under the domain of the College authority. The concerned government departments are responsible for updating the IT facilities and NIC also does it free of cost.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://scscollege.nic.in/index.html

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1250	**212**

File Description	Documents
Upload any additional information	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

`D. 5 Mbps - 20 Mbps`

File Description	Documents
Details of bandwidth available in the Institution	**No File Uploaded**
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

`D. Any one of the above`

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://scscollege.nic.in/index.html
List of facilities for e-content development (Data Template)	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has well established system and procedures for maintaining and utilizing physical, academic and support facilities. All matters are discussed in College Development Committee for necessary approval, accordingly informed to the PWD for necessary work. There is a purchase committee in the college. In the matters of purchase, repairs and augmentation of physical, academic and support facilities, college follows rules and regulations laid down by Government and UGC.

Maintenance of Physical facilities (Building etc.): All buildings of the college are owned and maintained by PWD, Govt of Odisha.

Maintenance of Laboratory: All the laboratories are maintained through the college development fund, Grants received under DBT Star college scheme and and from time-to-time grants are also received from Govt. Maintenance and minor repairs of computers and other electronic instruments are done by hiring external agency. Any repair to hardware is done by hiring external agencies.

Maintenance of Library: Library automation is in progress, out of college development fund Library subscribes many national and international research journals, magazines, periodicals and Odia, Hindi and English newspapers. New books for library is purchased from govt. grants for the session 2021-22. Daily and timely cleaning of stacks and racks is done with sweeping, wiping and removing dust by vacuum cleaner.

Maintenance of sports complex: Maintenance of sports complex is done by development committee of the college and sports building is maintained by PWD, Govt of odisha.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://scscollege.nic.in/index.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

532

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

53

File Description	Documents
Upload any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Details of capability development and schemes	<u>View File</u>
Any additional information	**No File Uploaded**

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

154

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

230

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

544

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	View File
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

18

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

05

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The College very much recognizes its commitment as an educational institution for the youth of the country. Therefore, for the holistic development of the students, the College provides a democratic learning space where the focus does not remain confined to the classroom teachings only. The students learn the democratic way of living through participation in decision making and various other activities of the institution. This voice of the students is channelized through the presence of an active Students Union with students' representatives as members of the Union.The college has an active student union along with various other students' bodies likeDramatic Society, Athletic Association, Science society, Day Scholars Association,Students Common Roomalso exist. Students and their representatives are also active members of various administrative and academic bodies which include RUSA,IQAC etc.This inclusive and democratic environment gives the students the opportunities to be a part of the democratic decision making process and shaping their own future. The College provides the very platform and prepares the future responsible citizens of a democratic state and a democratic society.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://scscollege.nic.in/index.html

5.3.3 - Number of sports and cultural events / competitions organised by the institution

5

File Description	Documents
Report of the event	**No File Uploaded**
List of sports and cultural events / competitions organised per year	<u>View File</u>
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College has a rich legacy of a robust Alumni Association contributing to the greatness of the College in multiple ways. They render significant service primarily through two major mechanisms: first, financial support for institutional development; and second, academic support in the form of expert-based discourses, debates and discussions, leading to human capital formation. The year 2020-21 witnessed new additions to the existing Alumni Association. The virtual platform widely used during the Pandemic bridged the gulf between the institution and the members of its Alumni Association.Several interactive sessions were held in the form of webinars.The College has began an Alumni Connect Programme in the year 2021-2022 which prepares the list of Alumni and their field of expertise and arranges programmes to connect them with their Alma Mater.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	<u>https://scscollege.nic.in/index.html</u>

5.4.2 - Alumni's financial contribution during the year	**E. <2 Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institutional vision and mission, collaboratively articulated and crafted, constitute the cornerstone of the overall development of the College. Though the head of the institution is the principal leader, the governance of the College firmly believes in distributive leadership with a culture of decentralisation of decision-making. The teaching and non-teaching staff of the College actively participate in the institutional development plan and its effective execution. A Committee for institutional development has been constituted with the Principal as its Chairperson and the Heads of Departments/their representatives being the partner-leaders of this exercise. This Committee meets a number of times a year to evaluate the institutional performance and to decide the strategic directions in which the College and its constituents are to move. The guiding principle of such consultative meetings is to listen to voices of the implementing leaders, even if they are dissenting.The college plans and executes its entire academic, administrative and developmental program in tune with the vision and mission of the college and the parent institution.The college makes no discrimination in region, religion, caste, creed or class.The college tries to uplift the downtrodden and socio-economically deprived, which is really from the major bulk of society. It is seen that no one is deprived from education on account of poverty.Outreach programs and extension activities are organized through NSS, NCC, YRC, Rovers & Rangers etc. which aim at community development. These programmesinculcate values and promote sense of social responsibilities among students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://scscollege.nic.in/index.html

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The quality of institutional governance, that is, its philosophy, objectives, principles, procedures and execution to a significant extent determines the credibility of the institution. In cognisance of this, the College governance is based on a shared vision, leadership dynamism, decentralisation, distributive

leadership and teamwork. Steps like; flattening the academic and administrative hierarchy, decentralising and devolving authority, power and responsibility from the centre to the periphery, engaging in a reflective dialogue, listening to and honouring diverse perspectives- even dissenting viewpoints, working together in teams and executing delegated responsibilities with total commitment under the overarching leadership of the institutional head. The Principal is the academic and administrative authority vested with decision making power. However, the decision making process is never individualistic rather it is collectively articulated and structured . Consulting all stakeholders-students, staff, and others- has been the basic article of faith in the governance of the College. All stakeholders work, under the leadership of the Principal, as a coherent team, striving towards the institutional vision that is, creating a culture of excellence and productivity. Curriculum planning and designing, although a responsibility vested with the respective Boards of Studies of different subjects, is critically discussed in larger consultations so as to make it pen to new ideas. Academics, administration and finance constitute three critical components of institutional governance. In order to ensure effective decentralised governance, different committees have been constituted for coordinated and unified functioning for these three major components of governance.

File Description	Documents
Upload strategic plan and deployment documents on the website	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://scscollege.nic.in/index.html

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

In a government-governed institution like ours, the College works within the broader operational framework set by the Department of Higher Education, Government of Odisha.Our College has taken a conscious decision to move away from an overriding centralised

system within the broader framework set by the Department of Higher Education. Believing that the College is the basic institutional unit for its comprehensive development, there exists an Institutional Development Planning Committee with the Principal as the Chairperson. Like the institutional vision, the Perspective Plan encapsulates all the relevant perspectives received from the stakeholders. Thus, the Institutional Development Plan reflects the genuine participation of relevant stakeholders, who are essentially the architect of the Plan. This practice and procedure has a distinct advantage building a sense of ownership for all stakeholders and ensuring their creative engagement with the implementation of the Institutional Development Plan.To put it in short, the College functions in an ambience of cooperation, collaboration, distributed leadership, teamwork and shared vision. All these are reflected in the implementation of perspective plan forstriving towards common good- building a robust and resilient institution based on a solid democratic foundation.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://scscollege.nic.in/index.html
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The College functions as an overarching democratic system with its constituents/organisational units coherently working towards realisation of its intended goals and objectives. As stated earlier, the College itself functions as an organisational ecosystem with its functional units working as its interdependent subsystems. The philosophy, principles and practices of the governance system of the College are visibly reflected in the working of its functional units and its extended range of programmes and activities- administrative, academic and co-scholastic. The teaching and non-teaching staff of the College, different departmental units and the students work with a unified

purpose- comprehensive development of the institution.Appointment and service Rules are prescibed and instructed by the Govt. of Odisha.To put it in short, the College functions in an ambience of cooperation, collaboration, distributed leadership, teamwork and shared vision. All these are reflected in the democratic governance of the institution, with the head of the institution as the principal leader and others as the members of coherent teams striving towards common good- building a robust and resilient institution based on a solid democratic foundation.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	No File Uploaded
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The college has taken effective welfare measures for teaching and non-teaching staff for the year 2021-22. It provides Reimbursed Cost of Medicines ,Festival advance, to its employees and financial assistance to the employees' family in case of their death .College also grants study leave ,academic leaves for the

staff members to attend refresher, orientation courses, pursuing their PhD programme, and research/project activities. It also grants leave to its employees to attend different training programmes and allowing to publish different research papers in UGC Care and SCOPUS indexed journals towards their career advancements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://scscollege.nic.in/index.html

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

08

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Funds allocated in the annual budget of the College are subject to periodic audit- both internal and external. The external audit of the finances is conducted by the administrative Department i.e., the Department of Higher Education, Government of Odisha and the Accountant General (AG) Odisha. While the audit by the Department is more comprehensive, audit by the AG is a kind of sample audit with overall observations and feedback. In addition to the external audit, the College has an internal audit system which examines availability of resources (Funds) and their utilisation. The internal audit system serves as a building block for external audit either by the Administrative Departments or by the AG. The audit objections are complied with and observations thereof are taken note of for future guidance.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://scscollege.nic.in/index.html

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Financing education comprises three major facets, viz., availability of resources (budget allocation); (ii) utilisation of resources; and iii) mobilisation of additional resources. Since funds for education are limited and subject to curtailment, two imperatives are to be adhered to- effective utilisation of available resources and mobilisation of additional resources from diverse sources to undertake new initiatives and programmes. This depends on the vision and initiative of the educational institution itself, be it a school or a college. Ours is a government managed College, funds for which are provided in the Department's budget. With several terms and conditions set by the Department, the College is constrained to leverage funds from other external sources. Funds are mobilised from different sources such as Mo College, Alumni Association, RUSA, Institutional Research Projects, MPLAD, CSR .

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://scscollege.nic.in/index.html

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC has been actively functioning to contribute in the quality assurance strategies and processes. The college has entrusted the responsibility of planning, monitoring and executing different activities to the IQAC for quality assurance.

1. Research: The IQAC decided to promote the research culture in the institute. The IQAC encourage faculty members to organize the seminars and workshops, to publish the research papers in national and international UGC care and scopus indexed journals.The college provides academic leave to the faculty. The IQAC also encourages the faculty to undertake Research Projects. As a result 02 faculty members have undertaken the Research Projects sponsored by OSHEC and one Faculty undertaken Major Research Project sponsored by DST.Govt. of India. Student suggestions and feedbacks are regularly documented and incorporated in policies of IQAC.

Short -Term Courses: Taking into consideration the need of time the IQAC of the college decided to motivate students for pursuing the short term courses sponsored by IGNOU and OSOU Study Centres of our college. The college also provides short term courses which are job orientated. College also offered four Add on courses of40 hours duration on -1)Research Methodology 2) Geo informatics 3) Child rights and protection and 4)Health and epidemiology, Some of our students got the job, some have their own business.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://scscollege.nic.in/index.html

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The mechanism works under the guidance and instructions of IQAC. The mechanism begins with analysis of Annual results and followed by inspection of the academic actvities of the faculty by the Principal every month. The IQAC takes the review of the activities conducted as per the academic calendar. Syllabus completion reports are submitted by the HODs and at the end of every semester to the IQAC. Regular Meetings are conducted to take the reviews regarding the teaching.

The faculty maintains Lesson Plan & Progress register consisting the lecture notes and teaching methodology of every lecture which is signed by HOD & Principal every month. The faculty conducts tests in the classroom. As per the recommendation by NAAC peer team, the faculty makes maximum use of ICT in teaching learning

process.

Digital classrooms, LCD projectors and English language lab are made available for effective teaching learning process. All the classrooms and departments are provided computer with internet connections. The faculty prepares PPT on prescribed curriculum. Faculty makes use of YouTube. The faculty sets the question papers as per the pattern of university and examinations are conducted as per the rules and regulations. The schedule of the examinations is declared in advance. Besides this our college conducts seminars and projects. The faculty conducts the seminars and projects for all UG & PG Courses. The given marks are conveyed to examination Controller. Thus, IQAC chalks out the programs and the college implements it.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://scscollege.nic.in/index.html

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	https://scscollege.nic.in/index.html
Upload e-copies of accreditations and certification	**No File Uploaded**
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Recognising the phenomenon of persistent gender disparity, in its varied forms, in the society and its institutions, the institution gives priority for gender equality and also provides safety and security to the students and staff. The institution hasAnti-Sexual Harassment Cell, Anti- Ragging Cell, Women Empowerment and Equal Opportunities Cellfor maitainanceof safety and security in the campus.There is a wall compound,a night watchman in the college.CCTV cameras andFire Extinguishers are installed in the appropriate places. Discipline is maintained by the Discipline committee. The college in collaboration with NGOs organizes various programs on gender sensitivity to create awareness among students. Personal and group counselling are regularly conducted on their personal problems, health, Security, Educational problems. Common room facilities for girls and boys with sanitary blocks are available in the college. The students use those common rooms facility.Separate toilet facility is available for ladies & gents' staff in the college. Yoga classes are conducted in the college. Self Defense training is especially started for girls considering importance of their safety and security. International women's day is celebrated every year. Women faculties are encouraged to participate in gender budgeting seminar.With shifts in social change and increased societal awareness, more than 50 per cent of the student strength of the College is constituted by girls.The visibility of women students has been a marked progress in the institution's academic landscape.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://scscollege.nic.in/index.html

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	C. Any 2 of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Keeping its commitment for a clean environment, the Institution has taken up several initiatives for the management of degradable and non-degradable waste. The primary focus of the institution is to reduce, reuse and recycle the waste. There is a committee headed by the Principal as the Chair to plan the minimization and recycling of waste materials.

A large number of bins have been placed at different places for putting waste materials and litters generated. Separate bins for dry, wet and plastic waste are placed across the Campus to segregate the different types of waste. Segregated waste- solid, liquid, biodegradable, and medical waste and handed over to the Municipality.

Garbage thus collected is processed for compost generation and its subsequent use for growth and maintenance of plants. The College students often, on their own, collectively engage themselves in cleaning the beach. We collect all type of garbage including dried leaves, waste food, waste papers and drop it in the structure made to produce natural fertilizer. We use natural fertilizer for the plants on the college campus.

Believing in the ideology of best out of waste, the institution organises competition among students to create usable products from waste materials.

For Liquid Waste Management, the institute has underground drainage pipeline system. Plumbing maintenance is done on regular basis to prevent wastage of water.Rain water harvesting is initiated in both the Ladies Hostels.

The college had eightSolar Pannels which were completely damaged during the cyclone.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of facilities	**No File Uploaded**
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college makes efforts in providing an inclusive environment through its various activities which are organized throughout theacademic year. The college celebrates 'Birth Anniversary of various personalities every year to inculcate thoughts among the students. Birth Anniversary of Mahatma Gandhi, Swami Vivekanand, Dr. Babasaheb Ambedkar, pathani samanta, Madhusudan das etc and Constitutionetc day is celebrated to develop a sense of tolerance and harmony towards cultural regional linguistic, socio economic and other diversities. The college provides democratic space for students of all districts of Odisha as well as other parts of India and develop the identity of brotherhood. Seminars and discourses are organised on teachings of prophets of different religions such as Hinduism, Islam, Christianity, and Buddhism, all of which teach the same sets of values- to live together in harmony and goodwill; andrelevant curricular contents on virtues like non-violence tolerance, goodwill, empathy and togetherness have been incorporated in appropriate disciplines, more particularly in History, Political Science and Philosophy.Admissions of students are purely done through academic excellence.These initiatives have significantly contributed to the cultural cohesiveness of the College. Never have there been intolerant and hostile waves of indiscipline among students based on intolerance towards diversities of any form.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Constitutional values, obligations, duties and responsibilities, and ethics constitute the bedrock of nation-building. Individuals, institutions, community, states and nation are guided by these values and obligations as of foundational importance. Firmly believing in the constitutional values such as liberty, equality, justice, fraternity, unity, integrity the College continuously strives to translate them into practice. Our College has been taking a number of measures to sensitise and instil in the student community to uphold the ethos of our Constitution.The College observes all important national days, in letter and spirit, such as Independence Day, Republic Day, Constitution Day, National Voters Day, Flag Day etc. wherein students' engagement is given topmost priority. The college always organizes various activities for inculcating values, rights, duties and responsibilities of citizens of India such as abiding by the Constitution and respect its ideals and institutions, respect the National Flag and the National Anthem and the noble ideals which inspired our national struggle for freedom; transcending religious, linguistic and regional or sectional diversities; to renounce practices derogatory to the dignity of women; preserving the rich heritage of culture; protecting the natural environment including forests, lakes, rivers, and wildlife; safeguarding public property and to abjure violence. Besides this the college organizes Voters Awareness Rally regarding the value of individualvoteand impartial voting. The college creates awareness among students and society regarding their registration as voters.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for | C. Any 2 of the above

students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Great personalities have left behind a rich legacy for generations of young Indian students being nurtured in educational institutions.The institution organizes national and international commemorative days and festivals. State and Central Government also issue the circular regarding celebration of national festivals like Independence Day, Republic Day, International Women's Day, Science Day, Yoga Day etc. Independence Day on 15th August and Republic Day on 26th January are the national festivals of our country and the institution celebrates it with great enthusiasm which inculcates patriotism among the students and citizens.Constitution Day is celebrated on 26th November to inculcate the importance of National Integrity and importance of constitution. On this occasion, the head of the institution, faculty and students commonly read out the preamble of Indian Constitution. The college celebrates birth anniversary of Mahatma Gandhi,and Dr. Sarvepalli Radhakrishnan to inculcate the principles of truth, non violence and sarvodaya and satyagraha. The college pays tribute to the great Indian thinkers, social reformers and national heroes in their birth and death anniversaries. The institute organizes lectures of eminent personalities on such occasions to make the students aware about their thoughts and contribution for social and national development. The college plans and celebrates various activities such as essay, elocution, rangoli, fireless cooking, cookery competition, and display of wall papers. college also conducts extension activities such as cleanliness drive, rallies and

lectures.in order to develop the scientific temperament among the students college celebrates pathani samanta Jayanti every year.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

https://scscollege.nic.in/index.html

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The institute takes continuous efforts to reflect its vision, priority and thrust through various activities. The vision of our college is to contribute to the society through excellence in quality education and research in generating a pool of socially responsible manpower enshrined in democratic values. Our aim is to provide higher education to all classes of society, especially to the downtrodden, economically and socially backward classes of society to make them self-confident and self-reliant. We strive to give quality education and provide better facilities to the students who come from remote villages. Co-curricular and extra-curricularactivities are planned with intent to improve the overall personality of the students and make them globally competent. To cope with competition, Career Guidance Cell is functional in the institute. ICT based Modern Teaching Aids are adopted by the entire faculty to make the teaching learning

process more effective and easy. While imparting education, the college makes no distinction of gender, region, religion, caste, creed or class because we believe in the principles of liberty, equality and fraternity which foster human democratic values. The college gives the opportunity to the graduate students to take the higher education in master's degrees and also professional degree like law, journalism and so on. After completing graduation in our college the students are placed in various jobs in corporate, government and private sectors. We feel proud that we are successful to bring our vision and mission into reality.

File Description	Documents
Appropriate link in the institutional website	https://scscollege.nic.in/index.html
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

TO CONERT IT INTO A UNITARY UNIVERSITY

TO OPEN MORE NEW COURSES

TO MOBILISE MORE RESEARCH PROJECTS